



**Regular Board Meeting of the Placer County Resource Conservation
District Board of Directors**

**August 25, 2026
11641 Blocker Drive
Auburn, CA 95603
Upstairs Conference Room
4:00 pm**

- 1) CALL TO ORDER
- 2) MEMBERS & GUESTS PRESENT
- 3) APPROVAL OF AGENDA
- 4) PUBLIC COMMENT
This time is provided so that people may speak to the board on any item not on this agenda. Public comments are limited to 5 minutes. The board cannot act on items not included on this agenda
- 5) APPROVAL OF PREVIOUS MINUTES
The board will review and may act to accept/deny the previous meeting minutes listed
 - Regular Board Meeting – July 28, 2026
 - Finance Committee Meeting – August 19, 2026
- 6) FINANCIAL REPORTS
The board will be given an update by the Administration and Finance Director on recent financial management activities and will review and may act to accept/deny the Placer County Resource Conservation District (Placer RCD, District) July 2026 financial
- 7) AGENCY REPORT
- 8) BUSINESS:
New Business:
 - a. Request for Proposal (RFP) for the North Fork American River Shaded Fuelbreak – Phase III
The board will review and may act to approve the Request for Proposal for the North Fork American River Shaded Fuelbreak – Phase III

- b. Unaudited FY26 Budget to Actual Review
The board will review the unaudited budget to actuals for FY26.
- c. Placer County Resource Conservation District Draft Fiscal Year 2027 (FY27) Annual Budget
The board will review and may act to adopt the Placer County Resource Conservation District Draft FY27 Annual Budget
- d. Proposed Billable Rates for FY27
The board will review and may approve the proposed billable rates for FY27
- e. *Operating Reserve Policy*
The board will review and may adopt the revised Operating Reserve Policy
- f. Employee Handbook Revision Update
The board will receive an update on the requested revisions to the Leave of Absences section of the Employee Handbook
- g. Administration and Finance Director Annual Merit Increase
The board will discuss and may approve the annual merit increase for the Administration and Finance Director
- h. Equipment Rental Program Update
The board will receive an update on purchasing a compost spreader and equipment rental program
- i. Utility Terrain Vehicle/All-Terrain Vehicle (UTV/ATV) Policy
The board will review the revised UTV/ATV Policy and Operating Procedures
- j. Office Assistant Job Description
The board will review and may approve the Office Assistant job description
- k. Conservation Planner Project Updates
The board will receive project updates from the Conservation Planner
- l. Employee Anniversaries
The board will acknowledge staff anniversaries
Ellen Murphy – 2 years
Cordi Craig – 6 years

9) ACTING EXECUTIVE DIRECTOR REPORT

10) BOARD DIRECTOR REPORTS/COMMENTS

11) FUTURE AGENDA ITEMS

12) ADJOURNMENT