

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING
July 13, 2026**

CALL TO ORDER

The Executive Committee meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:30 pm in the conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz

Others Present: Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Brian Pimental, RCD Employee
Cordi Craig, RCD Employee

APPROVAL OF AGENDA

Kristin Lantz moved to approve the agenda. Steve Jones seconded, and the motion passed unanimously.

PUBLIC COMMENT

None to report

BUSINESS

New Business:

a) Executive Director Extended Medical Leave

The committee discussed the medical note received regarding the extended medical leave for the Executive Director, and a recommendation will be made at the next regular meeting to grant the extended leave request.

b) Executive Director Health Insurance Discussion

The committee discussed the Executive Director's Health Insurance options and, pending approval from SDRMA, will make a recommendation at next Board meeting for the district to pay the district's cap to match what the state offered under her CFRA leave which equates to 12 additional weeks or 3 months effective July 31, 2026. If approved, the Employee Handbook will need to be revised to reflect this same offer to all employee who request additional leave outside of the 12 weeks of CFRA leave.

c) Executive Director Position Options

The committee discussed the options for filling the Executive Director Position during this extended leave. To bring someone in temporarily from outside the

organization or leave as is with Donna Thomassen and Kate Espinola covering those responsibilities. Based on the time it would take to train an outside person it is easiest to leave as is and consider bringing in an additional person temporarily to assist with administrative tasks. Kate will review this opportunity when she returns from vacation.

d) Salary Discussion

The committee discussed current Salaries being paid to those filling other positions, and all will stay as is.

ADJOURNMENT

The Executive Committee meeting was adjourned at 5:01pm. Steve Jones moved to adjourn the committee meeting. Kristin Lantz seconded, and the motion passed unanimously. The next regular meeting is scheduled for July 28, 2026, from 4:00 pm to 6:00 pm in the conference upstairs conference room at 11641 Blocker Drive, Auburn.