

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
June 23, 2026**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:00pm in the second-floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz
Jonathan (Jon) Jue
Justin Miller
Jim Holmes (Arrived during the financial report)
Patricia (Patti) Beard

Others Present: Donna Thomassen, RCD Employee
Hannah Kreuser, District Counsel
Kate Espinola, RCD Employee
Cordi Craig, RCD Employee
Brian Pimentel, RCD Employee
Dara Noonan, RCD Employee
Chris Robbins, NRCS District Conservationist
Mark Starr, Associate Director

APPROVAL OF AGENDA

Justin Miller moved to approve the agenda. Steve Jones seconded, and the motion passed with 6 ayes and 1 absent.

PUBLIC COMMENT

Brian Pimentel introduced Dara Noonan, Agriculture Program Coordinator. Dara provided the board with her background in agriculture.

APPROVAL OF MEETING MINUTES

Kristin Lantz moved to approve the meeting minutes from the regular meeting held on May 26, 2026. Justin Miller seconded, and the motion passed with 6 ayes and 1 absent.

Jon Jue moved to approval the meeting minutes from the Finance Committee meeting held on May 22, 2026. Kristin Lantz seconded, and the motion passed unanimously.

FINANCIAL REPORTS

Donna Thomassen presented the May 2026 financial reports. It was disclosed that these reports are subject to change due to any adjusting journal entries forthcoming. Interest is growing because of the account balance with the settlement. Justin Miller would like to review the Reserve Policy. Jon Jue moved to accept the financial reports as presented. Patti Beard seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, District Conservationist for the NRCS Auburn office, reported the Auburn area is anticipating receiving additional funding from the State office.

BUSINESS

New Business:

- a. *Placer County Probation Chipper Program Contract Update*
Donna Thomassen presented an update on the Placer County Chipper Program contract. The board will receive another update at the next board meeting. Information Only. No public comment given.
- b. *Professional Forestry Law*
Steve Jones presented the purpose of the Professional Forestry Law. Round-table discussion only. No public comment given.
- c. *California Environmental Quality Act (CEQA) Notice of exemption (NOE) for Foresthill High School Hazardous Fuels Removal and Maintenance*
Cordi Craig presented the details of the CEQA document and project objectives. Jim Holmes moved to approve the California Environmental Quality Act (CEQA) Notice of exemption (NOE) for Foresthill High School Hazardous Fuels Removal and Maintenance. Steve Jones seconded, and the motion passed unanimously.
- d. *Proposed Salary Step Adjustment*
Justin Miller moved to approve the salary step change for the Administration and Finance Manager to step 3 effective July 1st, 2026. Jim Holmes seconded, and the motion passed unanimously. No public comment given.
- e. *Ag Tour Event Update*
Donna Thomassen presented the Placer County Ag Tour recap provided by Liana Vitousek. Discussion only, no public comment given.
- f. *Employee Anniversaries*
The board recognized Anthony Corral for his recent work anniversary. Discussion only, no public comment given.

BOARD REPORTS/COMMENTS

Claudia Smith proposed creating additional standing committees for Forestry and Ag.

FUTURE AGENDA ITEMS

Future agenda items - None

ADJOURNMENT

The regular meeting was adjourned at 5:06 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for July 28, 2026, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.