

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
September 23, 2025**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:01 pm in the second-floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz
Jonathan (Jon) Jue
Patricia (Patti) Beard
Justin Miller

Directors Absent: Jim Holmes

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Mark Starr, Associate Director

APPROVAL OF AGENDA

Jon Jue moved to approve the agenda as presented. Justin Miller seconded, and the motion passed unanimously.

PUBLIC COMMENT

No Public Comment.

APPROVAL OF MEETING MINUTES

Steve Jones moved to approve the amended meeting minutes from the regular meeting held on August 26, 2025. Jon Jue seconded, and the motion passed with 6 ayes and 1 absent. Correction to Public Comment section with incorrect spelling of Claudia Smith's name.

FINANCIAL REPORTS

Donna Thomassen presented the August 2025 financial reports. It was disclosed that these reports are subject to change due to any adjusting journal entries during the end of fiscal year closing. Justin Miller moved to accept the financial reports as presented. Patti Beard seconded, and the motion passed unanimously.

AGENCY REPORT

No Agency Report

CLOSED SESSION

The board went into closed session at 4:11 pm.

- a. GOVERNMENT CODE SECTION 54957(b)(1)
PERSONNEL DISCUSSION
Discussion of performance of Prescribed Fire Program Manager
- b. GOVERNMENT CODE SECTIONS 54956.8 and 54954.5
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 11641 Blocker Drive, Auburn, CA, 95603
Agency negotiator: Sarah Jones, Donna Thomassen- Placer County
Resource Conservation District
Negotiating parties: Eugene Burger Management
Under negotiation: Lease terms

The board concluded closed session at 4:22 pm.

The Board met in closed session to consider two items, 1) Personnel Discussion and 2) Real Property Negotiations. The Personnel matter was discussed in a favorable way. The board gave Sarah Jones permission to negotiate the lease with the landlord. This concludes the report out of closed session.

BUSINESS

New Business:

- a) **Prescribed Fire Program Director**
Jon Jue moved to approve the Prescribed Fire Program Director job description with the addition of Burn Boss Certification requirement. Steve Jones seconded, and the motion passed unanimously.
- b) **Draft 2025 Placer Resource Conservation District Organizational Chart**
Steve Jones moved to approve the 2025 Placer Resource Conservation District organizational chart. Patti Beard seconded, and the motion passed unanimously.
- c) **FY26 Placer Resource Conservation District Fee Schedule**
Kristin Lantz moved to approve the FY26 Placer Resource Conservation District fee schedule with the addition of the Residential Chipping Service rate. Justin Miller seconded, and the motion Passed unanimously.
- d) **Total Compensation Study Update**
The Executive Committee will meet to provide recommendations at the next regular board meeting. Discussion only.
- e) **Employee Acknowledgements**
The Board acknowledged Chris Paulus, Jerry Reioux and Mark White for their work anniversaries. Brian Pimentel will receive the Friends of Agriculture award.

BOARD REPORTS/COMMENTS

Kristin Lantz would like an update on the plant sale.

CARCD Conference information will be sent to the Board members.

November and December regular meetings are cancelled. The board will tentatively schedule a Special meeting for December 9th.

Terra Madra Event in Sacramento, 9/26-9/28

Welcome back, Patti.

FUTURE AGENDA ITEMS

Future agenda items – Total Compensation Study, Sarah Jones Evaluation, Annual Work Plan, Budget Revisions, Plant Sale Update.

ADJOURNMENT

The regular meeting was adjourned at 4:52 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for October 28, 2025, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.