

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
August 26, 2025**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:00 pm in the second-floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz
Jonathan (Jon) Jue
Jim Holmes
Justin Miller

Directors Absent: Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Cordi Craig, RCD Employee
Brian Pimentel, RCD Employee
Joe Kausek, Associate Director
Mark Starr, Associate Director
Eric Brumfield, District Counsel
Chris Robbins, NRCS District Conservationist

APPROVAL OF AGENDA

Justin Miller moved to approve the agenda as presented. Kristin Lantz seconded, and the motion passed unanimously.

PUBLIC COMMENT

Claudia Smith reviewed the public comment process.

APPROVAL OF MEETING MINUTES

Justin Miller moved to approve the amended meeting minutes from the regular meeting held on July 22, 2025. Steve Jones seconded, and the motion passed with 5 ayes and 2 absent.

Kristin Lantz moved to approve the amended meeting minutes from the Finance Committee meeting held on August 19, 2025. Jon Jue seconded, and the motion passed with 2 aye and 1 absent.

Kristin Lantz moved to approve the meeting minutes from the Executive Committee meeting held on August 19, 2025. Steve Jones seconded, and the motion unanimously passed.

FINANCIAL REPORTS

Donna Thomassen presented the unaudited July 2025 financial reports. It was disclosed that these reports are subject to change due to any adjusting journal entries during the end of fiscal year closing. Jon Jue moved to accept the financial reports as presented. Jim Holmes seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, NRCS Auburn Office District Conservationist reported their fiscal year will end at the end of September. Engineers are now working for the State office, which may cause a backlog.

CLOSED SESSION

The board went into closed session at 4:19 pm.

Government Code §54956.9 - CONFERENCE WITH LEGAL COUNSEL

1. Existing Litigation (Government Code §54956.9(d)(1)):
 - (a) Truckee Fire Protection District v. County of Placer, et al.
Sacramento County Superior Court Case No. 25WM000083

The board concluded closed session at 4:39 pm.

The Board met in closed session to consider one item of existing litigation. Under conference with legal counsel existing litigation - Truckee Fire Protection District v. County of Placer, et al., the Board heard a report and provided direction on a 6-0 vote. This concludes the report out of closed session.

BUSINESS

New Business:

a) Total Compensation Study

Public comments were given as follows:

Brian Pimentel expressed concerns about the Total Compensation Study recommendations.

Cordi Craig expressed concerns about maintaining an equitable environment.

Kristin Lantz moved to accept receipt of the Total Compensation Study report. Jon Jue seconded, and the motion passed unanimously.

b) Employer Provided Health Insurance Cap Increase

Kristin Lantz moved to increase the health insurance cap to \$1,500.00 (\$300.00 increase) per employee, per month, starting the first payroll in January 2026. Justin Miller seconded, and the motion passed unanimously.

c) Placer County Resource Conservation District Draft Fiscal Year (FY)26 Annual Budget

Donna Thomassen presented the Unaudited FY25 Budget vs. Actual, Project Overview, Proposed Revenue Budget, and Proposed Expenditure. Jim Holmes moved to adopt the FY26 Annual Budget (Balanced) with the inclusion of the increased health insurance cap. Jon Jue seconded, and the motion passed unanimously.

d) Placer County Resource Conservation District 2025 Total Compensation Study (Total Compensation Study) Recommendations

Board directed staff to compile employee benefit information and details on current employee steps. Item was tabled.

e) Resolution 26-02 Resolution of the Board of Directors of the Placer County Resource Conservation District, State of California for funding from the Wildfire Prevention Program as provided through the Climate Investment and Proposition 4

Jim Holmes moved to adopt Resolution 26-02 for the Board of Directors of the Placer County Resource Conservation District, State of California for funding from the Wildfire Prevention Program as provided through the Climate Investment and Proposition 4. Steve Jones seconded, and the motion passed unanimously.

f) California Association of Resource Conservation Districts (CARCD) FY26 Dues

This item was revisited based on information received from CARCD regarding the requirement that our membership be continued for the RCD to receive funding for current and future programs. Jim Holmes moved to approve payment for the FY26 CARCD membership dues. Kristin Lantz seconded, and the motion passed with 5 ayes and 1 abstained.

g) Employee Acknowledgements

The board recognized Ellen Murphy, Cordi Craig and Brian Pimentel for their District anniversaries. Discussion only.

BOARD REPORTS/COMMENTS

None given.

FUTURE AGENDA ITEMS

Future agenda items – Total Compensation Study

ADJOURNMENT

The regular meeting was adjourned at 6:17 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for September 23, 2025, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.