



**Special Board Meeting of the Placer County Resource Conservation District  
Board of Directors**

**July 1, 2025  
11641 Blocker Drive, Ste. 120  
Auburn, CA 95603  
4:00pm**

- 1) CALL TO ORDER
- 2) MEMBERS & GUESTS PRESENT
- 3) APPROVAL OF AGENDA
- 4) PUBLIC COMMENT  
*This time is provided so that people may speak to the board on any item not on this agenda. Public comments are limited to 5 minutes. The board cannot act on items not included on this agenda.*
- 5) BUSINESS:  
*New Business:*
  - a. 2025 Total Compensation Study  
*The board will review and may act to accept the 2025 Total Compensation Study*
  - b. Request for Proposal (RFP) Award – Placer Sierra Fuels Reduction Project  
*The board may act to award one or more contracts for Placer Sierra Fuels Reduction Project*
  - c. Chipper Equipment Purchase  
*The board will review and may act to approve the purchase of a new chipper*
  - d. Placer County Local Agency Formation Commission (LAFCO) Nomination for the Special District Alternate Seat  
*The Board will discuss and may vote to nominate a Board member for the Special District Alternate Seat*

- e. Resolution 25-02 A Resolution of the Board of Directors of the Placer County Resource Conservation District to Delegate Limited Authorities to the Administration & Finance Manager  
*The board will review and may act to adopt Resolution 25-02*

6) FUTURE AGENDA ITEMS

7) ADJOURNMENT

# Placer Resource Conservation District

2025 Compensation Study  
July 1, 2025

# Agenda

- Key Objectives
- Survey Agencies
- Data Elements
- Survey Classes
- Findings
- Recommendations
- Q & A

# Key Objectives

- Collect and analyze base salary and benefit data
- Calculate labor market median (mid-point) for:
  - Maximum base salary
  - Total Cash
  - Total Compensation

# Survey Agencies

Agency	Cost of Living Difference	Median Housing
<b><i>Placer Resource Conservation District</i></b>	----	<b>\$589,667</b>
El Dorado County Resource Conservation District	-4.1%	\$539,000
Gold Ridge Resource Conservation District	+34.5%	\$805,000
Inland Empire Resource Conservation District	-8.8%	\$610,200
Monterey County Resource Conservation District	+4.5%	\$799,000
Napa Resource Conservation District	+19.1%	\$902,419
Nevada County	0%	\$736,500
Placer County	0%	\$589,667
Resource Conservation District of Greater San Diego	+9.9% (Santee was used)	\$775,000
Santa Cruz Resource Conservation District	+38.7%	\$680,000
Sierra Nevada Conservancy	0%	\$589,667
State of California	-9.6%	\$498,000
Tahoe Resource Conservation District	+4.8%	\$685,000
Tehama Resource Conservation District	-28.2%	\$400,000
Sutter County (Chipper Crew Lead)	-14.1	\$482,400
Yuba County (Chipper Crew Lead)	-20.4	\$439,9000

# Data Elements

- Calculated labor market median for:
  - Maximum base salary
    - (For Placer RCD, there are no ranges; therefore, the actual salary is listed)
  - Total cash
    - Maximum base salary (actual for Placer RCD)
    - Deferred compensation
    - Longevity pay (year 10)
    - Certification/education pay
  - Total compensation
    - Elements of total cash plus
    - Paid insurances (cafeteria, health, dental, vision, life, long term disability)
    - Retiree Health Savings
    - Social Security
    - Minus the employee's share of employer obligated cost to retirement

# Data Elements

## Data Included in Summary Tables

- Date and amount of next cost of living/salary range increase
- Retirement information (plan, benefit, formula, employer contribution)
- Retiree health benefits
- Leave benefits (vacation, sick, holiday, administrative/management leave)
- Cash in lieu of medical insurance
- Remote work policy
- Flexible schedule policy

# Survey Classes

- Administration and Finance Director
- Administration and Finance Manager
- Agriculture Program Manager
- Chipper Crew Lead
- Chipper Program Operations Assistant Manager-Lead Mechanic
- Chipper Program Operations Manager
- Community and Conservation Director
- Education and Outreach Coordinator
- Executive Director
- Forestry Director
- Forestry Project Coordinator
- Forestry Project Manager
- Prescribed Fire Program Coordinator
- Prescribed Fire Program Manager



# Findings

On average, when compared to the median, the District is:

- 26.23% below market for base salary
- 30.31% below market for total cash
- 24.67% below the market for total compensation

# Benefits

- Retirement
  - 9 agencies are in CalPERS with the same benefit as the District for PEPRA employees
  - 4 agencies contribute to a defined contribution plan
- Education/Certification Pay
  - One agency provides certification pay for Architect, Land Surveyor or Engineer
- Retiree Health Benefits
  - The District does not contribute to a Retiree Health Savings Account or Post-Employment Retiree Health
  - None of the agencies contribute to a Retiree Health Savings Account
  - Four contribute to post-employment retiree health (PEMHCA minimum up to 100%)

# Benefits

- The District provides:
  - 80 hours of vacation at year 1
  - 160 hours at year 5
  - 200 hours with 10 or more years
  - 13 days of sick leave
  - 12 holidays
  - 80 hours of administrative/management
- Labor Market
  - 6 have PTO (vacation and sick combined)
  - 87 hours at year 1
  - 123 hours at year 5
  - 153 hours at year 10
  - 160 hours at year 15
  - 178 hours at year 20
  - 11 – 12 sick days
  - 13 holidays
  - 6 provide administrative/management or other leave ranging from 32 to 100 hours

# Benefits

- District allows for telecommuting
  - 11 agencies have some level of telecommuting
- District provides a flexible schedule
  - 11 agencies have flexible schedules

# Next Steps

- Work with Committee on recommendations
- Evaluate financial impact

# Q & A

BRYCE  
CONSULTING

PLACER RESOURCE CONSERVATION  
DISTRICT  
2025 TOTAL COMPENSATION STUDY



*Submitted by:*

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June 2025

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## **SECTION I - PROJECT OVERVIEW**

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Bryce Consulting was retained by the Placer Resource Conservation District to conduct a comprehensive compensation study of District classifications. This report includes:

- Section I      Project Overview
- Section II     Compensation Survey Parameters
- Section III    Compensation Survey Results

### **STUDY OBJECTIVES**

The study consisted of the following objectives:

- Collect and analyze base salary and benefit data for the selected survey classes.
- Calculate labor market median and the percentage Placer Resource Conservation District is from the labor market for each survey classification.

### **STUDY METHODOLOGY**

To achieve the above objectives, the following tasks have occurred:

- The consultant confirmed the survey parameters including survey agencies, survey classifications, and data elements with the Committee of the Board.
- The consultant collected salary and benefit data as well as job descriptions and budgets to confirm the comparability from each of the agencies identified.
- Once the data was collected and analyzed, the consultant prepared the necessary spreadsheets with calculations for the median which were reviewed with the Committee prior to finalizing the data.

## SECTION II – COMPENSATION SURVEY PARAMETERS

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This section of the report presents the compensation survey parameters and includes:

- Labor market employers and survey classes
- Survey scope
- Survey methodology

### SURVEY EMPLOYERS

The overall objective in selecting survey employers is to define as accurately as possible the District's "Labor Market". A labor market consists of those employers with whom the District competes for employees. The criteria typically utilized in identifying those employers includes the following:

- **EMPLOYER SIZE** - As a general rule, the more similar employers are in size and complexity, the greater the likelihood that comparable positions exist within both organizations. Specifically, agencies of similar size to the District are likely to have departmental structures and organization of positions more similar to the District than organizations that are significantly larger or smaller in size.
- **GEOGRAPHIC PROXIMITY** - Geographic proximity is another factor utilized in identifying an appropriate labor market. This factor is particularly important because it identifies those employers that the District must directly compete with to recruit and retain quality staff.
- **NATURE OF SERVICES PROVIDED** - As a general rule, similar organizations are selected as survey employers, because they provide similar services. This is important for the following reasons:
  - Employers who provide similar services are most likely to compete with one another for employees.
  - These employers are most likely to have comparable jobs.
  - These employers are most likely to have similar organizational characteristics.

**LABOR MARKET**

**Table 1**, below, displays the survey agencies recommended to, and approved by the District. Sonoma Resource Conservation District did not participate, and a decision was made with the Executive Director to add Sierra Nevada Conservancy and Tahoe Resource Conservation District. The Committee requested that the Federal Natural Resources and Conservation Services be included; however, the consultant was not able to gather the information needed. In addition, the consultant added Sutter County and Yuba County for the Chipper Crew Lead in an effort to provide data as the original list of survey agencies do not have a comparable classification. The matches for those two agencies are broad but do include duties related to tree and vegetation removal.

<b>Table 1 Labor Market Agencies</b>
El Dorado County Resource Conservation District
Gold Ridge Resource Conservation District
Inland Empire Resource Conservation District
Monterey County Resource Conservation District
Napa Resource Conservation District
Nevada County
Placer County
Resource Conservation District of Greater San Diego
Santa Cruz Resource Conservation District
Sierra Nevada Conservancy
Sonoma Resource Conservation District
State of California
Tahoe Resource Conservation District
Tehama Resource Conservation District

## SURVEY CLASSES

Table 2 displays the survey classifications.

TABLE 2 SURVEY CLASSIFICATIONS
Administration and Finance Director
Administration and Finance Manager
Agriculture Program Manager
Chipper Crew Lead
Chipper Program Operations Assistant Manager-Lead Mechanic
Chipper Program Operations Manager
Community and Conservation Director
Education and Outreach Coordinator
Executive Director
Forestry Director
Forestry Project Coordinator
Forestry Project Manager
Prescribed Fire Program Coordinator
Prescribed Fire Program Manager

## SURVEY SCOPE

The scope of the survey included the labor market agencies presented in this report. The data elements included:

- Title of each comparable class
- Maximum base salary (Placer RCD does not currently have ranges so the incumbent's actual salary was used to compare to the labor market's maximum salary)
- Deferred compensation paid by employer
- Longevity Pay paid by the employer at year 10
- Certification/Education Incentive Pay
- Cafeteria, health, dental and vision plan premiums paid by the employer
- Life Insurance plan premium paid by the employer
- Long-Term Insurance paid by the employer
- Retiree Health Insurance
- Social Security

- Employer's portion of retirement paid by employee
- Date and amount of next cost of living increase
- Retirement practices (retirement benefit, plan, formula, employer's cost, unfunded liability)
- Retiree health benefits
- Leave benefits (vacation, sick leave, holidays and administrative leave)
- Cash in lieu of medical insurance
- Remote work policy
- Flexible schedule policy

### **SURVEY METHODOLOGY**

The survey methodology utilized by Bryce Consulting included:

- Where available, the agencies' websites were utilized to collect salary and benefit data and to compare job descriptions.
- The survey agencies were contacted by the consultant to collect additional information and gain clarification regarding benefits and classifications.

In addition to the collection of base salary and benefit information, careful efforts were made to document the full range of duties and requirements of all job classes as comparable to the District's corresponding survey classes. This included the review of:

- Reporting relationships
- Functional areas of responsibility
- The class's relationship to other classes in the series

The data is effective May 2025.

## SECTION III – COMPENSATION SURVEY RESULTS

This section of the report presents the compensation survey findings including base salary, total cash, and total compensation. In addition, miscellaneous benefit data is presented including cost of living information, retirement practices, retiree health benefits, leave benefits, and other policies. As indicated in the previous section, the survey involved the collection of compensation information for each of the survey classes from the labor market employers identified. **Table 3**, below, displays the comparability for each survey classification.

TABLE 3 COMPARABILITY	
Administration and Finance Director	7
Administration and Finance Manager	9
Agriculture Program Manager	8
Chipper Crew Lead	3
Chipper Program Operations Assistant Manager- Lead Mechanic	0*
Chipper Program Operations Manager	0*
Community and Conservation Director	2*
Education and Outreach Coordinator	9
Executive Director	11
Forestry Director	4
Forestry Project Coordinator	7
Forestry Project Manager	10
Prescribed Fire Program Coordinator	2*
Prescribed Fire Program Manager	0*

\*Insufficient Data – Fewer than 3 matches

### BASE SALARY SURVEY RESULTS

The data has been organized into a number of tables that summarize the District's relationship to the labor market for each survey classification. The detailed compensation survey datasheets are presented in **Appendix A** of this report. **Table 4** summarizes, for each classification, how the District's base salaries compare to the labor market. The following data is presented:

- Title of the District's classification.
- The District's current base salary.
- The labor market median for maximum monthly base salary.
- Percentage the District's maximum base salary is above or below the median of the labor market.

**Table 4  
Summary of Base Salary Results**

Classification	PRCD Actual Base Salary	Labor Market Median Base Salary	% PRCD is Above or Below Labor Market Median Base Salary
Administration and Finance Director	\$10,241	\$11,117	-8.56%
Administration and Finance Manager	\$6,696	\$10,813	-61.48%
Agriculture Program Manager	\$6,498	\$9,232	-42.06%
Chipper Crew Lead	\$5,068	\$5,287	-4.32%
Chipper Program Operations Assistant Manager-Lead Mechanic	Market Check	Insuff Data	Market Check
Chipper Program Operations Manager	Market Check	Insuff Data	Market Check
Community and Conservation Director	\$7,427	Insuff Data	---
Education and Outreach Coordinator	\$5,713	\$6,767	-18.44%
Executive Director	\$13,250	\$14,272	-7.72%
Forestry Director	\$9,098	\$10,964	-20.50%
Forestry Project Coordinator	\$5,335	\$7,910	-48.25%
Forestry Project Manager	\$7,297	\$9,101	-24.72%
Prescribed Fire Program Coordinator	Market Check	Insuff Data	Market Check
Prescribed Fire Program Manager	\$7,306	Insuff Data	---

Market Check – The District does not have the classification or a salary to compare to the market

### TOTAL CASH SURVEY RESULTS

Total cash represents the maximum base salary plus the employer's contribution towards deferred compensation, longevity pay at year 10, and education/certification pay. Table 5 displays, for each classification, how the District compares to the labor market with respect to total cash. The following data is presented:

- Title of the District's classification.
- The District's current total cash for each classification.
- The labor market median for total cash.
- Percentage the District's total cash is above or below the median of the labor market.

**Table 5  
Summary of Total Cash Results**

Classification	PRCD Actual Total Cash	Labor Market Median Total Cash	% PRCD is Above or Below Labor Market Total Cash
Administration and Finance Director	\$10,241	\$12,007	-17.25%
Administration and Finance Manager	\$6,696	\$11,013	-64.47%
Agriculture Program Manager	\$6,498	\$9,232	-42.06%
Chipper Crew Lead	\$5,068	\$5,287	-4.32%
Chipper Program Operations Assistant	Market Check	Insuff Data	Market Check

Classification	PRCD Actual Total Cash	Labor Market Median Total Cash	% PRCD is Above or Below Labor Market Total Cash
Manager-Lead Mechanic			
Chipper Program Operations Manager	Market Check	Insuff Data	Market Check
Community and Conservation Director	\$7,427	Insuff Data	---
Education and Outreach Coordinator	\$5,713	\$7,308	-27.91%
Executive Director	\$13,250	\$14,374	-8.49%
Forestry Director	\$9,098	\$11,049	-21.44%
Forestry Project Coordinator	\$5,335	\$8,542	-60.11%
Forestry Project Manager	\$7,297	\$9,249	-26.75%
Prescribed Fire Program Coordinator	Market Check	Insuff Data	Market Check
Prescribed Fire Program Manager	\$7,306	Insuff Data	---

#### TOTAL COMPENSATION SURVEY RESULTS

Total compensation represents the elements provided in total cash plus the agency's contribution towards cafeteria, health, dental, vision, life and long-term disability insurance, social security, and retiree health savings account, less the employer's share of retirement paid by the employee. Table 6 displays, for each classification, how the District compares to the labor market with respect to total compensation. The following data is presented:

- Title of the District's classification.
- The District's current total compensation for each classification.
- The labor market median for total compensation.
- Percentage the District's total compensation is above or below the median of the labor market.

Classification	PRCD Actual Maximum Total Compensation	Labor Market Median Total Compensation	% PRCD is Above or Below Labor Market Median Total Compensation
Administration and Finance Director	\$12,399	\$14,388	-16.04%
Administration and Finance Manager	\$8,583	\$12,620	-47.03%
Agriculture Program Manager	\$8,370	\$11,565	-38.17%
Chipper Crew Lead	\$6,831	\$8,055	-17.92%
Chipper Program Operations Assistant			
Manager-Lead Mechanic	Market Check	Insuff Data	Market Check
Chipper Program Operations Manager	Market Check	Insuff Data	Market Check

**Table 6**  
**Summary of Total Compensation Results**

Classification	PRCD Actual Maximum Total Compensation	Labor Market Median Total Compensation	% PRCD is Above or Below Labor Market Median Total Compensation
Community and Conservation Director	\$9,370	Insuff Data	---
Education and Outreach Coordinator	\$7,525	\$8,805	-17.02%
Executive Director	\$15,638	\$16,326	-4.40%
Forestry Director	\$11,169	\$13,045	-16.80%
Forestry Project Coordinator	\$7,118	\$10,515	-47.72%
Forestry Project Manager	\$9,230	\$10,793	-16.92%
Prescribed Fire Program Coordinator	Market Check	Insuff Data	Market Check
Prescribed Fire Program Manager	\$9,240	Insuff Data	---

On average, for all classifications, the District is 26.23% below the labor market for base salary, 30.31% below for total cash, and 24.67% below for total compensation when compared to the median.

#### **MISCELLANEOUS BENEFIT DATA**

Appendix B presents the miscellaneous benefit data that was collected including cost of living information, retirement practices, retiree health benefits, leave benefits, and other policies.

#### **COST OF LIVING/SALARY INCREASE - APPENDIX B – TABLE 1**

The District does not have a future cost of living increase scheduled at this time.

With respect to the market, five agencies have an increase scheduled for later in 2025 ranging from 3% to 5%. For two agencies, the amount is still to be determined. One agency provides a 5% global increase based on performance.

#### **RETIREMENT PRACTICES - APPENDIX B – TABLE 2**

The District has a CalPERS retirement plan with a benefit of 2% @ 62 and formula of Highest Three Years for PEPRA tier employees.

Nine of the responding agencies also have a CalPERS retirement plan with all having a benefit of 2% @ 62 based on the Highest Three Years for PEPRA tier employees. Three agencies have a defined contribution plan.

**CERTIFICATION/EDUCATION PAY – APPENDIX B – TABLE 3**

The District does not provide education and/or certification pay.

One of the agencies provides a 5% certification pay for registration as an Architect, Engineer, or Land Surveyor.

**RETIREE HEALTH BENEFITS - APPENDIX B – TABLE 4**

The District does not contribute to a Retiree Health Savings Account or to post-employment retiree health.

None of the agencies contribute to a Retiree Health Savings Account. Four agencies contribute to post-employment retiree health for the retiree ranging from the PEMHCA minimum up to 100% depending on years of service. Three also contribute to retiree plus one dependent and retiree plus two dependents.

**LEAVE BENEFITS - APPENDIX B – TABLE 5**

The District provides 80 hours of vacation at year 1; 160 hours at year 5; and 200 hours with 10 or more years of service. The District also provides 13 days of sick leave, recognizes 12 holidays, and provides 80 hours of administrative/management or other leave for exempt employees.

Six agencies provide paid time off whereby vacation and sick leave are combined. For those with a separate leave bank, the labor market average for vacation is 87 hours at year 1; 123 hours at year 5; 153 hours at year 10; 160 hours at year 15; and 178 hours at year 20. The average sick days provided is 11 – 12. The labor market average for holidays provided is 13 with six agencies providing administrative/management or other leave ranging from 32 to 100 hours. One agency provides administrative/management leave but does not have a set amount of time.

**REMOTE WORK – APPENDIX B – TABLE 6**

The District allows for telecommuting when it would benefit both the District and employee and upon advanced approval from the Executive Director.

11 of the responding agencies also provide some level of telecommuting with the details varying by agency as displayed in Table 6.

**FLEXIBLE SCHEDULE – APPENDIX B – TABLE 7**

The District allows employees to work a flexible schedule upon approval of the supervisor.

11 of the responding agencies also provide flexible schedules.

**APPENDIX A**  
**DETAILED DATASHEETS**

**APPENDIX B**  
**MISCELLANEOUS BENEFIT DATA**



PEPRA Member

Agency	Classification	Minimum Base Salary	Maximum Base Salary	Rank	Deferred Compensation	Longevity pay at 10 Years	Certification/ Education Pay	Certification/ Education Pay Notes	Total Cash	Cafeteria Plan	Health (Most Expensive Plan)	Dental	Vision	Life Insurance	LTD Insurance	RHSA	Social Security and/or Medicare	Total Comp	Employer's Portion of Retirement Paid by the Employee (%)	Employer's Portion of Retirement Paid by the Employee (\$)	Total Compensation minus ER portion of retirement paid by EE	Rank	Comments
<b>Placer Resource Conservation District</b>	<b>Forestry Project Manager</b>	<b>\$7,297</b>	<b>\$7,297</b>	<b>10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$7,297</b>	<b>\$0</b>	<b>\$1,200</b>	<b>\$137</b>	<b>\$25</b>	<b>\$14</b>	<b>\$0</b>	<b>\$0</b>	<b>\$558</b>	<b>\$9,230</b>	<b>0%</b>	<b>\$0</b>	<b>\$9,230</b>	<b>9</b>	
El Dorado County Resource Conservation District	Project Manager - Forestry	\$6,067	\$7,800	9	\$0	\$0	\$0		\$7,800	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$597	\$8,647	0%	\$0	\$8,647	10	
Gold Ridge Resource Conservation District	Forestry Project Manager	\$5,696	\$9,380	4	\$0	\$0	\$0		\$9,380	\$0	\$639	\$52	\$14	\$0	\$0	\$0	\$718	\$10,801	0%	\$0	\$10,801	5	No job description
Inland Empire Resource Conservation District	Forest Program Lead	\$5,720	\$8,873	7	\$621	\$0	\$0		\$9,494	\$932	inc	inc	inc	\$0	\$0	\$0	\$129	\$10,555	0%	\$0	\$10,555	8	
Monterey County Resource Conservation District	No Comparable Class																						
Napa Resource Conservation District	Senior Project Manager, Forest Health	\$9,084	\$9,084	6	\$0	\$0	\$0		\$9,084	\$0	\$1,499	\$51	inc	\$5	\$14	\$0	\$132	\$10,784	0%	\$0	\$10,784	6	
Nevada County	Forestry Project Manager	\$8,331	\$10,171	3	\$0	\$254	\$0		\$10,425	\$0	\$2,427	\$223	inc	\$4	\$0	\$0	\$778	\$13,858	0%	\$0	\$13,858	2	
Placer County	No Comparable Class																						
Resource Conservation District of Greater San Diego	Forestry and Fire Prevention Program Manager	\$5,023	\$6,994	11	\$0	\$0	\$0		\$6,994	\$1,119	inc	inc	inc	\$0	\$0	\$0	\$101	\$8,214	0%	\$0	\$8,214	11	No job description
Santa Cruz Resource Conservation District	Forest Health Program Manager	\$9,126	\$14,647	1	\$659	\$0	\$0		\$15,306	\$0	\$962	\$42	\$8	DNA	\$0	\$0	\$1,120	\$17,437	0%	\$0	\$17,437	1	
Sierra Nevada Conservancy	No Comparable Class																						
Sonoma Resource Conservation District	Forestry Project Manager																						
State of California	Senior Environmental Scientist	\$7,556	\$10,221	2	\$0	\$0	\$0		\$10,221	\$0	\$2,097	\$93	\$8	DNA	\$0	\$0	\$782	\$13,201	0%	\$0	\$13,201	3	
Tahoe Resource Conservation District	Fire Adapted Communities Program Manager	\$6,481	\$9,119	5	\$0	\$0	\$0		\$9,119	\$0	\$967	\$42	\$8	\$0	\$0	\$0	\$698	\$10,833	0%	\$0	\$10,833	4	
Tehama Resource Conservation District	Forestry Specialist	\$5,452	\$7,910	8	\$633	\$0	\$0		\$8,542	\$1,500	inc	inc	inc	\$10	\$21	\$0	\$605	\$10,678	0%	\$0	\$10,678	7	
<b>Labor Market Median</b>		<b>\$9,101</b>							<b>\$9,249</b>												<b>\$10,793</b>		
<b>% Placer Resource Conservation District is Above or Below Median</b>		<b>-24.72%</b>							<b>-26.75%</b>												<b>-16.92%</b>		
<b># Of Comparable Matches</b>		<b>10</b>																					

Data effective as of 5/2025

If ER contribution towards benefit is based on years of service, year 10 is used

RCD of Greater San Diego-Not a PERS agency; If agency is not a PERS agency, we do not include direct Employer's contribution towards defined contribution plans as this is comparable to a Normal Cost Rate for those agencies with PERS

Appendix B - Table 1  
 MOU Expiration Date and Last/Future COLA/Salary Range Increase Information

Agency	MOU Expiration Date	Date of Future COLA/Salary Increase(s)-Amount(s)
<i>Placer Resource Conservation District</i>	NA	<b>TBD</b>
El Dorado County Resource Conservation District	NA	None Scheduled
Gold Ridge Resource Conservation District	NA	None Scheduled
Inland Empire Resource Conservation District	NA	IERCD does a global 5% increase annually for all staff based on May job verification completion - a simple questionnaire that verifies performance at a minimum level of satisfaction. Individual employee reviews are separated from the annual compensation process.
Monterey County Resource Conservation District	NA	7/2025-TBD
Napa Resource Conservation District	NA	7/2025- TBD
Nevada County	6/2025	In practice, we develop our annual budget and determine whether we can afford a COLA, and then we make the recommendation to the Board to be adopted at the beginning of the new fiscal year. We have always stuck to the May inflation rate figure, as we're presenting a final budget for adoption at our June board meeting.
Placer County	NA	None Scheduled
Resource Conservation District of Greater San Diego	NA	1/2026- TBD
Santa Cruz Resource Conservation District	NA	Our Board considers a COLA increase at the first Board meeting of each calendar year. The Board considers the amount of the COLA increase based on national and local data. Varies from year to year.
Sierra Nevada Conservancy	Unit 01 6/2026	TBD-Our Board reviews and considers a COLA adjustment annually in February based on CPI for the previous year, based on the numbers for San Francisco Bay Area, this is generally (+) or (-) 3%.
Sonoma Resource Conservation District	Did Not Respond	Unit 01 7/2025-3% Did Not Respond
State of California	Unit 10 7/2027	Unit 10 7/2025-5%
Tahoe Resource Conservation District	NA	None Scheduled
Tehama Resource Conservation District	NA	7/2025-4%

Appendix B - Table 2  
Retirement Practices  
PEPRA Employees

Survey Agency	Retirement Agency	Retirement Benefit	Retirement Formula	Member Rate (24/25)
<b>Placer Resource Conservation District</b>	<b>CalPERS</b>	<b>2% @ 62</b>	<b>Highest 3 Years</b>	<b>7.75%</b>
El Dorado County Resource Conservation District	CalPERS	2% @ 62	Highest 3 Years	8.25%
Gold Ridge Resource Conservation District	CalPERS	2% @ 62	Highest 3 Years	7.75%
Inland Empire Resource Conservation District	CalPERS	2% @ 62	Highest 3 Years	7.75%
Monterey County Resource Conservation District	Does not offer Defined Plan; No Direct Contributions; Employer matches up to 8%.			
Napa Resource Conservation District	CalPERS	2% @ 62	Highest 3 Years	7.75%
Nevada County	CalPERS	2% @ 62	Highest 3 Years	8.50%
Placer County	CalPERS	2% @ 62	Highest 3 Years	8.00%
Resource Conservation District of Greater San Diego	Does not offer Defined Plan; Employer directly contributes 10.5% towards 457b for retirement and in lieu of Social Security. (Not included in datasheets)			
Santa Cruz Resource Conservation District	Does not offer Defined Plan; No Direct Contributions; Employer matches up to 4.5% for retirement after one year.			
Sierra Nevada Conservancy	CalPERS	2% @ 62	Highest 3 Years	8%
Sonoma Resource Conservation District	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond
State of California	CalPERS	2% @ 62	Highest 3 Years	8%
Tahoe Resource Conservation District	CalPERS	2% @ 62	Highest 3 Years	8.25%
Tehama Resource Conservation District	Does not offer Defined Plan; No Direct Contributions; Employer matches up to 8% for retirement.			

Appendix B - Table 3  
 Certification/Education Pay

Agency	Certification/Education Pay
<b>Placer Resource Conservation District</b>	<b>None</b>
El Dorado County Resource Conservation District	None
Gold Ridge Resource Conservation District	None
Inland Empire Resource Conservation District	None
Monterey County Resource Conservation District	None
Napa Resource Conservation District	None
Nevada County	None
Placer County	5%-Architect, Engineer, Land Surveyor, CPA
Resource Conservation District of Greater San Diego	None
Santa Cruz Resource Conservation District	None
Sierra Nevada Conservancy	None
Sonoma Resource Conservation District	Did Not Respond
State of California	None for Env. Scientist
Tahoe Resource Conservation District	None
Tehama Resource Conservation District	None

**Appendix B – Table 4  
Retiree Health Benefits  
(New Hires)**

<b>Agency</b>	<b>Retiree Health Savings Account (Contribution during active employment)</b>	<b>Employer Contribution towards Retiree Only Health Insurance (Post-employment)</b>	<b>Employer Contribution towards Retiree + 1 Health Insurance (Post-employment)</b>	<b>Employer Contribution towards Retiree + 2 Health Insurance (Post-employment)</b>	<b>Vesting</b>
<b>Placer Resource Conservation District</b>	\$0	\$0	\$0	\$0	NA
El Dorado County Resource Conservation District	\$0	\$0	\$0	\$0	NA
Gold Ridge Resource Conservation District	\$0	\$0	\$0	\$0	NA
Inland Empire Resource Conservation District	\$0	\$0	\$0	\$0	NA
Monterey County Resource Conservation District	\$0	\$0	\$0	\$0	NA
Napa Resource Conservation District	\$0	\$0	\$0	\$0	NA
Nevada County	\$0	PEMHCA Minimum	No Additional Contribution	No Additional Contribution	5 years
Placer County	\$0	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (of active rate)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (of active rate)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (of active rate)	10 years
Resource Conservation District of Greater San Diego	\$0	\$0	\$0	\$0	NA

Appendix B – Table 4  
 Retiree Health Benefits  
 (New Hires)

Agency	Retiree Health Savings Account (Contribution during active employment)	Employer Contribution towards Retiree Only Health Insurance (Post-employment)	Employer Contribution towards Retiree + 1 Health Insurance (Post-employment)	Employer Contribution towards Retiree + 2 Health Insurance (Post-employment)	Vesting
Santa Cruz Resource Conservation District	\$0	\$0	\$0	\$0	NA
Sierra Nevada Conservancy	\$0	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	10 years
Sonoma Resource Conservation District	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond
State of California	\$0	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	PERS vesting 10 years = 50%; +5% each year of service; to max of 100% with 20 years (shall not exceed 80 percent of the weighted average of the Basic health benefit plan)	10 years
Tahoe Resource Conservation District	\$0	\$0	\$0	\$0	NA
Tehama Resource Conservation District	\$0	\$0	\$0	\$0	NA

Appendix B – Table 5  
Paid Leave

Agency	Annual Vacation Leave					Vacation Max Carryover	Sick Leave	Sick Leave Max Carryover	Holidays Fixed + Floating	Administrative/ Management/Other Leave Hours per year
	Year 1	Year 5	Year 10	Year 15	Year 20					
<b>Placer Resource Conservation District</b>	80	160	200	200	200	200	13	200 hours	10 + 2 = 12	80 hours- exempt
El Dorado County Resource Conservation District	96	144	192	192	192	240	12	240 hours	DNA	No set hours for exempt
Gold Ridge Resource Conservation District <sup>1</sup>	120	200	240	240	240	1.5x	Included in Vacation	NA	13 + 0 = 13	0
Inland Empire Resource Conservation District	80	80	160	160	160	160	12	600 hours	13 + 1 with 0-5 years and +2 with 5+ years = 14 to 15	60 hours- Dept. Managers
Monterey County Resource Conservation District <sup>2</sup>	192	216	256	272	288	1.5x	Included in Vacation	NA	11 + 0 = 11	32 hours for Management only
Napa Resource Conservation District	80	120	160	160	200	1.5x	0-5 years = 80 hours 6+ years = 120 hours	80 – 120 hours depending upon years of service	10 + 1 = 11	0

<sup>1</sup> Paid Time Off includes vacation and sick; rates listed are new, but has not been implemented-waiting for Board approval

<sup>2</sup> Paid Time Off includes vacation and sick

Agency	Appendix B – Table 5 Paid Leave										Administrative/ Management/Other Leave Hours per year
	Annual Vacation Leave					Vacation Max Carryover	Sick Leave	Sick Leave Max Carryover	Holidays Fixed + Floating		
	Year 1	Year 5	Year 10	Year 15	Year 20						
Nevada County <sup>3</sup>	165	165	192	200	200	450	Included in Vacation	NA	11 + 2 (+1 more floating with 10 years) = 13-14	40 hours	
Placer County	80	120	160	160	200	520	12	Unlimited	12 + 2 = 14	100 hours	
Resource Conservation District of Greater San Diego <sup>4</sup>	104	184	224	224	224	246.40	Included in Vacation	NA	13 + 2 = 15	0	
Santa Cruz Resource Conservation District <sup>5</sup>	168	208	240	240	280	490	Included in Vacation	NA	13.5 + 0 = 13.5	0	
Sierra Nevada Conservancy	84	120	120	144	168	640	12	Unlimited	11 + 1 = 12	0	
Sonoma Resource Conservation District	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	
State of California	84	120	120	144	168	640	12	Unlimited	11 + 1 = 12	0	
Tahoe Resource Conservation District <sup>6</sup>	120	160	224	240	240	420	Included in Vacation	NA	11 + 2 = 13	96 hours- Executive Director only	
Tehama Resource	104	160	160	160	160	120	80 hours	120 hours	11 + 0 = 11	0	

<sup>3</sup> Paid Time Off includes vacation and sick

<sup>4</sup> Paid Time Off includes vacation and sick

<sup>5</sup> Paid Time Off includes vacation and sick

<sup>6</sup> Paid Time Off includes vacation and sick

Appendix B – Table 5 Paid Leave										
Agency	Annual Vacation Leave					Vacation Max Carryover	Sick Leave	Sick Leave Max Carryover	Holidays Fixed + Floating	Administrative/ Management/Other Leave Hours per year
	Year 1	Year 5	Year 10	Year 15	Year 20					
Conservation District										

Remote Work Policy

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Placer Resource  
Conservation District

*Telecommuting is the practice of working at home or at a site near the home instead of physically traveling to a central workplace. It is a work alternative that the District may offer to some employees when it would benefit both the District and the employee. You may telecommute on certain days if you receive advance approval from the Executive Director. Calling in sick and stating that you will be working from home is not considered obtaining advance approval. The decision to approve a telecommuting arrangement will be based on factors such as position and job duties, performance history, related work skills, and the impact on the District. Your compensation, benefits, work status, work responsibilities, and the amount of time you are expected to work per day or per pay period will not change due to participation in the telecommuting program (unless otherwise agreed upon in writing). At-home work hours will conform to a schedule agreed upon by you and your supervisor. If such a schedule has not been agreed upon, your work hours will be assumed to be the same as they were before you began telecommuting. Changes to this schedule must be reviewed and approved in advance by your supervisor. During working hours, your at-home workspace will be considered an extension of the District's workspace. Therefore, workers' compensation benefits may be available for job-related accidents that occur in your at-home workspace during working hours. All job-related accidents will be investigated immediately. The District assumes no responsibility for injuries occurring in your at-home workspace outside the agreed upon work hours. You agree to maintain safe conditions in the at-home workspace and to practice the same safety habits as those followed on our premises. In the case of an injury while working at home, you must immediately report the injury to the Responsible Safety Officer to get instructions for obtaining medical treatment. Telecommuting is an alternative method of meeting the needs of the District and is not a universal employee benefit. As such, the District has the right to refuse to make telecommuting available to an employee and to terminate a telecommuting arrangement at any time. All requests for telecommuting must be presented to the supervisor in writing, using the telecommuting request form. The telecommuting agreement is not a contract of employment, and nothing in this policy or any telecommuting agreement alters the at-will nature of the employment relationship, under which the employment relationship may be terminated at any time by either you or the employer for any reason, or for no reason. Employees who are not meeting performance standards will not be permitted to telecommute.*

El Dorado County Resource  
Conservation District

Telecommuting is the practice of working at home or at a site near the home instead of physically traveling to a central workplace. It is a work alternative that RCD may offer to some employees when it would benefit both the organization and you. Due to the nature of the concerns surrounding Coronavirus we are temporarily implementing a work from home agreement for all staff effective immediately. This agreement will remain in effect through June 30, 2023 or at such time terminated by the District (this date may be extended with notice). Your manager will provide you with guidance on any equipment and other company property you may need to either take home with you or may require use of personal equipment. If you do take home RCD property you are expected to take care of it and return it in the same condition in which it was issued to you. Please keep in mind using RCD equipment entitles you to no right to privacy, just as it would working in the office. At any time your email, internet usage and other programs may be monitored. Your compensation, benefits, work status, work responsibilities, performance standards, and the typical amount of time you generally work per day or per pay period will not change due to participation in the telecommuting program (unless otherwise agreed upon in writing). Your at-home work and project deadlines will conform to a schedule agreed upon by you and your Manager. Changes to this schedule must be reviewed and approved in advance by your Manager. You must continue to work your

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	<p>standard working hours, take your rest and lunch breaks you normally would and report any inability to work to your manager (i.e. childcare, appointments, etc). During working hours, your at-home workspace will be considered an extension of RCD's workspace. You agree to maintain confidential, safe conditions in the at-home workspace and to practice the same safety habits as those followed on the Company's premises. In the case of an injury while working at home, you will immediately report the injury to your manager to get instructions for obtaining medical treatment. As we are following CDC guidelines, as well as those put in place by the state, this is a temporary situation and may be revoked at any time.</p>
<p>Gold Ridge Resource Conservation District</p>	<p>Data Not Available-We are currently redoing our employee handbook.</p>
<p>Inland Empire Resource Conservation District</p>	<p>We do but it's pre-COVID and really no longer relevant. Everyone whose job allows work from home is allowed to fully work from home and is supported to do so with desk, chair, printer, other office supplies purchased by IERCD. No one has to come into the office/field with the exception of people whose jobs require it. POLICY: Teleworking, or working at a site other than the District office, is allowed within the following parameters: · The teleworking arrangement should balance internal and external needs, and the needs of the District staff. Teleworking must not place an additional burden on co-workers or cause clients to reschedule appointments or meeting, or to have to work around the teleworking employee's schedule. · The employee must be available via email and phone during normal business hours, and is expected to cover the same phone calls, email and workload that would be conducted in the office. Employees are still responsible for getting work done and meeting deadlines. · The employee is expected to come into the office if internal work demands, or events require their physical presence. · If an employee teleworks on an as-needed basis, or on a variable schedule, the supervisor is to be advised ahead of time using a previously agreed upon method of communication. · Approval for telework depends on the employer's job responsibilities and is contingent on the employee's ability to carry out their work effectively whether in the office or working remotely. · If approved, the District Manager and employee will complete and sign the District Telework Agreement and Safety Checklist. Associated documents including the District Teleworking Agreement and Safety Checklist must be executed between the teleworking employee and direct supervisor following approval of teleworking schedule.</p>
<p>Monterey County Resource Conservation District</p>	<p>Telecommuting</p> <p>The District permits some employees to voluntarily telecommute during part of their work-week. Telecommuting is a privilege, and the Executive Director of the District retains the right to require telecommuters to report to the office to work. All costs for equipment associated with voluntary telecommuting are the responsibility of the employee. Costs include, but are not limited to internet access, computer peripherals, printers, fax machines, phone bills, office supplies, and insurance coverage for all necessary equipment. If employees are required to telecommute (i.e., involuntary telecommuting), the District will provide an appropriate stipend to cover the costs. Employees who telecommute still may be required to attend meetings at the office or other designated location. Telecommuting does not change the employee's work location and employees are still responsible for all costs associated with commuting to and from the office, when they are required to report to their work location. Employees who telecommute will not conduct meetings with customers or clients in their home. Employees are responsible for contacting local governmental agencies for required licenses (if any) needed to maintain a home office.</p>

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Employees are responsible for any costs of obtaining tax advice about a tax deduction for a home office. Employees are responsible for any tax liability should they claim such an expense and it is later disallowed by the Internal Revenue Service. Employees who telecommute must maintain the security of all confidential and/or sensitive information and other proprietary information belonging to the District, as if they were working in the office. All District security procedures apply, regardless of whether the employee is in the workplace or telecommuting. Employees who telecommute are responsible for following all safety rules. The District reserves the right to conduct unannounced visits to telecommuting worksites, including the home offices of employees who telecommute from home, to ensure that all safety and security procedures are being followed. The ability to telecommute does not change the performance level or work product expected from an employee. Employees who are subject to overtime laws still are required to adhere to their beginning and ending work times, break times, and meal breaks. Telecommuting employees must continue to maintain required time records.

Violation of any telecommuting policies may result in the loss of an employee's telecommuting privileges.

Napa Resource Conservation District

Telecommuting provides employees with an opportunity to work from home instead of in the Napa RCD's office. Telecommuting must be supported by the employee's supervisor, pre-approved by the Napa RCD's Executive Director, and cannot be initiated without a signed Telecommuting Agreement.

The Napa RCD retains the right in its sole discretion to designate positions that are appropriate for telecommuting and approve employees for telecommuting. Telecommuting (or remote work) approval does not change the conditions of employment or required compliance with all Napa RCD policies and procedures. The Napa RCD reserves the right to change or terminate the Telecommuting Agreement at any time, without cause or advance notice. An employee's ability to work under a Telecommuting Agreement rest in the sole discretion of the Napa RCD. Telecommuting is a privilege and may not be appropriate for all employees. The Telecommuter is solely responsible for ensuring the safety of their alternative work environment. However, because the Napa RCD is legally obligated to provide its employees with a workplace that is free from hazards that might cause serious harm or injury, the Napa RCD reserves the right to inspect the Telecommuter's home workspace periodically. Any such inspection will be preceded by advance notice, and an appointment will be scheduled. Telecommuters are protected by the Napa RCD's workers' compensation insurance. As such, Telecommuters are required to immediately report any injuries that occur while working. The Telecommuter shall be liable for any injuries that occur to third parties at or around the Telecommuter's alternative work environment. Telecommuters are expected to attend all required meetings at the Napa RCD's offices as requested. The Napa RCD shall not incur additional costs due to a Telecommuting Agreement. The Telecommuting Agreement will specify any costs the Napa RCD will cover. All other expenses are the responsibility of the Telecommuter. Employees approved or hired in full-time remote work position will from time to time be required to attend mandatory staff meetings or other activities.

Nevada County

DNA

Placer County

TELEWORK

For exempt management employees, the County permits the use of telework where it is an option that clearly provides benefit to the County and the employee. Recognized benefits of a telework schedule include improving program effectiveness, increasing employee productivity and employee morale, improving air quality and reducing traffic congestion, improving employee recruitment and retention, and continuation of business as a part of a disaster recovery or emergency plan.

Definition.

Remote Work Policy

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Telework is defined as a voluntary work arrangement allowing an employee to work from a remote site other than their primary work location, such as at home. Telework does not change the employment status of the employee or the number of hours worked. Instead, it allows employees flexibility in their work schedule when consistent with the business needs of their Department. Since a telework schedule is a voluntary arrangement between the County and the employee, it is not an entitlement or employee benefit, and either party may terminate the arrangement at any time with or without cause.

Eligibility.

It is recognized that telework is not an option for every County department and every County management employee. Departments have discretion whether to implement telework schedules.

Employees interested in telework must meet all of the following criteria to be eligible for a telework assignment: Received an overall rating of at least Competent and Effective on his/her most recent performance evaluation (if a prior evaluation exists);

Demonstrated ability to work independently, and ability to develop and successfully meet job-related measurable goals and objectives; and

Current job requirements do not necessitate a full-time presence on the premises or “in-person” contact with other departmental staff and/or the public.

Approval.

Participation in the telework program is voluntary and subject to the prior written approval by the employee’s immediate supervisor/manager and Department Head. Approval must be completed prior to the start of the employee’s telework schedule.

Approval of telework requests shall be made at the sole discretion of the Department Head and will take into consideration:

The number of days per week in which an individual has requested to telework, the requirements of the current job, the number of individuals telecommuting within the work group, department/ organizational needs, and operational requirements.

The employee’s workload and the type of work performed.

The impact the proposed work schedule will have on other employees as well as the functional needs of the division as a whole.

Schedule for Telework Assignments.

Intermittent. Employees may be allowed to telework on an intermittent/temporary basis as their duty assignment permits.

Regular. All non-temporary telework schedules will be conditionally approved for a 3 to 6 month trial period. The trial period should allow sufficient time to determine what impact the scheduling change may have on meeting workload commitments, assessing impact on attendance, as well as allowing the employee and their supervisor to determine whether the new work schedule will meet the needs of the department/division/work unit.

Emergency/Inaccessibility. Employees may be allowed to telework on a temporary basis in situations in which the primary work site is inaccessible or uninhabitable or where reasonable commute routes are blocked. Requirements and Responsibilities.

Telework Agreement. An employee seeking a telework assignment must complete a Telework Agreement. The Telework Agreement shall be reviewed or renewed at least annually, after the 3 or 6 month trial period, whenever there is a major job

Agency

Remote Work Policy

change (such as a promotion), whenever the teleworker or supervisor change positions, or based upon changing business or operational needs.

Department Heads are responsible for ensuring proper supervision of employees in a telework assignment and maintaining program evaluation and measurement information for each employee participating in the telework program.  
Employees Approved for Telework:

Must adhere to the terms of the Telework Agreement.

Are responsible for selection, installation, maintenance, repair or replacement of employee-owned furnishings or equipment;

Are responsible for advising his/her supervisor or manager of the status of assignments to be completed while on a telework schedule.

Must obtain pre-approval from their supervisor/manager to use vacation time or sick leave to attend to personal matters during telework office hours as provided by Section 3.0a. above, other than matters that can be attended to during a rest or meal break.

Must forego telework when he or she is advised they are needed in the office. Must report to the physical work location to perform work if the telework

Must be available and accessible by phone and email during their agreed upon telework schedule.

Must adhere to all County and department rules and policies, including but not limited to policies regarding security and confidentiality of information handled in the course of work. A teleworking employee is expected to take all precautions necessary to secure County information and equipment at the remote location and prevent unauthorized access to any County system or information.

Are expected to comply with the Information Technology Acceptable Use Policy which addresses permissible uses, prohibited uses, access and disclosure. Teleworkers shall have no expectation of privacy when using these systems. Internet performance is the responsibility of the employee. The County will not be responsible for troubleshooting service interruptions and performance issues related to the employee's home internet service provider.

Shall not serve customers "in person" at an employee's residence or any other location which is not a County work site.

Must notify his/her supervisor immediately and complete all necessary and/or County requested documents if an injury occurs during a telework assignment.

Use of County Equipment/Expenses.

The County will provide necessary office supplies. Other expenses incurred while working a telework schedule will not be reimbursed by the County, such as usage fees for privately owned computers, utility costs associated with the use of telephone, computer, or occupation of the home, travel to the office from home.

All County supplied equipment is to be used for County purposes only. Employees who discontinue telework are required to return such assets upon termination of the telework assignment.

Maintenance, repair, and replacement of County owned equipment issued to telework employees is the responsibility of the issuing department.

The County will not purchase additional computers, software, software licenses, internet or phone services or provide office equipment such as printers/scanners or fax machines or furniture for in-home telework.

Remote Work Policy

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	<p>No expense reimbursements will be provided to employees while on a telework program assignment. For example, the County is not responsible for the payment of utilities (heat, electricity, etc.), home maintenance costs, the reimbursement of employee internet service or personal computer upgrades or any other telecommuting related expenses. This does not affect employee expense reimbursements relating to travel, training, or materials purchased at the direction of the supervisor.</p> <p style="padding-left: 40px;">Designated Home Office Space.</p> <p>Prior to and continuously throughout a telework assignment, an employee must maintain a safe and ergonomically sound home work environment.</p> <p>The work environment should be conducive to working in an office setting, with personal disruptions kept to a minimum. Insurance Requirements</p> <p>Both the employee and the County will have insurance coverage for claims arising during a telecommute agreement.</p> <p style="padding-left: 40px;">The County:</p> <p>Workers' Compensation coverage for job-related accidents is the County's responsibility during the employee's telecommute hours at the remote workspace, including while off premises if traveling on County business.</p> <p>Worker's Compensation liability for job-related accidents will continue to exist during the employee's telecommuting work hours. Injuries sustained by the employee while at their remote work location and in conjunction with their regular work duties are normally covered by Workers' Compensation.</p> <p>In the event of an accident or injury while working in the remote workspace, the employee must contact their supervisor as soon as circumstances permit. An Injury and Illness Report must be completed and routed to the Human Resources (HR) Department.</p> <p>The County may investigate circumstances in the employee's workers' compensation claims.</p> <p style="padding-left: 40px;">The Employee:</p> <p>If the remote workspace is the employee's residence, the employee will remain liable for injuries to other persons and/or members of the employee's family that are unrelated to employee's work.</p> <p>If the remote workspace is the employee's residence, employees are required to provide proof of homeowner's/renter's insurance, with a minimum of \$100,000 liability single limit policy coverage. The minimum amount of liability is subject to periodic review and adjustment by the Placer County Risk Management Division.</p> <p>The employee shall also sign a statement indicating that the insurance coverage will be maintained in effect for the duration of the telecommute assignment. The employee will provide 30-day written notice to the County prior to cancellation or termination of the insurance coverage for any reason. If the insurance is not in effect, the telecommute agreement will be terminated.</p>
<p>Resource Conservation District of Greater San Diego</p>	<p>Overview: RCD of Greater San Diego County (the "District") has some designated positions which are allowed to work remotely, for example to work at home or in a satellite location for part of their workweek. The District considers remote work to be a viable, flexible work option when both the employee and the job are suited to such an arrangement. Remote work may be appropriate for some employees and jobs but not for others. Remote work is not an entitlement, it is not a district-wide benefit, and it in no way changes the terms and conditions of employment with the District. Employees who are not meeting performance standards will not be permitted to work remotely.</p> <p>Working Hours: You and your supervisor will develop and agree a regular schedule of your working hours to ensure availability and coverage, taking into account necessary variations. You must communicate with your supervisor about any</p>

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personal obligations (childcare, medical appointments, etc.) so that you can develop a regular schedule where possible or adjust on an as-needed basis. Changes to your onsite and remote work schedule or hours worked outside of the anticipated times must be reviewed and approved in advance by your supervisor and communicated to office administrative staff.

When working remotely, you are required to record or report all hours worked in the same manner you would if you were working in the office (using the project-based timesheet). Non-Exempt/Hourly Employees must take required meal periods as required under District policy, just as you would if you were working in the office. Work completed remotely must be saved in a shared location, such as the server or in an online drive.

**Safety:** You must maintain your home workspace in a safe manner, free from safety hazards. Immediately report any injuries you sustain while at your home and in conjunction with your regular work duties in accordance with the District's injury reporting and workers' compensation procedures. You will be liable for any non-business-related visitors to your home office location.

**Work Expectations:** Remote employees are expected to be available and communicative during scheduled work hours via email, phone calls, or text.

The District's work rules, and other policies continue to apply to remote work locations.

Consumption of alcohol or drugs during work hours is never acceptable.

Employees should seek a quiet and distraction-free working space, to the extent possible.

Employees are expected to maintain their workspace in a safe manner, free from safety hazards.

Remote work is not designed to be a replacement for appropriate childcare. While working, your focus must remain on job performance and meeting business demands.

Egregious or continued violations of these expectations and/or other District policies will result in disciplinary action.

**Work Environment, Equipment, and Materials:** Your remote work location must be suitable for remote office work and communication - phone and internet access are required. You may be supplied with District-owned equipment for remote working (including laptops, headsets, software, etc.) and materials needed to perform your duties. In the event of equipment failure or malfunction, immediately notify your supervisor in order to obtain repair or replacement. You must notify your supervisor if your internet or network access is limited or unavailable immediately upon becoming aware of it.

**Expense Reimbursement:** You will be reimbursed for business expenses necessarily and reasonably incurred in connection with your remote activities. If you believe you have incurred reasonable business expenses in an amount that exceeds your reimbursement, contact your supervisor and submit supporting documentation.

**Compliance with Policies:** During remote work, you must comply with all the District's rules, policies, practices, and instructions as outlined in our District policies. This includes all policies regarding the internet, telephones, email, information systems, confidential information, solicitation and distribution, non-harassment, non-discrimination, etc., as well as with all applicable federal, state, and local laws regarding the use of cell phones and electronic devices. Just as always, violations may result in disciplinary action, up to and including dismissal.

The RCD does not typically allow employees to have a regular telecommuting schedule. However, the Executive Director or their designee at their sole discretion may approve a telecommuting schedule on a case by case basis. In the event of an emergency, the Executive Director may approve telework or other remote work arrangements in the best interest of the RCD, consistent with any guidelines provided.

Santa Cruz Resource  
Conservation District

Appendix B - Table 6  
Remote Work Policy

Remote Work Policy

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Sierra Nevada Conservancy

Telework is defined as performing work one (1) or more days per pay period away from the worksite to which the employee is normally assigned. Such locations must be within a preapproved work space and during preapproved work hours inside the teleworker's residence, telework centers, or other offices of the State, as approved pursuant to the department's telework policy and guidelines.

Where operational considerations permit, a department may establish a telework program. If the telework arrangement conforms to telework criteria established in the department's telework policy and guidelines, no employee's request for telework shall be unreasonably denied. Such programs shall operate within the guidelines established by the Statewide Telework Policy, State Administrative Manual section 181.

Formal written telework or telecommuting policies and programs already adopted by departments before the date of this Contract will remain in effect during the term of this Contract. Upon the request of the Union, the departments will provide a copy of the department's formal written telework policy.

Departments that desire to establish a telework or telecommuting policy and/or program or departments desiring to change an existing policy and/or program shall first notify the Union. Within thirty (30) calendar days of the date of such notification, the Union may request to meet and confer over the impact of a telework or telecommuting policy and/or program or change in an existing telework or telecommuting policy and/or program. Items of discussion may include concerns of layoff as a result of a telecommuting/telework program, performance or productivity expectations or standard changes; access to necessary office space in the State worksites on non-telecommuting days; and equipment, supplies, phone lines, furniture, etc.

Any denial of requests made under subsection B shall be provided in writing. A copy of the written denial shall also be sent

Attn: SEIU Local 1000 Headquarters.

Did Not Respond

Sonoma Resource  
Conservation District

State of California

The terms "telework," "teleworking," "telecommute," and "telecommuting" refer to formalized work flexibility arrangements established between the department management and the employee under which the employee performs the duties and responsibilities of the employee's position from a location other than the office. The term "office" refers to the location, state building, or official worksite that would be the employee's work location if not teleworking.

Not all positions or job duties may meet applicable criteria to be appropriate for telework, per departmental telework policy.

If the telework arrangement conforms to telework criteria established in the department's telework policy and guidelines, no employee's request for telework shall be unreasonably denied. Employee's request for telework shall be submitted in writing on the prescribed form and replied to in writing within twenty-one (21) calendar days of submission. The parties may mutually agree to extend this response period.

Any Unit 10 employee who teleworks shall have an approved Telework Agreement on file.

Department management shall endeavor to provide employees with a minimum of 30 days' notice for any change in the event of a revision or termination of a Telework Agreement. Thirty days' notice is the standard by which departments should operate unless emergent issues arise.

Departments that desire to establish a telework or telecommuting policy and/or program or departments desiring to change an existing policy and/or program shall first notify the Union. Within thirty (30) calendar days of the date of such notification, the Union may request to meet-and-confer over the impact of a telework or telecommuting policy and/or

Appendix B - Table 6  
Remote Work Policy

Remote Work Policy

Agency

	<p>program or change in an existing telework or telecommuting policy and/or program.</p> <p>Should a Unit 10 employee require equipment that has not already been provided per the procedures outlined within Section 6.3 of the MOU, they may request, and the departments may elect to provide reimbursement to Unit 10 employees for additional appropriate business expenses in accordance with departmental policies.</p> <p>Disputes regarding this section are grievable to the fourth step (CalHR level) of the grievance procedure as outlined in Article 9.</p> <p>Employees identified as "Remote Centered," as defined within the Statewide Telework Policy with an approved telework agreement shall receive \$50 per month. Remote-centered is defined as a teleworker who works fifty percent or more of their time from an alternate work location.</p> <p>Employees identified as "Office Centered," as defined within the Statewide Telework Policy with an approved telework agreement shall receive \$25 per month. Office-centered is defined as a teleworker who works more than fifty percent from the office.</p> <p>"Incidental telework" does not qualify for this stipend. The approved telework agreement must designate the employee's telework status as either Remote Centered or Office Centered.</p> <p>In the event the changes are made to the definitions as outlined in the Statewide Telework Policy, the State will provide notice to CAPS.</p>
Tahoe Resource Conservation District	<p>Teleworking, or telecommuting, is the act of working from home or another location on a full-time or part-time basis. Teleworking is not an automatic employee entitlement. Rather, it is an alternative method of meeting the needs of the organization. Employees may request the opportunity to establish a hybrid telework schedule by submitting a Hybrid Telework Policy/Agreement. Please request this document from your direct supervisor. The District has the right to refuse to make hybrid teleworking available to an employee and to terminate a hybrid teleworking arrangement at any time, for any reason. Employees are not required to telework. Employees can refuse to telework if the option is made available.</p>
Tehama Resource Conservation District	<p>Offer limited remote working. Did not send policy though.</p>

Appendix B - Table 7  
Flexible Schedule

Agency	Flexible Schedule Policy
Placer Resource Conservation District	<p><i>The District allows employees to work a flexible schedule upon approval of your supervisor, as long as the employee does not work more than 40 hours in one work week. Flex time is a benefit offered to employees subject to their performance, work requirements, and supervisor approval. When flex time is approved, an employee may vary the number of hours they work in a day so long as the weekly hourly total is unchanged. Employees are expected to maintain a regular schedule of work as far as possible and, to the extent that their specific job responsibilities require it, to be present for all or part of a traditional business day.</i></p>
El Dorado County Resource Conservation District	<p>Only when pre-approved by District Manager for educational opportunities and special leave.</p>
Gold Ridge Resource Conservation District	<p>No formal policy, but we do allow flex schedules.</p>
Inland Empire Resource Conservation District	<p>Each employee works with their department manager to set individual work schedule, consisting of agreed-upon hours per week, depending on employee scheduling needs. This schedule may change over time according to individual employee need, provided it is mutually agreed upon by both the employee and management.</p>
Monterey County Resource Conservation District	<p>Alternative workweek scheduling allows non-exempt employees to work flexible hours, provided no more than forty (40) hours are worked each workweek. Overtime will be paid as provided in the Overtime for Non-Exempt Employees policy. Work schedules are committed to the discretion of the Executive Director and are based on the nature of the work involved.</p>
Napa Resource Conservation District	<p>Flexible Work Schedule: A flexible work schedule is a work schedule with time of arrival and departure that differs from the standard operating hours. Supervisors approve flextime on a case-by-case basis. The supervisor will approve or deny the flextime request based on staffing needs, the employee's job duties, the employee's work record, and the employee's ability to temporarily or permanently return to a standard work schedule when needed. Employees that are subject to a Performance Improvement Plan (PIP) are not eligible for flextime. A flextime arrangement may be suspended or cancelled at any time. Exempt employees must depart from any flextime schedule to perform their jobs. Non-exempt employees may be asked to work overtime regardless of a flextime schedule. 40-hour Flex Time Schedule: Employees offered a 40 hour per week Flex Time schedule may from time to time need some flexibility in their schedule to accomplish daily tasks. For this reason, an employee may work up to ten hours in a day and may reduce hours in another day during the defined workweek so long as that the employee does not exceed 40 hours in the workweek. While on 40-hour Flex Time schedule non-exempt employees who work more than 8 hours in one day, will not be deemed working overtime. Employees on 40-hour Flex Time schedule may not work more than 10 hours in a day without a supervisor's permission. Flex Time – 9/80s: An employee with the authorization of the Executive Director may maintain a regular schedule of alternating 36 hours in one calendar week and 44 hours the following calendar week. When working a 9/80s schedule, employees should not</p>

Appendix B - Table 7  
Flexible Schedule

**Flexible Schedule Policy**

<b>Agency</b>	work more than 10 hours per day. Further, employees who work more than 8 hours in a day are not deemed to be working overtime.
Nevada County	DNA
Placer County	Subject to approval by the County Executive Officer, a department head may implement Agreed Designated Work Schedules (ADWS) for exempt employees so long as adequate staffing is provided. When exempt employees are approved for an ADWS, they are responsible for successful performance of their position requirements and understand that they are required to work whatever number of hours as are necessary to successfully complete their assignment. The granting of an ADWS in no way implies that less work will be completed than that expected of an employee working a non-ADWS work schedule. In addition, the exempt employee understands that the flexible schedule can be revoked at any time at the sole discretion of the Department Head.
Resource Conservation District of Greater San Diego	We don't have a policy on this but are generally pretty flexible.
Santa Cruz Resource Conservation District	Different work schedules may be approved by the Executive Director, or their designee, to meet job assignments and provide necessary services. The RCD does not guarantee any employee forty (40) hours of work per week. The RCD's regular office hours are Monday through Friday from 7:00 a.m. to 6:00 p.m. Employees may be required to work during times outside of regular office hours in order to complete their responsibilities or duties. Employees are expected to work during regular office hours unless an alternate schedule is approved in advance by the Executive Director or their designee. An employee wanting to work an alternate schedule must submit a written request to their supervisor. The Executive Director or their designee will have discretion to approve or deny such request. All alternate schedules or changes in schedules must be approved in writing by the Executive Director or designee. This approval must be issued before the proposed change. Failure to adhere to an assigned schedule is grounds for discipline, up to and including termination of employment.
Sierra Nevada Conservancy	Every department shall have a flexible work hours program which shall include flexible work hours, an alternate workweek schedule, and/or reduced workweek schedule.  Upon request by the Union or an employee, the State shall not unreasonably deny a request for flexible work hours, an alternate workweek schedule or reduced workweek schedule. Employees who have flexible work hours or are placed on an alternate workweek or reduced workweek schedule will comply with procedures established by the department. Any denial of requests made under subsection B shall be provided in writing. A copy of the written denial shall also be sent Attn: SEIU Local 1000 Headquarters. In addition, a department head or designee may, upon thirty (30) days' notice to affected employees cancel or make permanent changes to flexible work hours, alternate work schedules, or reduced work time schedules. An "alternate workweek schedule" is a fixed work schedule other than standard work hours. Flexible work hours" allows for the change of work schedules on a daily basis. "Reduced work time" is defined in Government Code sections 19996.20 through 19996.29.
Sonoma Resource Conservation District	Did Not Respond
State of California	Alternative work schedules are inclusive of Alternative Work Week Schedules (AWWS); Flexible Work Hours or Flextime; or Reduced Work Time Schedules.  Upon request of a Unit 10 employee or an authorized CAPS representative, a department designee shall meet with such

Appendix B - Table 7  
Flexible Schedule

Flexible Schedule Policy

Agency

	<p>employee or representative and consider requests for establishment of an alternative work schedule for a Unit 10 employee. The request shall not be unreasonably denied.</p> <p>Work Week Group E (WWG E) and SE (WWG SE) employees working a nonstandard work schedule(e.g., 4/10/40, 9/8/80) will be charged the number of hours scheduled for the day when they are absent for a whole day.</p>
<p>Tahoe Resource Conservation District</p>	<p>Tahoe RCD is a small public District that is required to meet the needs of the public on a timely basis and as such needs to have adequate staffing to provide excellent service. Typical work hours at the District are between 8:00 a.m. to 5:00 p.m. Monday through Friday with the exception of Holidays. The District recognizes that employees may need to break from their regular schedule for personal or family related reasons, or to accommodate childcare arrangements. In unique circumstances to meet a personal or family care need, an employee may request a nonstandard daily schedule that does not match the typical work hours. There may be circumstances where the nature of the employees' work will not permit flexibility. In such cases, managers will accommodate desired schedules when practical. All regular full-time and regular part-time employees are eligible to request an alternate schedule by submitting an Alternative Workweek Request Form. Please request a form from your direct supervisor. Some employment positions work an alternative workweek schedule (AWWS) to meet the needs of the District's various programs. If the job duties and the needs of the District can accommodate the request, the supervisor may approve an alternate workweek schedule. It will be the responsibility of the employee and the supervisor to ensure that such a schedule does not affect work performance and is in accordance with state and federal wage and hour laws.</p>
<p>Tehama Resource Conservation District</p>	<p>We do offer alternative work schedules. Did not send policy though.</p>

## Placer Sierra Fuels Reduction Project 2025

### Proposal Evaluation

#### Contents

Selection Process .....	1
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#### Selection Process

Best Value Selection. A combination of subjectively scored performance criteria and objectively scored pricing to arrive at the proposer that provides the best value to the organization and community. NOT low bid. NOT qualifications only.

The process

1. Form committee. See Committee Roster. Responsible for maintaining the integrity of the process.
2. Establish Evaluation Criteria. Evaluation Criteria derived from the RFP, Evaluation Criteria.
3. Scoring
  1. Members of Evaluation Committee independently score performance criteria using Evaluation Form. See Attachment C: Evaluation Form
  2. Single member of Evaluation Committee calls references using scripted reference check questions. See Attachment D: Reference Check Questions.
  3. Evaluation Committee meets to discuss scores of performance criteria. Develops consensus score. See Attachment E: Performance Criteria Consensus Scores. Proposers with above average performance score move forward.
  4. Pricing information is formulaically calculated. See Attachment A: Committee Formation and Procedures Section 6
  5. Total score = Experience/References (15) + Approach (15) + Price (20) is summarized. Total points available = 50

### Top 3 Scores

Proposer	Background/Experience	Approach	Price	Total Price	Total
Mountainview Reforestation	13.6	13.4	20	\$233,698.00	47
Summitt Forests	13.2	13.4	14	\$299,945.50	40.9
Timbersmith Corporation	13.2	14.2	7	\$387,150.00	34.3

### Selection Results

The committee has decided to recommend Timbersmith as the sole contractor.

- Although Mountainview Reforestation has the highest score, the committee found that the price proposed had not accounted for the full scope of work. Through phone conversation with Mountainview on 6/25/25, Mountainview was provided opportunity to describe how they arrived at the price. The description did not adequately cover the scope of work on the proposed tasks. This evaluation of lowest price followed the Best Value Selection BMP's "The other 15% rule". When the lowest price bidder is greater than 15% below the next lowest price bidder, the evaluator calls the proposer and invites them to break down the rationale for the proposed price.
- Although Summitt Forests was the next highest ranked, the committee found a critical technical flaw with the proposed approach. Summitt Reforestation had proposed using mastication equipment that is too large for the fuel type and specification. A call was made to Summitt Reforestation on 6/25/25 to provide Summitt Reforestation the opportunity to describe their rationale for the use of the larger mastication equipment. Summitt Reforestation did not respond to the Evaluation Committee's request. It's important to note that the committee's decision to make this inquiry occurred before the committee was aware of the final scores, avoiding biasing the outcome of the selection.

## Recommendation

Date: 7/1/25  
 To: Placer RCD Board of Directors  
 From: Lewis Campbell (Single Point of Contact (SPC))  
 Re: Request for Proposal: Placer Sierra Fuels Reduction Project

Planning Committee,

I recommend the award for construction services as described in the Request for Proposals: Placer Sierra Fuels Reduction Project. to:

Item I: Timbersmith

The recommendation is based on the results of the Evaluation Committee selection procedures. The Evaluation Committee conducted the review and scoring as described in the Evaluation Committee Formation and Procedures.

The Project Proposal Evaluation Committee was comprised of the following people:

Lewis Campbell, RCD Forestry Project Manager  
 Scott Stephenson, RCD Forestry Director  
 Ellen Murphy, RCD Forestry Project Coordinator  
 Don Belden, President, Neil's Controlled Blasting, Placer Sierra Firesafe Council  
 Patty Armenteros, Placer County Senior Operations Analyst – Regional Forest Health

I believe the evaluation process afforded a fair and equitable treatment of all Proposers. The following bullets outline the process to assure the integrity of the evaluation process:

- Members of the Evaluation Committee are selected on the basis of their ability to provide an objective, impartial evaluation of the Proposals.
- Members of the Evaluation Committee with actual or potential conflicts of interest are required to declare in accordance with the Districts Conflict of Interest Code and describe the situation in writing. This may exclude the Evaluation Committee members from participating if a potential conflict exists and will exclude Evaluation Committee members if an actual conflict exists.
- If Executive Director receives information that a Member of the Evaluation Committee has an actual or potential conflict of interest that was not disclosed by that Member, Executive Director will investigate that information and that Member will be excluded from participating in the Evaluation Committee during that investigation. Executive Director may exclude that Member from participating in the Evaluation Committee if the Executive Director concludes that a potential conflict exists and will exclude that Member from participating in the Evaluation Committee if the District Manager concludes an actual conflict exists.
- Each member of the Evaluation Committee shall independently read and score all Proposals according to the evaluation criteria set forth in the RFP BEFORE attending the Evaluation Committee meeting.
- Evaluation Committee members shall complete an Evaluation Scoring Sheet for each Proposal prior to attending the Evaluation Committee selection meeting.

I believe the recommendation is supported by the evaluation process used and will result in the most successful implementation option to deliver the Project.

Lewis Campbell, Forestry Project Manager

## Committee Formation and Procedures

Evaluation Committee Formation and Procedures  
May 30th, 2025

The following outlines the details needed to form and work through the committee procurement process.

Section 1) Functions of the Committee

- 1) Review and Apply Evaluation Criteria
- 2) Evaluate Proposals Individually (Quantitatively)
- 3) Rank
- 4) Interview/Obtain Clarifications (if needed)
- 5) Recommend Award

Section 2) Evaluation Committee Composition and their crucial tasks

The evaluation committee is often comprised of District staff. The committee should include both technical and administrative personnel. The committee may also include individuals outside the District who bring a special expertise to the process including consultants, board members, technical advisors, agency partners, etc. Members of the evaluation committee or their immediate family shall not have any financial interest in or any personal relationship with any of the Proposers.

Statute, rule and policy combined require an evaluation process that affords fair and equitable treatment of all Proposers. The following bullets outline the process to assure the integrity of the evaluation process:

- Members of the Evaluation Committee are selected on the basis of their ability to provide an objective, impartial evaluation of the Proposals;
- Members of the Evaluation Committee with actual or potential conflicts of interest are required to declare and describe the situation to the Forestry Project Manager. This may exclude the Evaluation Committee members from participating if a potential conflict exists, and will exclude Evaluation Committee members if an actual conflict exists. If Forestry Project Manager receives information that a Member of the Evaluation Committee has an actual or potential conflict of interest that was not disclosed by that Member, Forestry Project Manager will investigate that information and that Member will be excluded from participating in the Evaluation Committee during that investigation. Forestry Project Manager may exclude that Member from participating in the Evaluation Committee if the Forestry Project Manager concludes that a potential conflict exists and will exclude that Member from participating in the Evaluation Committee if the Forestry Project Manager concludes an actual conflict exists;
- Each member of the Evaluation Committee shall independently read and score all Proposals according to the evaluation criteria set forth in the RFP BEFORE attending the Evaluation and Score Tabulation meeting.

The Forestry Project Manager will coordinate the selection of committee members and assign tasks. Upon formation of the evaluation committee, the Forestry Project Manager will convene a meeting to provide instruction and direction on the process, role, responsibilities, and requirements of the committee. To ensure integrity in the process as well as fair and open competition, the committee members will be instructed to retain all evaluation documents;

including worksheets, evaluation forms, and notes during the evaluation. These will be returned to the Forestry Project Manager for future reference and referral. Committee members will also be instructed to individually and independently evaluate, score and rank proposals by applying the same objective criteria and to refrain from discussion with any other member during the evaluation process until which time the committee meets as a whole to discuss their individual ratings and rankings.

Committee members are encouraged to take as many notes as they feel necessary when reading through proposals. Not only does it help them to mentally organize the information, but also aids in any recap required to come up with final scoring. In addition, the notes become a quick reference tool to an individual when the committee meets as a group to discuss each proposal.

Placer Sierra Fuels Reduction Project Evaluation Committee :

Don Belden (Placer Sierra Fire Safe Council), Ellen Murphy (Placer RCD), Patty Armenteros (Placer County Forest Health), Scott Stephenson (Placer RCD), and Lewis Campbell (Placer RCD)

### Section 3) Evaluation Committee Review of Procurement Documents

The evaluation committee first reviews all of the relevant information (e.g., Request for Proposals (RFP), Grant Agreement, etc.) and adopts the specific written evaluation criteria as stated in the request for Proposals that has stated the standards by which to measure how well a Proposers approach meets the needs of RFPs performance requirements. The adoption of these criteria is critical, since only those standards listed in the RFP can be considered in the evaluation of competing offers.

Another major task of the committee is to acknowledge the scoring method to rate or rank the proposers. Once a scoring system has been adopted, it must be impartially applied to each proposal.

### Section 4) The role of the Forestry Project Manager

The Forestry Project Manager is charged with the responsibility of assuring that the committee's actions are in accordance with all District policies and applicable procedures. The Forestry Project Manager establishes a timetable for evaluation activities and assumes the responsibility for keeping activities on schedule. The Forestry Project Manager is responsible for scheduling and coordinating the activities of the evaluation committee. Participation on an evaluation committee is a priority effort.

What is the Evaluation Committee Code of Conduct?

Committee membership obligates the individual to both a commitment of judgment as well as time. Participants serving on a committee evaluating proposals are legally and morally bound to be as objective and fair as possible, since these decisions impact the expenditure of RCD funds and the business livelihood of the Proposers in the private sector. Members should also be prepared to make a priority commitment of time, since a timely turnaround on award recommendation is important.

Evaluation committee members are always expected to conduct themselves in a professional manner when dealing with prospective proposers, actual proposers, or the general public. The opportunities for outside interaction can present themselves a number of times. Pre-bid meetings, proposal openings and public meetings are typical examples of outside interaction. "Evaluation Committee Members are expected to be neutral and to avoid the appearance of a personal or financial conflict with a proposer, and as such are forbidden from engaging in an outside interaction that create the appearance of preference for or against a particular proposer. "

Inherent in committee membership is a trust that all proceedings be held in confidence until final contract award is a matter of record. In practice, all outside questions relating to any area of the procurement process should be referred to the Forestry Project Manager.

Individual committee members are responsible for defending their own vote. The Forestry Project Manager is charged with recommending the award of a contract to the Board of Directors who, at the time of a normal scheduled board meeting, shall adopt a Notice of Intent to Award to a proposer who gives the best proposal response to the District's RFP.

#### Section 5) Evaluation Criteria

RFP award decisions are based on the proposal affording the best value - in other words, not only on the price but also on technical quality and other factors of the proposal. Therefore, fair evaluations based on clearly defined evaluation criteria are very important. These criteria, including price and non-price factors, weights and values by category, minimum upset score by category, where appropriate, and the evaluation matrix, should appear in the RFP document. At a minimum, the evaluation will state the quantitative value in terms of maximum points per criteria element.

Evaluation criteria are designed to determine which competing proposal represents the best value or the optimum balance between price and quality. Consider having a combination of minimum mandatory criteria as well as rated criteria. Each RFP will state its evaluation criteria to be adopted by the Board of Directors prior to public posting.

#### Evaluation Criteria for Placer Sierra Fuels Reduction Project:

Evaluation Criteria	Points
Cost Proposal	20
Approach, Staffing, Work Plan, Schedule	15
Experience, Qualifications, and References	15
Proof of Insurance	Y/N
Acknowledgment of Bond Requirements	Y/N
Willingness to obtain Placer Co. Business License	Y/N
"Active" status with CA Secretary of State	Y/N

## Section 6) Steps in the Evaluation Process

While the evaluation process is slightly different for every RFP, a strong similarity can be anticipated. There are four steps in the process:

- 1) Review for inclusion of mandatory requirements (licensing, insurance, etc.)  
Forestry Project Manager to track and record
- 2) Cost  
This evaluation ranks proposals on Total Cost of Construction (Mastication \$/acre).  
  
The formula to derive rank is  
  

$$[1-(B-A)/A] * C = \text{Final Cost Score}$$

A = Lowest offeror's cost  
 B = the offeror's cost being scored  
 C = the maximum number of cost points available (20)
- 3) Approach, Staffing, Work Plan, Schedule
- 4) Experience, Qualifications, References

## Section 7) Evaluation Discussions

When the committee members have completed their individual reading and scoring of proposals, the Forestry Project Manager assembles the committee as a group. These group meetings are the center points of the evaluation process. The discussions on each proposal and the resulting deliberations are the means by which the committee can ultimately arrive at a collective decision. At this stage, the committee process is dynamic; it is designed to solicit the perspectives and opinions of all voting members. What one committee member may have understood about a certain concept or approach may differ from what another member may have perceived. A committee can go back and forth until all members are convinced of their choices and the rationale behind them.

## Section 8) Evaluation Compilation & Ranking

Individual committee member evaluations will be assembled into one scoring document which includes each committee member name and scoring results. The results will be added and divided by the number of evaluation committee members to achieve a final evaluation score. Based on the final score the Forestry Project Manager will provide a written recommendation to the Board of Directors.

## Notes from Best Practices for use of Best Value Selections

- Be prepared to explain to contractors after award why they ranked as they did
- We are using a "one-step" process, meaning we are evaluating the qualifications, technical, and price proposals all at once.

- I will decide whether to shortlist contractors or not, based on the number of proposals we receive and the expected workload. Prefer to be lenient, but need to be realistic.
- Consider elapsed time in contractor experience. If the job they reference was more than 18 months ago, it likely had different personnel and might not be representative/relevant.
- We are using a formulaic methodology for scoring.
- Try to be as objective as possible, go beyond the appearance of a submittal and focus on its content.
- Evaluate each criteria separately (e.g. do not consider price when evaluating qualifications/experience)
- “15 percent rule”? Probably not necessary to use but read about it in document if one evaluator’s score is over 15% off the average of the other scores.
- “Normalize” non-price scores? Probably a good idea but will need to adjust spreadsheet formulas
- Using relative scoring, as opposed to comparing to an ideal standard.



We are pleased to present our proposal for the Placer Sierra Fuels Reduction Project. Timbersmith Corporation, a logging and tree service contractor based in Placer County, brings over 15 years of industry expertise to the table. With a track record of successful contracts with entities such as the US Forest Service, Cal Fire, and various other clients, we specialize in fire defensible space, fuels reduction, and hazard tree/tree mortality removal on both small and large scales.

As a certified women-owned small business, we take immense pride in our work. For this project, we have strategically partnered with specific cooperators to ensure seamless execution, efficiency, and thoroughness for the RCD. Leveraging our successful collaborations with Highlanders Forestry, LLC on previous projects of a similar scope, we have assembled a team poised to surpass expectations while adhering to or even exceeding project timelines.

Our extensive experience working with state, federal, and private landowners equips us to handle all aspects of this project proficiently. With state-of-the-art equipment, comprehensive knowledge of fuels reduction techniques outlined in the RFP, and a skilled workforce, we guarantee top-notch results at competitive rates.

As a contractor with an established history of successful collaboration with the RCD, we approach this opportunity with the utmost seriousness and commitment. Our goal remains to deliver the highest quality results while ensuring the best value for the District.

To that end, our cost estimate has been intentionally prepared with a competitive and aggressive approach. This strategy is designed to maximize the potential for available funds, allowing for the possibility of executing additional tasks in option areas and thereby exceeding the scope of the original project.

Thank you for considering our proposal. We eagerly anticipate the opportunity to collaborate with you on this critical project.

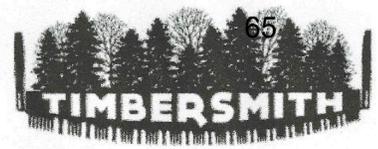
Sincerely,

*Keenan Smith*

Keenan Smith  
Chief Executive Officer

---

PO Box 1045 Meadow Vista, CA 95722  
530-615-8888  
info@timbersmithtree.com



**\\ PAST PERFORMANCE AND REFERENCES**

**VIPR HAZARD TIMBER FELLING/ DEBRIS CLEANUP**

*CALIFORNIA, OREGON, WASHINGTON, IDAHO, MONTANA, ARIZONA, NEW MEXICO*

**CLIENT:** US Forest Service  
**PROJECT VALUE:** \$8.2MM  
**SERVICE DATES:** Jan. 2017- Present  
**CONTACT:** Chase Knight  
**PHONE #:** (458) 218-2121  
  
**EMAIL:** chase.knight@usda.gov

**PROJECT DESCRIPTION**

Ongoing, call when needed contract providing emergency hazard tree and debris removal services to the USFS during active wildfire events. Our team of hand fallers and specialized equipment swiftly move into areas affected by wildfire to identify and remove hazard trees, reopening roads, ensuring the safety of firefighting personnel and public who require access. Our expertise lies in removing fire-damaged trees that pose a high risk near areas of value, while working under tight timelines, making this project a standout for us.

**NORTH FORK AMERICAN RIVER SHADED FUEL BREAK PHASE II**

*COLFAX and WEIMAR, CA*

**CLIENT:** Placer Resource Conservation District  
**PROJECT VALUE:** \$3.4MM  
**SERVICE DATES:** Mar. 2024- Mar. 2025  
**CONTACT:** Scott Stephenson  
**PHONE #:** (408) 803-3583  
  
**EMAIL:** scott@placerrcd.org

**PROJECT DESCRIPTION**

Construction of a 800 acre shaded fuel break funded through a Cal Fire grant and administered by the RCD. Scope of work is a combination of hand thinning, piling and burning, technical tree felling, chipping and mastication. Work performed in challenging, inaccessible terrain. Our team is specially equipped and highly experienced in these challenging areas, making us the ideal fit for the job.

**PLACER COUNTY DEFENSIBLE SPACE FUELS REDUCTION PROGRAM**

*PLACER COUNTY, CA*

**CLIENT:** County of Placer  
**PROJECT VALUE:** \$120K  
**SERVICE DATES:** July 2022-Present  
**CONTACT:** Estelle Maxwell  
**PHONE #:** (530) 745-3062  
  
**EMAIL:** emaxwell@placer.ca.gov

**PROJECT DESCRIPTION**

Performance of defensible space clearance on private properties throughout Placer County. Timbersmith performs a variety of tasks including forest thinning, limbing, mastication and hazard tree removal through manual and mechanical methods at the direction of the county project manager.

## **\\ PAST PERFORMANCE AND REFERENCES**

### **FORESTHILL COMMUNITY SHADED FUEL BREAK PHASE IV FORESTHILL, CA**

**CLIENT:** Foresthill Fire Safe Council  
**PROJECT VALUE:** \$80k  
**SERVICE DATES:** July 2023  
**CONTACT:** Chase Dowling  
**PHONE #:** (530) 613-2538  
**EMAIL:** bcdowling@gmail.com

#### **PROJECT DESCRIPTION**

The scope of this project involved the selective thinning of understory and ladder fuels to create spacing for fire safety in a mature forest stand. A combination of mastication, hand thinning, limbing and chipping was used to complete this project. This project is comparable in nature to the project at hand.

### **WALKER MINE INTEGRATED RESOURCE SERVICE CONTRACT PLUMAS NATIONAL FOREST, CA**

**CLIENT:** US Forest Service  
**PROJECT VALUE:** \$42K  
**SERVICE DATES:** July 2022  
**CONTACT:** Geoff Newstead  
**PHONE #:** (530) 927- 9445  
**EMAIL:** geoff.newstead@usda.gov

#### **PROJECT DESCRIPTION**

The scope of this project involved the safe removal of hazard trees that were affected by the 2021 Dixie Fire in a historic mine tailing site. Our team was able to efficiently and effectively fall all timber, chip and broadcast woody debris under 20" DIB, and remove all logs greater than 20" DIB near a delicate water retention structure without causing any damage.

### **EMPIRE MINE HAZARD TREE REMOVAL EMPIRE MINE STATE HISTORIC PARK, CA**

**CLIENT:** CA State Parks  
**PROJECT VALUE:** \$70K  
**SERVICE DATES:** April 2023  
**CONTACT:** Rich Adams  
**PHONE #:** (530) 277-6370  
**EMAIL:** rich.adams@parks.ca.gov

#### **PROJECT DESCRIPTION**

Used large cranes to climb and remove very large ponderosa pine trees over the historic buildings on the park grounds. All the tree limbs and trunk wood had to be carefully cut and lowered to be processed and removed from the site. Hazard trees along roadways and other infrastructure were also climbed and removed throughout the park property. (DIR Prevailing Wage Project)

## **\\ PROJECT APPROACH**

In order to achieve the objectives outlined by the RCD within the stipulated timeline, we intend to bolster our workforce by collaborating with specialized subcontractors. The mastication and chipping zones will be accomplished with Timbersmith equipment and personnel while we will work with Highlanders Forest, LLC to focus on completing hand treatment and pile burning tasks. All proposed treatments to be completed within the specifications outlined in the RFP unless otherwise directed. Our collective experience from previous successful collaborations instills confidence in our ability to seamlessly execute this project and reach the RCD's goal of 100% completion before March 15, 2026.

## **\\ EXECUTION STRATEGY**

### *Zone 1*

Task: The mastication in Zone 2 spans 17.5 acres, which we plan to address using a combination of equipment, including feller buncher mounted mulchers, dedicated forestry mulchers, and / or boom-mounted excavator mulchers. After assessing site conditions, we estimate an average daily progress of 1 acre, for a total 17.5 working days to completion.

Task: Hand Treat and Pile: After examination of the work area, we have identified approximately 5.5 acres which we would define as heavy fuels. In areas we observed which have heavy fuel loading, we anticipate a rate of production of approximately 2-3 acres per day for each crew. In moderate areas, we anticipate completion of approximately 3-6 acres each day. Based on our observations in the field and our past performance on similar projects, we anticipate Zone 1 hand treat and pile units to require approximately 3 working days to complete pile and burn prep.

Task: Pile Burn: We anticipate the ability to access the site and conduct pile burning operations during the rainy season, ideally in November or December of 2025. Burning will take approximately 2 days to complete.

Task: Additionally, the hand treat chip and spread area, encompassing 3 acres, is projected to be finished within 4 days using one hand crew and a track chipper.

### *Zone 2*

Task: We will collaborate with Highlanders Forest, LLC's hand crews to conduct hand treatment and chip and spread in Zone 2, covering approximately 15 acres. We will cut the unit to the specifications and drag the material to an accessible location where equipment can reach it to be chipped and broadcast back into the unit. After thoroughly examining the work area in Zone 2, our assessment has concluded that the majority of the acreage falls into our definition of moderate to heavy. Based on production rates from similar projects, we are confident we will complete 2-4 acres each working day. At this rate of production, we will facilitate a completion timeframe of 5 to 7 working days.

**Zone 3**

Task: Hand Cut and Pile 114 acres. Upon thorough examination of the entirety of this acreage, we are confident that our crews will accomplish approximately 6 acres per working day of treatment. The flatter areas on top of the ridge near the road will exceed this estimate, while the steeper thicker areas with heavy fuel loads down in the ravines will cause a slower rate of production. We have mapped out approximately 30 acres of the total of Zone 3 which are steep and heavy. Based on our estimates, we anticipated completion of Zone 3 in 19-22 working days.

Task: Brush Mastication of 7 acres. We will accomplish this using a combination of equipment, including feller buncher mounted mulchers, dedicated forestry mulchers, and / or boom-mounted excavator mulchers. After assessing site conditions, we estimate an average daily progress of 1 acre, for a total 7 working days to completion.

**Pile Burning**

Task: Timbersmith Corporation is committed to providing pile burning in compliance with the specifications delineated in RFP for the 5.5 acres identified. Our crews will be available to facilitate pile burning operations, ensuring safety protocols are strictly adhered to. We will allocate resources as necessary, maximizing pile burning activities during favorable weather conditions.

**\\ TIMELINE**

After conducting a thorough site assessment, hiking each unit and reviewing the layout with our collaborators, we have determined that the most efficient approach will be to begin operations in Zone 3. Taking into account that there are often wildfire related risks and weather conditions which would hinder our equipment operations in the summer months, we will focus our effort on completing all the hand work during that time period. Weather permitting, we will transition into equipment focused work in the early fall when high fire weather will begin to be less frequent. Our projected timeline is assuming contract award and receipt of notice to proceed, would occur no later than July 15th, 2025. With our projected timelines (excluding weather delays) for each zone, we anticipate full completion of all zones no later than December 15, 2025.

<b>July 15 – Aug 15</b>	<b>Aug 18 – Aug 26</b>	<b>Aug 27 – Sept 30</b>	<b>Late Nov (weather permitting)</b>	<b>Dec 15, 2025</b>
 Zone 3 Work	 Zone 2 Work	 Zone 1 Work	 Pile Burning	 Project Completion

## **\\ CONCLUSION**

This integrated approach leverages our combined strengths and expertise, establishing the essential conditions for the successful and punctual completion of the entire project. We have meticulously examined each project task, instilling confidence in our collective capacity to execute them efficiently. We take pride in delivering a comprehensive solution to the RCD, streamlining the complexities associated with coordinating multiple contractors for various tasks.

*Moreover, we believe our approach will allow time for any remaining or additional budget to be used to treat additional option areas upon successful completion of the original contracted acreage. As demonstrated in our past performance, we are open to collaborating with the project manager to devise alternative specifications when conditions deviate from the standard, ensuring adaptability throughout the project. By leveraging our capabilities alongside our readiness to accommodate changes, we are committed to providing the RCD with the utmost value across the entirety of the project area.*

## **\\ Payment and Performance Bond**

We acknowledge the requirement to obtain payment and performance bonds for this contract.

**VI. EXHIBIT A - Schedule of Items/ Cost Proposal Form**

<b>ZONE</b>	<b>ITEM NO.</b>	<b>DESCRIPTION (Vegetation Treatment Type)</b>	<b>UNIT (acres +/-)</b>	<b>PRICE</b>	<b>TOTAL ESTIMATED PRICE</b>	<b>NOTES</b>
Zone 1	Item I	Mastication: Timber	14.5	<u>3200.00 per acre</u>	<u>46,400.00</u>	
	Item II	Mastication: Brush	3	<u>2500.00 per acre</u>	<u>7500.00</u>	
	Item III	Hand Treat Chip and Spread	3	<u>3500.00 per acre</u>	<u>10,500.00</u>	
	Item IV	Hand Treat and Pile	5.5	<u>2000.00 per acre</u>	<u>11,000.00</u>	
	Item V	Pile Burning	5.5	<u>2500.00 per acre</u>	<u>13,750.00</u>	
Zone 2	Item VI	Hand Treat Chip and Spread	15	<u>3500.00 per acre</u>	<u>52,500.00</u>	
Zone 3	Item VII	Hand Treat and Pile	114	<u>2000.00 per acre</u>	<u>228,000.00</u>	
	Item VIII	Mastication: Brush	7	<u>2500.00 per acre</u>	<u>17,500.00</u>	
<b>GRAND TOTAL:</b>					<b><u>\$387,150.00</u></b>	
<b>THREE HUNDRED EIGHTY SEVEN THOUSAND ONE HUNDRED FIFTY</b>						



**VII. EXHIBIT B: List of Subcontractors**

Each PROPOSER shall list below the name, location, and place of business of each SUBCONTRACTOR who shall perform any portion of the contract work. In each instance, the nature and extent of the work to be sublet shall be described. Placer RCD encourages PROPOSERS to create a team of qualified SUBCONTRACTORS in order to efficiently and effectively complete the Project in a timely manner. Add additional sheets if necessary.

Subcontractor Name	Address	Description of Work to be Performed
Highlanders Forest LLC	2348 Beall Lane Central Point OR 97502	Hand Work

# BUSINESS LICENSE/PERMIT

"For Services Provided in the  
Unincorporated Areas of Placer County Only"

# COUNTY OF PLACER

TRISTAN BUTCHER, TREASURER - TAX COLLECTOR  
2976 Richardson Drive • Auburn, CA 95603  
Phone: (530) 889-4120

**NONTRANSFERABLE**

**BUSINESS NAME:** Timbersmith Corporation  
**BUSINESS OWNER:** Timbersmith Corporation  
Ella Smith  
**BUSINESS LOCATION:** 1581 COMBIE RD  
MEADOW VISTA, CA 95722-9448  
  
TIMBERSMITH CORPORATION  
PO BOX 1045  
MEADOW VISTA, CA 95722-0961

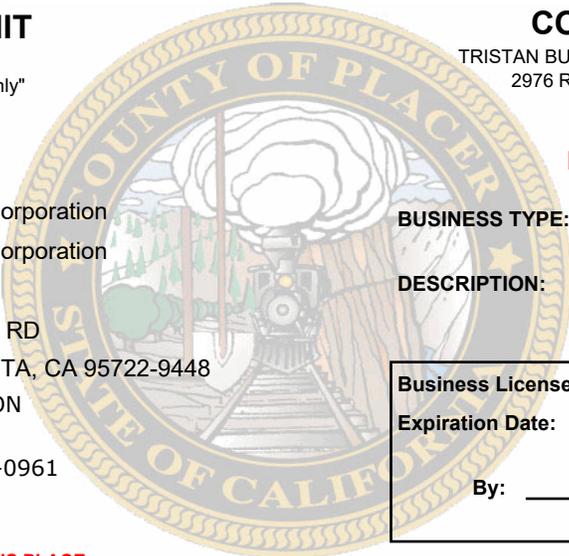
**BUSINESS TYPE:** 0233 - TREE SERVICE  
**DESCRIPTION:** Forestry Services

**Business License Number:** 123334

**Expiration Date:** March 01, 2026

**By:**   
Treasurer - Tax Collector

**TO BE POSTED IN A CONSPICUOUS PLACE**





# Secretary of State

## Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

**Entity Name:** TIMBERSMITH CORPORATION  
**Entity No.:** 4053729  
**Registration Date:** 08/08/2017  
**Entity Type:** Stock Corporation - CA - General  
**Formed In:** CALIFORNIA  
**Status:** Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of January 14, 2025.

**SHIRLEY N. WEBER, PH.D.**  
**Secretary of State**

**Certificate No.:** 284954035

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Homer Insurance Agency 5211 Madison Ave Sacramento CA 95841	<b>CONTACT NAME:</b> Michelle Marbry <b>PHONE (A/C No. Ext):</b> 916-339-7070 <b>E-MAIL ADDRESS:</b> mmarbry@homerins.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Mesa Underwriters Specialty Insurance Company	<b>NAIC #</b> 36838
<b>INSURED</b> Timbersmith Corporation 1975 S LAKEWOOD DR MEADOW VISTA, CA 95722	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR 1000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	MP000400910051200	09/28/2024	09/28/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Placer County Resource Conservation District, their officers, agents, employees, and volunteers are to be covered as an additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement. The insurance provided by the Contractor, including any excess liability or umbrella form coverage, is primary coverage to the Placer County Resource Conservation District with respect to any insurance or self-insurance programs maintained by the Placer County Resource Conservation District and no insurance held or owned by the Placer County Resource Conservation District shall be called upon to contribute to a loss. This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation.

**CERTIFICATE HOLDER****CANCELLATION**

Placer County Resource Conservation District 11641 Blocker Dr Suite 120 Auburn CA 95603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FRAZIER INSURANCE GROUP LLC 715 Zion Street  Nevada City CA 95959		<b>CONTACT NAME:</b> Nattalie Shah <b>PHONE (A/C, No, Ext):</b> 530-265-0621 <b>FAX (A/C, No):</b> 530-687-8624 <b>E-MAIL ADDRESS:</b> nattalie@frazierinsuranceteam.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> State Compensation Insurance Fund	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>  Timbersmith Corporation PO BOX 1045  Meadow Vista CA 95722			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	9272278-25	03/07/2025	03/07/2026	PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Placer County Resource Conservation District  
 Will Mail 30 Day Notice of Cancellation

**CERTIFICATE HOLDER****CANCELLATION**

Placer County Resource Conservation District 11641 Blocker Dr Suite 120 Auburn CA 95603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Nattalie Shah</i>
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## TECHNICAL PROPOSAL



2305 ASHLAND STREET, SUITE 104, PMB 432, ASHLAND, OREGON 97520  
SCOTT NELSON, PRESIDENT 541-535-8920, Fax 541-535-9970, [summittforests@gmail.com](mailto:summittforests@gmail.com)  
EIN-680197970, UEI-ZWBDMRJBEJ44, CAGE-1D8N0, MSPA-FLC-I-WE-OR-53168421-0923

SUBMITTED TO:

PLACER RESOURCE CONSERVATION DIST.

11641 BLOCKER DR., STE. 120, AUBURN, CA 95603

PLACER SIERRA FUELS REDUCTION PROJECT

JUNE 19, 2025



## VI. EXHIBIT A - Schedule of Items/ Cost Proposal Form

ZONE	ITEM NO.	DESCRIPTION (Vegetation Treatment Type)	UNIT (acres +/-)	PRICE	TOTAL ESTIMATED PRICE	NOTES
Zone 1	Item I	Mastication: Timber	14.5	$\frac{\$2275}{\text{acre}}$ per acre	$\$32,987.50$	
	Item II	Mastication: Brush	3	$\frac{2162}{\text{acre}}$ per acre	<u>6486</u>	
	Item III	Hand Treat Chip and Spread	3	$\frac{3131}{\text{acre}}$ per acre	<u>9393</u>	
	Item IV	Hand Treat and Pile	5.5	$\frac{1540}{\text{acre}}$ per acre	<u>8470</u>	
	Item V	Pile Burning	5.5	$\frac{900}{\text{acre}}$ per acre	<u>4950</u>	
Zone 2	Item VI	Hand Treat Chip and Spread	15	$\frac{3131}{\text{acre}}$ per acre	<u>46,965</u>	
Zone 3	Item VII	Hand Treat and Pile	114	$\frac{1540}{\text{acre}}$ per acre	<u>175,560</u>	
	Item VIII	Mastication: Brush	7	$\frac{2162}{\text{acre}}$ per acre	<u>15,134</u>	
GRAND TOTAL:					$\$299,945.50$	

SUMMITT FORESTS, INC.  
2305 ASHLAND ST STE 104 PMB 432  
ASHLAND, OR 97520  
(541)535-8920  
summittforests@gmail.com  
SAM UEI: ZWBDMR.JBEJ44

### VII. EXHIBIT B: List of Subcontractors

Each PROPOSER shall list below the name, location, and place of business of each SUBCONTRACTOR who shall perform any portion of the contract work. In each instance, the nature and extent of the work to be sublet shall be described. Placer RCD encourages PROPOSERS to create a team of qualified SUBCONTRACTORS in order to efficiently and effectively complete the Project in a timely manner. Add additional sheets if necessary.

Subcontractor Name	Address	Description of Work to be Performed
N/A		
	<p style="text-align: center;"> <b>SUMMITT FORESTS, INC.</b>            2305 ASHLAND ST STE 104 PMB 432            ASHLAND, OR 97520            (541)535-8920         </p>	

summittforests@gmail.com  
 SAM UEI: ZWBDMRJBEJ44



# CERTIFICATE OF LIABILITY INSURANCE

80 (MM/DD/YYYY)

3/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> k.p.d. Insurance LLC 1111 Gateway Loop Springfield OR 97477  License#: PC-1210733	<b>CONTACT NAME:</b> Marisela Canales <b>PHONE (A/C, No, Ext):</b> 541-741-0550 <b>E-MAIL ADDRESS:</b> marisela.canales@imacorp.com	<b>FAX (A/C, No):</b> 541-741-1674
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Summitt Forests, Inc. 2305 Ashland Street, Suite #104 PMB #432 Ashland OR 97520-3777  License#: PC-1210733 SUMMFOR02A	<b>INSURER A :</b> The Cincinnati Specialty Underwriters Insurance Co <b>NAIC #</b> 13037	
	<b>INSURER B :</b> Continental Divide Insurance Company <b>NAIC #</b> 35939	
	<b>INSURER C :</b> Landmark American Insurance Company <b>NAIC #</b> 33138	
	<b>INSURER D :</b> National Fire & Marine Insurance Company <b>NAIC #</b> 20079	
	<b>INSURER E :</b> Crum & Forster Indemnity Company <b>NAIC #</b> 31348	
	<b>INSURER F :</b> SAIF Corporation <b>NAIC #</b> 36196	

**COVERAGES**      **CERTIFICATE NUMBER:** 1590253255      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> LOGGERS BFPD <input checked="" type="checkbox"/> WA STOP GAP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CSU 0183947	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			05APM02876804	3/1/2025	3/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ NO HAPD COVERAGE \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			LHA106877	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
F	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input checked="" type="checkbox"/> N      N/A			887885	11/1/2024	11/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D E	EXCESS AUTOMOBILE LIABILITY POLLUTION LIABILITY			72XAS011081 PKC117728	3/1/2025 3/1/2025	3/1/2026 3/1/2026	\$4,000,000 LIMIT \$1,000,000/\$2,000,000 POLL LIAB RETRO DATE: 12/31/2021

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 \*2nd Workers Comp policy: Zurich Insurance #1152905, WC Policy has \$1Million Employers Liability Limits\*  
 \*\*Additional Insured wording does not apply to the Workers Comp/Employers Liability Coverage\*\*  
 \*\*\*Excess/Umbrella Liability extends over the Workers Comp/Employers Liability Coverage\*\*\*  
 RE: All Operations

<b>CERTIFICATE HOLDER</b>  	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# SUMMITT FORESTS, INC. (1647155)



## Request Certificate

<i>Initial Filing Date</i>	08/22/1989
<i>Status</i>	Active
<i>Standing - SOS</i>	Good
<i>Standing - FTB</i>	Good
<i>Standing - Agent</i>	Good
<i>Standing - VCFCF</i>	Good
<i>Formed In</i>	CALIFORNIA
<i>Entity Type</i>	Stock Corporation - CA - General
<i>Principal Address</i>	5065 S PACIFIC HWY PHOENIX, OR 97535
<i>Mailing Address</i>	2305 ASHLAND ST STE 104 PMB 432 ASHLAND, OR 97520
<i>Statement of Info Due Date</i>	08/31/2026

December 20, 2024

RE: Summitt Forests, Inc.

To Whom It May Concern:

This letter will serve as our recommendation of Summitt Forests, Inc.. Our client has support with **MERCHANTS BONDING COMPANY** for a bond program of **\$10,000,000** single and **\$20,000,000** aggregate.

Final consideration of any requested bond, and issuance thereof, would be made at the time of contract award, subject to review of the contract documents and bond form.

You understand, of course, that any arrangement for final bonds is a matter between Summitt Forests, Inc. and ourselves. We assume no liability to third parties, or to you, if for any reason we do not execute said bonds.

Best regards,



Michelle Bench, AIS, AIT  
Surety Account Manager  
Attorney-in-Fact, **MERCHANTS BONDING COMPANY**



Protecting Assets. Making a Difference.

SPRINGFIELD OFFICE  
1111 Gateway Loop  
PO Box 784  
Springfield, OR 97477

PORTLAND OFFICE  
Lincoln Tower Suite 550  
10260 SW Greenburg Rd  
Portland, OR 97223

Springfield: 541.741.0550  
Portland: 503.892.0550  
Fax: 541.741.1674  
Toll-Free: 800.929.0191

[www.imacorp.com](http://www.imacorp.com)

# MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Keith M Yam; Ken Price; Kyle Hudson; Michelle Bench; Robin Baird; William Kaufmann

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

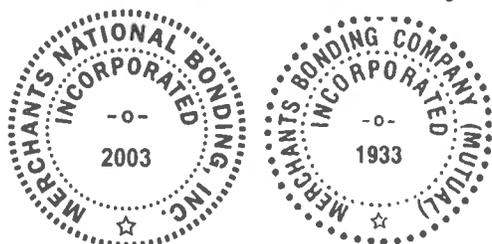
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.

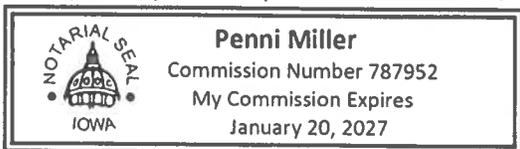


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

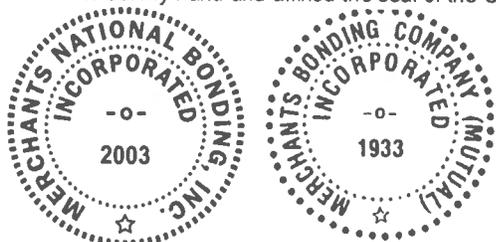


*Penni Miller*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 20 day of DECEMBER, 2024.



*Elisabeth Sandersfeld*  
Secretary

## **Work Activity Plan**

Summitt had a representative view the unit locations. We are confident in our ability to complete this project as desired. Summitt will use a combination of mechanical and hand methods to complete the work on this project. Operators equipped with one of our rubber tired TigerCat 726/760E with mastication head, a rubber tracked skid-steer with horizontal mastication head, and our 12-inch capable tracked chipper, will be provided to complete the mastication/chipping treatments. One hand crew made up of 11 to 15 people will be supplied to complete the cutting, piling, and a smaller burning crew will complete pile burning work. The crews will additionally be supplied with a transport vehicle, utility trailer, chainsaws, pole saws, material to cover piles, PPE, and other necessary fire equipment and safety supplies to complete the work. Our crews normally work 6 to 9 hours per day, 5 to 6 days per week with Sunday off. The intent is for crew members to work approximately 40 hours per week. The actual time of day the work will proceed will be dependent on weather conditions.

## **Quality Control**

The Foreman or lead Operator will be responsible for directing the work in the process of thinning, piling, pullback, chipping, or other activities that will require crew participation. If the foreman / operator finds quality problems while applications are in progress, he will determine the crew members at fault and will correct those problems. As work is in progress on units a visual inspection will be done to ensure that the work is being completed to specifications. If areas of work that do not generally meet those requirements, required rework will be completed. After a pay unit has been completed and the visual inspection is acceptable, the unit will be reported to the land owner as successfully complete and client inspection for payment will be requested. Work quality will be such that full payment is received, or rework may be ordered.

## **Production and Schedule**

We estimate that each machine, and the hand piling crew will each complete between 2 to 5 acres per day dependent on the variable conditions within the sites, equipment used and work to be done. Summitt will contact the area representative after award to determine a mutually agreeable starting date, 2 weeks after award, and will be completed within 50 to 60 work days, with pile burning in the fall/winter, completing the project before 3/15/26. We will likely start with the TigerCat and Skid-Steer to complete as much as possible with mastication, prior to bringing in the hand crew for piling and chipping crew. All work will be completed as desired. All limited operating periods, wildlife restrictions, and fire delays will be considered when scheduling occurs. Additional personnel and equipment will be used if the estimated production schedule is not met.

## **Fire Tools and Emergency Action Plan**

Summitt will follow this plan if work is completed during fire season. Equipment will not work during times of HIGH fire danger. All equipment will have approved spark arrestors. Vehicles and equipment will not drive off road except for clearing access or staging areas. Crew vehicles will park in normal roadside pull-off areas, and not into areas covered by natural vegetation. When working on the site during fire season, Summitt can supply water trailers with pump and hose, a fire box with a variety of hand tools for up to a 15-person crew; hazel hoes, shovels, pulaskis, green grubbers, one or more filled pump cans, a shovel and a 12 oz fire kill for each chain saw operator. Additionally, all vehicles and equipment will have a shovel and an approved fire extinguisher on board. Crews will not smoke within the work areas, and will only be allowed to smoke or have open flames on roadways in designated areas. During fire season, Summitt will contact the state daily to determine the current fire conditions and work time ratings. If a fire watch is required, or specific equipment shut down times are required, Summitt will meet those requirements. When a fire watch is required, that person will be responsible for watching for sparks which may cause a fire and will be on constant patrol to ensure that if a fire starts it will be attacked immediately. If a fire starts on the work site, Summitt's personnel will provide initial attack, and the fire dispatch for the State and the land owner will be contacted immediately.

**Pile Burning**

Summitt will supply a crew of 4 to 6 people with the appropriate tools and vehicles to safely complete the work. Fall to Winter pile burning will occur as long as weather and site conditions allow for safe ignition and proper smoke management.

**Ignition Season(s):**

Late Fall thru Winter

To meet prescribed fire and consumable objectives, we intend to burn as soon as conditions permit in the late fall, prior to the onset of heavy snow and moisture that may render the piles unburnable without significant effort. If conditions are such that a late fall burn is not possible, we will continue to monitor conditions throughout the winter, burning at the first opportunity we have when all applicable conditions and constraints are addressed.

**Firing Methods:**

Hand ignition will utilize drip torches or backpack propane burners. Ignition will commence with a test fire on each unit. The specific pattern of the ignition will be determined by the Burn Boss on the day of the burn, dependent upon current environmental conditions. Hot piling or chunking of woody material will commence once piles have burned down to safely do so. Resources assigned to a block will ensure all piles are burned and chunking has occurred before moving onto the next block.

**Ignition Staffing:**

Hand ignition will include Firing Boss and a minimum of 2 igniters with drip torches, more lighters will be utilized if needed. Holding/chunking crew will work in support of lighters to keep drip-torch fuel available and contain any unwanted fire creep.

**Potential holding problems:**

Primary concerns are for embers to ignite adjacent piles in the unit or for smoke to impact adjacent home-sites or make continued burning conditions difficult for assigned personnel. Should either of these occur, ignition will cease until the situation has moderated. Another concern is for local property owners and on-lookers in the project area.

Holding/chunking resources will follow the lighters; checking for creep, pile spotting and smoke drift. Holding forces also have the responsibility to chunk un-burned woody debris into piles while they are still capable of consumption. All ignitions will stop when prescription parameters or excessive smoke volumes are exceeded. Ignition may resume if parameters become back into prescription and/or smoke volumes are reduced to a manageable level.

**Summitt acknowledges the bonding requirements, and is willing to obtain a Placer Co. business license.**

## Company Overview

Summitt Forests Inc. is wholly owned by Scott Nelson and has been operating as a corporation under the state laws of California since its inception January 1, 1983. Summitt has completed more than 8000 Federal agency contracts, 7500 of which have been directly related to the forestry and reforestation field. All have been completed successfully.

Summitt's key people have numerous years of experience with all types of hand, and light mechanical forestry applications. Below in the personnel section, we have listed each person and their years of experience in the industry. Our primary business target over the past 35+ years has been to supply forestry services to various government agencies and private timber companies. We complete hundreds of contracts each year that involve forest health improvement. These include fuels reduction, slash piling, chipping, pre-commercial thinning, tree planting, plantation maintenance, animal damage control, mastication, tree removal, pruning, pile burning, firefighting, herbicide, and pesticide applications, along with many other types of projects. Much of the work has been within urban interface settings, much has been in forest settings. A large portion of our contracts are with local, state, and federal government agencies, completing millions of dollars of contracts each year. With our experienced crew leaders, managers, and 100 to 200 workers, Summitt will be able to complete any project presented within most any time frame. Summitt operates over 10 forestry crews during most of each year, and as such would be more than adequate to complete any project.

## Management

Summitt's chain of command follows standard business lines. **Scott Nelson**, Owner-President is responsible for bidding, record keeping, negotiating, and generally oversees the entire contract operation. Scott Nelson has over 35+ years of experience operating a forestry contracting company. He has several years of college where he studied business administration. His entire time and effort, has gone into creating a vibrant and successful company that employs over 150 people. Scott is responsible for all aspects of the business, but specifically handles all the financial matters for the organization.

**Trev Pelzer and Barry Ledbetter** are the organizational managers who assist with crew planning, crew dispatch, safety training and management. Trev has been in leadership and personnel management positions for over 18 years prior to joining Summitt several years previously. He is the main point of contact regarding the planning and execution of contracts. Barry Ledbetter has been involved in firefighting and burning for over 20 years and oversees any fire or burning management. Barry's background includes 12 years of experience with USFS hand and engine crews. Barry heads up H2B permits, safety records, insurances, and training.

**Perfecto Ledesma, Angel Alcauter, Mario Cortes, Alvaro Ledesma, Bacilio Blanco, Jesus Mata, and Ron Schmelzer** are the Managers for the on-ground administration of the contracts. Their responsibilities include overseeing crew foreman, record keeping, organization of the work force, estimating, and implementation of the contracts.

**Quincy Dehlinger** is the chief mechanic and keeps our fleet of over 50 vehicles in MSPA compliance, and in safe working order. She oversees a mechanic and shop staff of 4 people who maintain and supply all the vehicles, mechanical equipment, chainsaws, hand tools, UTVs, and spray equipment to the crews.

**Danielle Philby** is the office manager who oversees housing, accounting, invoicing, procurement, payroll, and various registration requirements. Danielle oversees an office staff of 4 people to complete the functionality of all office requirements.

**David Cyphers** is our chief forester consultant. Dave has over 30 years of field experience and oversees our professional forestry services, including timber appraisal, GPS collection and mapping, timber sale management, and forest inventory contracts.

## Principal Employees

### Primary Office Staff

	<b>Title and Years of Experience</b>	
Scott Nelson	Owner/President	35+
Trev Pelzer	Forestry Dispatch/Manager/Applicator	6/19
Barry Ledbetter	Office Management/Applicator/Fire	12/20+
Danielle Philby	Office Manager	4
Quincy Dehlinger	Chief Mechanic	8

### Operations Managers

	<b>Title and Years of Experience</b>	
Perfecto Ledesma	Operations Manager/Estimator	25+
Angel Alcauter	Operations Manager/Estimator	20+
Ron Schmelzer	Mechanical Manager/Estimator	25+
David Cyphers	Chief Professional Forester Consultant	30+
Bacilio Blanco	Foreman/Manager/Estimator	15+
Mario Cortez	Foreman/Manager/Estimator	15+
Alvaro Ledesma	Foreman/Manager/Estimator	15+
Jesus Mata	Foreman/Mechanical-Estimator	12/6

### Field Managers/Supervisors/Estimators/Inspectors

Enrique Padilla	Foreman/Applicator/Estimator	25+
Faustino Cortes	Foreman/Manager	10/3
Armando Bucio	Foreman/Manager	5/2
Jacob Crowl	Mechanical Operator/Manager	5/2

### Mechanical Operators

Noel Duenas, Noel Sanchez	Mechanical Operators	4
Gustavo Garrido, Ezequiel Sanchez	Mechanical Operators	3
Efrain Martinez, Martin Gomez	Mechanical Operators	2
David Duenas, Marco Blanco	Mechanical Operators	2

### Field Foreman/ Inspectors

Sergio Molina, Leonardo Jerardo	Foreman/Inspectors	10
Luis Antonio, Jesus Gomez	Foreman/Inspectors	8
Ernesto Ledesma, Jose Cruz	Foreman/Inspectors	7
Marcos A Garcia	Foremen/Inspector	2
Raul Villa, Arturo Avalos	Foremen/Inspectors	1

**All crews have a foreman and/or an additional driver with a valid class C license.**

**Any additional drivers not listed above will be provided upon award as needed.**

## **Operations Managers**

The most important people in the company are our operations managers. All managers are conversant in the English language, have inspection experience, and have numerous years of experience as laborers in the forestry industry. Our managers are responsible for organizing and scheduling crews, pre-work meetings, problem solving at the job site, personnel management, overall quality, efficiency, job overview, and estimating. Each has numerous years of experience in the forestry industry and are leaders in the industry with their expertise and knowledge. Field managers will oversee foreman and will normally be at the job site when the project starts and will spend additional time when needed.

## **Field Managers**

The field managers are foreman who have several years of experience and have demonstrated an ability to manage multiple crews. They may operate as a crew leader and as a manager to other crews. They report to the Operations managers and have similar duties, but on a smaller scale. They ensure that each project under their purview is conducted in an efficient manner with a high regard to quality.

## **Field Supervisors (Foreman)**

Summitt's Field Supervisors have been in this position for the time periods listed above for each individual. Their responsibilities include, record keeping, transportation of workers, layout and organization of the work force, and implementation of the contract. They maintain proper work and hourly records, and ensure that all prescriptions are accomplished in a prompt, safe and professional manner. All Foremen have been trained in first aid procedures, and are registered as required with the Migrant Worker Protection Act. The Field supervisor assigned to a contract will be the onsite representative for the project along with a Field or Operations Manager.

## **Communications**

We at Summitt pride ourselves in our daily objective to "over communicate". From the initial project receipt, getting the specifications and maps to our estimators, proposal writing and post award logistics our in-office team will ensure our foremen and crews are available so the job gets done in a timely and professional manner. Our in-office staff will make sure all necessary documents have been received by the client when a project starts. Times and meeting places will be confirmed so the project will start as smoothly as possible. Our managers and supervisors will be on site as long as necessary to make sure everything is being interpreted as specified within the order. Daily communication with project supervisors will happen as crews begin to progress through the work units so any changes can be made immediately. As the crew obtains a strong understanding of how the land owner supervisor/inspector sees the specifications, work should continue running smoothly. In the case that communication is not happening or a strong miscommunication is occurring, managers and supervisors will be notified and return to the project, or Scott will be involved in correcting any issues.

## Mechanical Operators

**Jacob Crowl** has been an operator for over 3 years. His experience includes; Chipping, Mastication, Tree Removal, Machine Piling, Inspections, and other forestry related work. Jacob would likely be the operator of any of our mechanical equipment on projects. He is fluent in the spoken and written English Language.

**Jose Mata** has been a forestry worker for over 12 years, and a foremen for 5 years, and a manager for 2 years. His experience includes Tree planting, Tubing, Thinning, Slash Piling, Chipping, Mastication, Mechanical Operations, Fuels Reduction, Inspections, and other forestry related work. He is capable in the spoken and written English Language. Jose has demonstrated the ability to handle crews of up to 20 people.

**Noel Duenas, Noel Sanchez, Gustavo Garrido, Ezequiel Sanchez, Martin Gomez, and Efrain Martinez** have been forestry workers and operator for at least 2 years. Their combined experience includes Tree planting, Tubing, Thinning, Slash Piling, Chipping, Mastication, Mechanical Operations, Fuels Reduction, Inspections and other forestry related work. All three are capable in the spoken and written English Language. They have demonstrated the ability to handle crews of up to 6.

Recent projects worked on by our operators include the following;

<b>Work Type</b>	<b>Approximate Value of Project</b>	<b>Client</b>	<b>State</b>
Mastication	\$49,600	Amador Fire Safe C	CA
Mastication	\$99,500	Clark County	NV
Mastication/Thin	\$40,000	Black Hills NF	SD
Mastication	\$98,200	Coconino NF	AZ
Mastication	\$95,600	Private	AZ
Mastication/Chipping	\$214,000	Poudre Watershed	CO
Mastication	\$139,500	Lewis & Clark NF	MT
Mastication	\$87,000	BLM	NV
Mastication	\$100,000	Private	AZ
Mastication	\$100,000	Fish & Game	AZ
Cut and Masticate	\$500,000	NPS	NM
Cut and Masticate	\$400,000	NPS	NM
Cut and Masticate	\$200,000	NPS	NM
Machine Piling	\$15,000	USFS	NM
Road and Debris Removal	\$60,000	USACE	OR
Mechanical Yarding and Removal	\$55,000	USFS	SD
Mechanical Yarding and Removal	\$20,000	USFS	SD
Mastication	\$40,000	Private	WY
Cut/Grapple Pile	\$322,000	National Forest Found	AZ
Mastication/Thin	\$466,400	BLM	CA
Thin/Pile and Skid	\$434,000	San Bernardino NF	CA
Chipping	\$24,500	OR Dept. of Forestry	OR
Tamarisk Removal	\$40,000	BLM	CO
Hazard Tree	\$230,000	USFS	CA
Cut and Masticate	\$500,000	NPS	NM
Cut and Masticate	\$400,000	NPS	NM
Cut and Masticate	\$200,000	NPS	NM
Machine Piling	\$15,000	USFS	NM

**All have had OSHA and Worker Protection Standard Safety Training, First Aid Training, and third-party training for Occupational Chainsaw Use and Basic Falling Techniques by HB Company.**

## Summitt Forests Owned Equipment 2025

### Forestry Tools/Equipment

A fleet (25+) of Late Model 15 Passenger Vans (2015-2021)	15 – Large ATV/UTVs/Side by Sides
A fleet (20+) of 4X4 Chevy & Toyota Pickup Trucks	2 – 7X14 Dump Trailers
200 - Stihl 461/261 Chainsaws (2020-2022)	200 – Hand Pruning Saws & Loppers
50 – Stihl FS240 Brush Saws/Pole Saws/Power Pruners	50 – Planting Augers
400 – Planting Tools (Hoedads, Shovels, Bars) Bags	13 – Insulated Tree Trailers
200 – Various Scalping Tools/Hand Tools	Hundreds of Various Hand and Fire Tools
100 – Shovels, McLeods, Green Grubbers, etc.	200 – Gopher Traps/Probes
2 – 1,400 and 1 – 1,600 Gallon Water Trailers w/Pumps	2 – 2021 Dodge 4500 4X4 Batch Trucks

### Mechanical Equipment

#### Masticators

2 – Tiger Cats M726E, G (2017, 2021) with Horizontal 4061 Mastication Heads and Rubber Tires, 360 HP  
 1 – Tiger Cat 760B with 4061-30 Mastication Head Rubbe Tire 552 HP

#### Skidders

2 – John Deere (2020, 2010) 648H 237 HP, 848H 281 HP  
 1 – 2023 Tigercat 620H 262 HP Skidder

#### Log Loader

2018 Metavic 1400 CY 270 Log Loader Trailer with Grapple

#### Feller Bunchers

2020 John Deere 843L-II  
 2013 Tiger Cat 720E Rubber Wheeled, 360 HP  
 2006 Blount Hydro Ax 470 with /22" Cutting Head

#### Skid-Steers

2 - 2020 Cat 299D3XE Rubber Tracked, 110 HP  
 1 – 2023 Cat 299D3XE Rubber Tracked, 110 HP  
 2020 Kubota SVL97-2HFC, 97 HP  
 Attachments; Grapple Shears, Skid Wench, 2 - 71" Loftness Mulching/Mastication Head  
 2019 Fecon 22W FFG72 Grapple Attachment, Fecon Bullhog Attachment  
 Favor 65 Grapple Attachment/ZZ ASVRT Grapple/ZZ FFG72 Grapple

#### Chippers

2022 Bandit 420 HP 2290 Tracked, 21" Capable, Drum Style, Cab Over, with Grapple  
 2014 Bandit 440 HP Tracked, 20" Capable, Cab Over, with Grapple, Ground Pressure 6.3 PSI  
 2022 Bandit 320 HP 21XP Tracked, 21" Capable, with Grapple, Remote Controlled  
 2005 Bandit 250 HP Tow Behind, 18" Capable, with Grapple  
 2022 Bandit 174 HP 15XP Tracked, 15" Capable, Remote Controlled  
 2007 Bandit 140 HP Tow Behind, 15" Capable  
 2022 Bandit 85 HP 12XP Tracked, 12" Capable, Remote Controlled

#### Miscellaneous

2019 14-foot Brush Hog 1815 Mower Deck  
 2018 Yanmar Tracked Dump C50R  
 2017 227D John Deer 772D Grader  
 2009 21-foot Boat, Seats 10, 70 HP

#### Fire Fighting/Burning Equipment

2 – Fire Engines, Type 6, 300 Gallons, with Pumps, Hoses, Reels, 5 – 500 Gallon Water Trailers  
 300 – Fire Fighting Specialty Hand Tools, PPE, Clothing, and Equipment to outfit 2 – 20-person Fire Crews

## Mechanical Equipment Mastication Contract References

**Reference 1: Prime Contractor:** Summitt Forests, Inc. **Agency:** Mule Deer Foundation (Globe, AZ)

**Contract Title/Description:** Highway Tanks **Contract #** 23-PA-11031200058

**Award Amount:** \$762,815 **Payment Amount:** \$792,815

**Contract End Date:** 12/31/2024 **Contract Work Timeframe Dates:** 6/19/24-10/2/2024

**Performance Contact (COR):** Joe Schmeadick, 501-887-6162 - jschmeadick@muledeer.org

**Description of Project:** Summitt completed 2,244 acres of mastication, to the satisfaction of the client. All activity generated slash was masticated to a max depth of 2". Trees were completely removed from the stump, and max stump height was no more than 4". Work was completed with one operator equipped with a tracked excavator with mastication head. All work was completed successfully.

**Reference 2: Prime Contractor:** Summitt Forests, Inc. **Agency:** BLM - Colorado

**Contract Title/Description:** Wagon Park Mastication **Contract #** 140L3724F0177

**Award Amount:** \$179,990 **Payment Amount:** \$179,990

**Contract End Date:** 11/1/24 **Contract Work Timeframe Dates:** 8/21/24-10/2/2024

**Performance Contact (COR):** Kenneth Miller, 208-296-1758 - ksmiller@blm.gov

**Description of Project:** Summitt completed 500 acres of mastication, to the satisfaction of the client. Vegetation was reduced to a mulch material with a minimum of 80% of the woody material less than 1" in diameter and 6" long. Trees were completely removed from the stump, and max stump height was no more than 6". Work was completed with one operator equipped with our rubber tired TigerCat masticator. All work was completed successfully.

**Reference 3: Prime Contractor:** Summitt Forests, Inc. **Agency:** RCD – Santa Cruz, CA

**Contract Title/Description:** Aptos Trail Fuels **Contract #** 2024-CON-05

**Award Amount:** \$382,460 **Payment Amount:** \$382,460

**Contract End Date:** 12/1/24 **Contract Work Timeframe Dates:** 7/15/24-10/12/24

**Performance Contact (COR):** Laurel Bard, 831-205-4486 - lbard@rcdsantacruz.org

**Description of Project:** Summitt completed 112 acres of mastication, 42 acres of lop & scatter, and 57 acres of piling, to the satisfaction of the client. Vegetation was reduced to a mulch material where desired. Trees were completely removed from the stump, and max stump height was no more than 6". Work was completed with one operator equipped with an FTX-150 and a hand crew. All work was completed successfully.

## Mechanical Equipment Chipping Contract References

**Reference 1 – Chipping - Award Date:** 12/19/23 **Contract End Date:** 12/31/24

**Prime Contractor:** Summitt Forests Inc. **Agency:** Klamath Watershed Partnership

**Contract Number:** N/A **Contract Title:** 242 Chiloquin Chip

**Contract Award Amount:** \$94,120 **Contract Completion Amount:** \$94,120 **Actual Date:** 5/15/24-6/8/24

**Performance Contact:** Leigh Ann Vradenburg, 575-418-7938 - lvradenburg@klamathpartnership.org

**Description:** Summitt Forests, Inc. completed the chipping over 40 acres using our large tracked chipper as the prime contractor. All desired slash was chipped. Chips were blown back in the project area to the depth desired. All specifications and criteria were met and finished within contract timeframe and the project was completed well in advance of the required date.

**Reference 2 - Hand Thin, lop, and Chip - Award Date: 3/19/2024 Contract End Date: 6/30/2025****Prime Contractor:** Summitt Forests Inc. **Agency:** CSU – CSFS, CO**Contract Number:** 879474 **Contract Title:** Ruxton Fire HFR**Contract Award Amount:** \$92,323 **Contract Completion Amount:** \$92,323**Actual Completion Date:** 5/31/24-9/8/24 & 7/23/24-7/27/2024**Performance Contact:** Michael Till, 719-351-0993 - michael.till@colostate.edu

**Description:** Summitt Forests, Inc. completed the felling, lopping, and chipping over 80 acres using our medium tracked chipper. 50% of all material, live or dead 0-10" DBH, perpendicular to the slope was felled. 25% was lopped & scattered, and 25% was chipped. Chips were blown back in the project area to the depth desired. Stump heights were no higher than 6". All specifications and criteria were met and finished within contract timeframe and the project was completed well in advance of the required date.

**Reference 3- Hand Thin and Chipping - Award Date: 6/18/2024 Contract End Date: 3/31/25****Prime Contractor:** Summitt Forests Inc. **Agency:** Pine Meadow Ranch HOA/Summit Co., CO**Contract Number:** N/A **Contract Title:** Pine Meadow Ranch**Contract Award Amount:** \$319,935.00 **Contract Completion Amount:** \$319,935.00**Actual Completion Date:** 7/26/24-8/19/24**Performance Contact:** Clay Coleman, 435-336-3994 - ccoleman@summitcounty.org

**Description:** Summitt Forests, Inc. completed the cutting, firewood stacking/piling, and chipping over 400 acres using our medium tracked chipper. All dead standing and large downed woody debris, greater than 4" DBH, was removed. All ladder fuels, brush and small trees under 8' tall, were cut. Leave trees were pruned up 5'-8'. Firewood was stacked, as a community benefit and chips were blown back in the project area to the depth desired. Stump heights were no higher than 6". All specifications and criteria were met and finished within contract timeframe and the project was completed well in advance of the required date.

**Thinning and Hand Piling Contract References****Reference 1: Prime Contractor:** Summitt Forests, Inc. **Agency:** National Forest Foundation, AZ**Contract Title/Description:** Astronaut HFR **Contract Number:** UQ-315**Land Owner:** NASA – Coconino NF **Award Date:** 7/12/24 **Award/Payment Amount:** \$101,840.00**Contract End Date:** 9/15/2024 **Contract Work Timeframe Dates:** 7/17/24-7/24/24**Performance Contact:** Caio Vissicaro, 928-463-5321, cvissicaro@nationalforests.org

**Description of Project:** Summitt completed 40 acres of **thinning, hand removal, and hand piling**, of all trees and vegetation on site. All cut material was hand carried outside of the site and piled in predetermined location. Care was taken as to not damage the site of the craters. All work was completed to the satisfaction of the client and within the desired period of performance. We received full payment by working safely and efficiently throughout the duration of the contract. Angel Alcauter, Eleazar Cortes, and Jose Alfredo were the Summitt representatives.

**Reference 2: Prime Contractor:** Summitt Forests, Inc. **Agency:** Washington DNR**Contract Title/Description:** Three Forks #7009 **Contract Number:** #7009**Land Owner:** WA DNR **Award Date:** 10/5/2023 **Award/Payment Amount:** \$1,645,113.10**Contract End Date:** 11/29/2024 **Contract Work Timeframe Dates:** 5/21/24-8/3/2024**Performance Contact:** Adam Riffle, 360-529-7345 – adam.riffle@dnr.wa.gov

**Description of Project:** Summitt completed 1,276 acres of **thinning, pruning, hand piling, and covering** of all target vegetation. All trees under 7" DBH were cut. Spacing was met to meet the desired 30' x 30'. Stumps were no higher than 4". Leave trees were pruned to 5 feet. Piles were no larger than 6' x 6' x 6' and were covered. All work was completed to the satisfaction of the client and within the desired period of performance. We received full payment by working safely and efficiently throughout the duration of the contract. Multiple crews were utilized to complete this work.

**Reference 3: Prime Contractor:** Summitt Forests, Inc. **Agency:** Wyoming Game & Fish  
**Contract Title/Description:** Torrey Rim Contract Number: N/A  
**Land Owner:** WY Game & Fish **Award Date:** 7/29/24 **Award/Payment Amount:** \$138,866.88  
**Contract End Date:** ASAP **Contract Work Timeframe Dates:** 7/30/24-8/7/24  
**Performance Contact:** Amy Anderson, 307-335-2604 – amy.anderson@wyo.gov  
**Description of Project:** Summitt completed 135 acres of **thinning, and hand piling**. All live and dead, or dying conifers less than 18" DBH were cut. Cut material was bucked to no more than 8' lengths. Stump height was no more than 6". All woody material, existing and created, was piled. Piles were 6' x 6'. All work was completed to the satisfaction of the client and within the desired period of performance. We received full payment by working safely and efficiently throughout the duration of the contract.

### **Pile Burning Contract References**

#### **Reference 1:**

**Client:** Ben Aufdermaur – BBW & Assoc., CA  
**Project Title:** Bjorklund Property  
**Contract #:** N/A - Private **Amount:** \$80,830  
Summitt Forests, Inc. piled and burned 59 acres. All contract requirements were satisfied within the time frame allotted. Ben Aufdermaur was the project representative and can be reached at (707)825-0475 or by email at ben@bbwassociates.com

#### **Reference 2:**

**Client:** High Country RC&D ID  
**Project Title:** Jack Branch/Booth Canyon  
**Contract #:** 8B-45-TO 8B-48 **Amount:** \$ 141,318  
Summitt Forests, Inc. completed 42 acres of piling and pile burning. All contract requirements were satisfied within the time period given by multiple crews. All work was completed successfully and full pay was received. Pam Herdrich may be reached at (208)624-3200 or by email at hcountryrcd@gmail.com and Danny Mann may be reached at (208)317-4889 or by email dannyman@cableone.net

#### **Reference 3:**

**Client:** Rogue Siskiyou NF/Wild River RD, OR  
**Amount:** \$ 466,893  
**Project Title:** (6) Sudden Oak Death Mitigation/Pile Burning Projects  
**Contract #:** AG-04N7-C140016, D140048, D160033, D160046, D160009, D170002  
Summitt Forests, Inc. burned over 90 acres of piles, including swamper burning, over 6 separate contracts. All contract requirements were satisfied within allotted timeframe, all work successfully passed inspection. Melody Culp was the contract representative for each project and may be reached at (541)592-4000 or by email at mculp@fs.fed.us

**Summitt Forests, Inc.**  
**2024-2023 Fuels Treatments**

Job Title	Contract #	Work Type	Acres/Quantity	Contract \$	Location	State	Client/Forest	Contact	Phone	email
2024										
Willamette Pilot	12363N24F4057	Whipfell/H/P	244	\$219,112	Oakridge	OR	USDA FS/Willamette NF	Erick Larkin	541-740-0080	erick.larkin@usda.gov
Straight Creek	RQ-241	Haz. Tree/Cut Pile	30.1	\$1,190,124	Dillon	CO	National Forest Foundation	Emily Kason	970-732-2612	ekeyson@nationalforests.org
Hamilton Creek HRF	N/A	Cut/Pile/Limb/Buck	5.5	\$18,975	Silverthorne	CO	Hamilton Crk. HOA	Keith Sipperley	720-560-3626	CAM@hamiltoncreekhoa.com
Ryan Park Sourdough	1240LP24F0003	Thin/Pile	220	\$113,080	Laramie	WY	USDA FS/Medicine Bow NF	Tim Downham	307-745-2364	timothy.downham@usda.gov
Pinebrook 2024	N/A	Thin/Prune/Pile/Cover	18.5	\$55,049	Salt Lake City	UT	Pine Brook HOA	David Geffen	415-328-6474	dgeffen.pinebrook@yahoo.com
Seymore Canyon	560 2400000094	Thin/Pile	36.7	\$63,203	Oakley City	UT	St of Utah	PJ Abrahm	435-671-3326	piabraham@utah.gov
Beaver Mtn.	N/A	Thin/Pile	6.2	\$4,999	Logan	UT	St of Utah	Morgan Mendenhall	435-752-8701	morgammendenhall@utah.gov
American Valley CSD	23-01-934	Thin/Piler/Cover	169.2	\$379,330	Quincy	CA	Plumas Co. FSC	Matt West	530-927-5297	matt@plumasfiresafe.org
Carson FL	127EAV22F0034	Thin/Piler/FL/Mast.	94k ft./8 ac.	\$379,100	Espanola	NM	USDA FS/Carson NF	Jonathan Romero	575-779-8875	jonathan.romero@usda.gov
Santa Fe Fuels	127EAV23F0028	Thin/Pile, FL, Mech FB	172 ac./48k ft/ 6 mi.	\$357,071	Santa Fe	NM	USDA FS/Santa Fe NF	Rian Ream	505-438-5455	Rian.ream@usda.gov
Astronaut HFR	UC-315	Cw/Hand Rmvl./Pile	40	\$101,840	Flagstaff	AZ	National Forest Foundation	Caio Vissicaro	928-463-5321	cvissicaro@nationalforests.org
Monument Ridge	1240LS23F0024	Thin/Thin & Pile	661/71	\$256,255	Bondurant	WY	USDA FS/Bridger Teton NF	Paul Swenson	307-367-4326	paul.swenson@usda.gov
Lakes Basin	21-01-297	Thin Piler/L&S	1,263 ac./106 ac.	\$1,787,031	Greagle	CA	Plumas Co. FSC	Matt West	530-927-5297	matt@plumasfiresafe.org
Three Forks	7009	Thin/Prune/Piler/Cover	1276	\$1,645,113	Naches	WA	WA DNR	Adam Riffle	360-529-7345	adam.riffle@dnr.wa.gov
General Highways	N/A	Slash Piler/FL	84	\$157,668	Grant Grove	CA	Sierra Forest Products	Kirby Molen	559-284-2997	kmolen@netptc.net
HHR Fuels Reduction	N/A	Cut/Pile	350	\$292,347	Longmont	CO	Boulder County, CO	Rosa Brohm	303-441-1605	rbrohm@bouldercounty.gov
Ksanka PCT	1282B124F0085	Thin/Prune/Pile/Cover	446	\$208,169	Eureka	MT	USDA - FS, Rexford RD	Laurie Fischer	406-249-6513	laurie.fischer@usda.gov
Deadman Pass	194040	Thin/Piler/Prune	47.7	\$75,430	Pendleton	OR	CTUIR	Andrew Addressi	541-429-7225	andrewaddressi@ctuir.org
Toil Canyon	BR.2024.18	Cut/Pile	9.5	\$26,374	Salt Lake City	UT	Snyderville Basin Recreation	Alex Bedrosian	435-649-1567	abedrosian@basinrecreation.org
Pine Meadow Ranch	N/A	Cut/Chip/Firewood	400	\$319,935	Salt Lake City	UT	Pine Meadow Ranch HOA	Clay Coleman	435-336-3994	ccoleman@summitcounty.org
Torrey Rim	N/A	Cut Pile	136	\$138,866	Dubois	WY	WY Game & Fish	Amy Anderson	307-335-2604	amy.anderson@wyo.gov
Willow Bish '24	N/A	L&S/Cut Pile	2,546/426	\$628,732	Casper	WY	WY Game & Fish	Willow Bish	307-359-9569	willow.bish@wyo.gov
Romo Allenspark	140P1223P0101	Thin Pile	242	\$438,211	Estes Park	CO	NPS - Colorado	Todd Like	970-502-1242	todd_like@nps.gov
Plerson Park	1282B123F0138	Thin Piler/Prune	607 ac. / 143 ac.	\$1,080,187	Estes Park	CO	USDA FS/Arapahoe Roosevelt	Sara Chelowski	970-657-5231	sara.chelowski@usda.gov
Tusas West	51600-0000092561	Thin Piler/L&S/FL	228 ac. / 14 ac.	\$422,881	Jemez Pueblo	NM	NM Game & Fish Dept	Daniel Lusk	575-649-1658	daniel.lusk@dgf.nm.gov
Turkey Tank	N/A	Thin Piler/L&S/FL	1,440 ac. / 9 miles	\$645,943	Prescott	AZ	USDA FS - Prescott NF	Adam Loomis	928-830-8535	adam.loomis@usda.gov
Harter Spring	N/A	Cut Pile (Juniper)	190	\$89,994	Alturas	CA	Mule Deer Foundation	Zachary Craft	406-270-6368	zcraft@muledeer.org
910 Hazardous Fuels	N/A	Cut Pile / Chip	58 ac. / 15 ac.	\$263,653	Park City	UT	Summit County - UTAH	Jess Kirby	435-602-0308	jkirby@summitcounty.org
Green MTN.	N/A	L&S / Cut Pile	37 ac. / 216 ac.	\$316,756	Lander	WY	WY Game & Fish	Amy Anderson	307-335-2604	amy.anderson@wyo.gov
Dubakella Fuels	N/A	Thin Pile Cover	91	\$107,690	Hayfork	CA	The Watershed Center	John Clark	530-251-3925	jcluck@thewatershedcenter.com
Upper Provo Ph. 8	N/A	Cut Pile	900	\$1,035,000	Salt Lake City	UT	Forest Fitness, LLC.	Jeremy Hanlon	505-350-8426	jeremy@forestfitness.com
Scout-A-Vista Fuels	N/A	Thin/Prune/Piler/Cover	36	\$58,464	Wenatchee	WA	Cacadia Conservation dist.	Isobel Woolmer	509-312-8555	isobelw@cascadiacd.org
Iron Ridge	N/A	Thin Pile	22	\$38,673	Oroville	CA	Iron Ridge Enterprises	Shane Evans	530-720-2429	ironridgeenterprises@gmail.com
Aptos Trail fuels	2024-CON-05	Mast. / Lop / Pile	112 / 42 / 57	\$382,460	Santa Cruz	CA	RCD Santa Cruz	Laurel Bard	831-205-4486	lbard@rcdsantacruz.org
South Pass 24	N/A	L&S / Cut Pile	136 ac. / 110 ac.	\$211,241	Lander	WY	WY Game & Fish	Amy Anderson	307-335-2604	amy.anderson@wyo.gov
Angostura SSC	12363N24F4009	Thin / L&S	227.5	\$136,045	Penasco	NM	USDA FS/Carson NF	Max Suez	575-587-2255	max.suazo@usda.gov
3 Rivers & Republic FL	12363N24F4048	Handline Fireline	30,700 feet	\$52,194	Omak/Republic	WA	USDA FS/Colville NF	Kathryn Giddings	509-775-7462	kathryn.giddings@usda.gov
Black Mesa	51600-0000092204	Thin/L&S	580	\$234,135	Bernalillo	NM	NM Game & Fish Dept	Daniel Luk	575-649-1658	daniel.lusk@dgf.nm.gov
Turkey Gulch	140L3724F0192	Lop & Scatter	112	\$10,864	Canon City	CO	BLM CO/Royal Gorge FO	Glenda Torres	719-429-1707	g1torres@blm.gov
Red Pine Ridge	560-2400000200	Slashlines/Thin/Pile	429 /505 /9	\$320,469	Richfield	UT	St of Utah	Kendall Bagley	435-633-5522	kendallbagley@utah.gov
Ruxton Fire Haz	879474	Fell & Lop / Chip	80 ac. / 6.5 ac.	\$92,323	Colorado Springs	CO	CSU / CSFS	Michael Till	719-351-0993	michael.till@colostate.edu
South Mountain Slash	140L0724P0015	Slashing	169	\$45,575	Jordan Valley	ID	BLM ID / Boise DO	Courtney Madigan	208-384-3467	cmadigan@blm.gov
Mud Lake	560 2500000010	Thin/ Slash Lines	136 ac. / 175 ac.	\$89,728	Richfield	UT	St of Utah	Kendall Bagley	435-633-5522	kendallbagley@utah.gov
Water & Brannon Gulch	140L3724F0164	Lop & Scatter	2,647	\$79,999	Baker City	OR	OR BLM	John Thursta	541-473-6309	jthursta@blm.gov
NZ Shoshone TSI	1240LP24F0026	Thin/L&S	313	\$43,820	Cody	WY	USDA FS - Shoshone NF	Santiago Garcia	505-980-2675	santiago.garcia@usda.gov
River Common L&S	N/A	L&S	514	\$104,704	Eagle	CO	Mule Deer Foundation	Jamie Nogle	317-417-5899	jamie@muledeer.org

Summitt Forests, Inc.  
2024-2023 Fuels Treatments

Job Title	Contract #	Work Type	Acres/Quantity	Contract \$	Location	State	Client/Forest	Contact	Phone	email
2024 Cont.										
Line Clearing	N/A	Line Clearing	15 acres	\$15,200	Beaver	UT	Beaver City Utah	David Martin	435-310-0385	davidm@beavercityut.gov
Gooseberry Crk/Cottonwood	08SC04000347	L&S	290	\$136,638	Cody	WY	WY Game & Fish	Jerry Altermatt	307-586-2858	jerry.altermatt@wyo.gov
Porcupine Creek	N/A	L&S/Thin	209	\$45,433	Cokeville	WY	WY Game & Fish	Kevin Spence	307-871-1299	kevin.spence@wyo.gov
Northside L&S - Taos Ski	N/A	L&S	43	\$34,400	Taos	NM	Taos Ski Valley, Inc.	Alex Mithrofer	914-494-4036	alex.mithrofer@skitaos.com
Red Canyon L&S	N/A	L&S	293	\$17,580	Lander	WY	WY Game & Fish	Amy Anderson	307-335-2604	amy.anderson@wyo.gov
2023										
Shell Canyon	08SC04000347	Thin	155	\$49,179	Greybull	WY	WY Game & Fish	Jerry Altermatt	307-586-2858	jerry.altermatt@wyo.gov
Buzzard Lagoon	2024-CON-09	Lop & Scatter	15.2	\$60,000	Santa Cruz	CA	RCD Santa Cruz	Laurel Bard	831-205-4486	lbard@rcdsantacruz.org
Hans Pumpnickel	560 2400000144	L&S / Thin & Pile	1,794 ac. / 435 ac.	\$743,773	Salina/Scipio	UT	St. of Utah	Kendall Bagley	435-633-5522	kendallbagley@utah.gov
Government Creek L&S	1240LS23F0026	L&S	185	\$17,205	Richfield	UT	USDA FS/Fishlake NF	Trevor Johnson	435-425-9502	trevor.johnson@usda.gov
Mahogany Ridge L7S	560 2410000014	L&S	219	\$74,236	Avon	UT	St. of Utah	Morgan Mendenhall	435-752-8701	morganmendenhall@utah.gov
Cedar Flats Ph. 2	P00000673761	L&S	1,218	\$165,492	Camp Verde	AZ	DFM - AZ	Miles Graybill	480-978-1028	mgraybill@dfm.az.gov
Indian Valley L&S	1240LR24F0006	L&S	1,919	\$32,411	Tonopah	NV	USDA/Humboldt-Toyabe NF	Lisa Kemper	775-289-5128	lisa.kemper@usda.gov
Blue Jay Thinning	99SWC-S1426	L&S	4,688	\$286,680	Ely	NV	NDOW	Maira Kolada	775-233-4798	mkolada@ndow.org
Indian Valley Sage	99SWC-S1426	L&S	2,614	\$80,714	Eureka/Tonopah	NV	NDOW	Katie Andrie	775-688-1145	kmandrie@NDOW.org
Anadarko	N/A	L&S	1,448	\$207,064	Evanston	UT	Mule Deer Foundation	Tyler Messervy	801-231-4041	tyler@muledeer.org
Spanish Fork L&S	560 2500000026	L&S	3,781	\$173,283	Spanish Fork	UT	St. of Utah	Robby Edgel	435-671-0160	redgel@utah.gov
W. Northwest D1 Ph. 2	560 2554000006	L&S	1,124	\$158,079	Manila	UT	St. of Utah	Tony Mathis	435-790-1715	tonymathis@utah.gov
Easr Eagle FL	12970224F0014	Fireline/Hand line	2.42 miles	\$54,774	Morenci	AZ	USDA-FS/Apache Sigreaves	Freida McClain	608-496-1164	freida.mcclain@usda.gov
Bear/Winsor Bear Wallow	52100-0000077910	Thin/Pile / FL	126 ac. / 23,944 ft.	\$442,000	Santa Fe	NM	NM Forestry Division	Marissa Goodwin	505-709-5315	marissa.goodwin@EMNRD.gov
Ash Canyon-Sunnyside	RP-304	Thin/Pile/L&S	300 / 200	\$330,100	Sierra Vista	AZ	National Forest Foundation	Trevor Seck	(520)760-7419	tseck@nationalforests.org
Pinaleno Eco	RP-315	Thin/Pile	512	\$759,896	Safford	AZ	National Forest Foundation	Scott Glapsie	(520) 490-9518	scott.glapsie@USDA.GOV
Payson Fuel Break	12970223F0035	L&S	723	\$859,439	Payson	AZ	Payson RD Tonto NF	Andrew Nordquist	(928)301-5061	andrew.nordquist@usda.gov
West Escudilla	12970223F0038	L&S	583	\$101,399	Springville	AZ	Apache-Sigreaves NF	Naomi Corkish	(928) 333-6247	NAOMI.CORKISH@USDA.GOV
South Big Bear	1291S820F0145	T/HP/L/S/Skid	316	\$526,662	Big Bear Lake	CA	San Juan NF/Dolores District	Daniel Lara	(707) 562-9165	daniel.lara@usda.gov
Cedar Ridge	18-SA-11051600-007	Thin/HP/Mas/Bum	842	\$812,838	Sonora	CA	Tuolumne County	Ben Campbell	(209)732-0985	ben@tuolumne.org
Jeff Valley-Cecil sub	None	Thin/Prune/Pile	82	\$163,000	Palomar	CA	Cecil Logging	Justin Cecil	(562) 533-2179	cecilogging@gmail.com
Longridge Pile	F0030286	Thin/Pile/bum	57	\$113,886	Santa Cruz	CA	Cal Poly Swanton Pacific Ranch	Grey Hayes	(831) 227-7163	GFHAYES@CALPOLY.EDU
Doane Valley HFR	C21940017	T/Piler/Chip	59	\$229,805	Palomar	CA	CA Dept. of Parks & Rec.	Samantha Birdsong	(760) 767-4037	samantha.birdsong@parks.ca
Danahue Flat	23-MKWC-01	T/Handpile	50.62	\$69,875	Somes Bar	CA	Mid Klamath Watershed Council	Eric Darragh	(530)627-3922	ericdarragh@mkmc.org
Dominis	None	Thin/Pile	26.84	\$41,280	Garberville	CA	Private Landowner	Margie Gardner	(503) 810-1155	yesimgardner@gmail.com
Gardener	None	Thin/Pile	34.59	\$54,894	Garberville	CA	Private Landowner	Margie Gardner	(503) 810-1155	yesimgardner@gmail.com
Cabrera	None	Thin/Pile	19.53	\$34,334	Garberville	CA	Private Landowner	Margie Gardner	(503) 810-1155	yesimgardner@gmail.com
Left Coast SERAL 2	None	T/Piler/Prune	150 / 1,500	\$192,115	Sonora	CA	Left Coast Land Clearing	Sacha Farkas	(209) 536-9174	leftcoast.LC@outlook.com
Concow Resilience Phase 3	None	T/HP/Fireline	224 / 29.3 / 2.7	\$281,575	Paradise	CA	Butte County RCD	Cameron Musser	(530) 413-7669	CAMERON@BCRCD.ORG
Peterson Holland Cut/HP	140L3722F0100	Thin/Pile	269	\$127,459	Craig	CO	BLM-CO NW Colorado Fire	Michael St. Martin	(970)326-7653	mstmart@blm.gov
Lower Park	1240LQ23F0027	Thin/L&S/HP	259 / 30	\$78,200	Saguache	CO	Saguache Ranger District	Rachael Sanchez	(719)655-6120	rachael.sanchez@usda.gov
Pence Mtn Tree Sub	None	Thin/Pile	51	\$183,600	Denver	CO	P&A Tree Service	Frank Grzesek	(970)406-0228	mintreeservice@yahoo.com
Red Feather #5	1282B123F0053	Thin/Pile	75.4	\$969,444	Fl. Collins	CO	Canyon Lakes RD	Gabe Henry	(970)397-5038	gabriel.henry@usda.gov
Picnic Park #2	1240LQ23F0028	Thin/L&S	261	\$76,793	Saguache	CO	Saguache Ranger District	Rachael Sanchez	(719)655-6120	rachael.sanchez@usda.gov
Picnic Park	1240LQ23F0026	Thin/L&S	172	\$40,888	Saguache	CO	Saguache Ranger District	Rachael Sanchez	(719)655-6120	rachael.sanchez@usda.gov
Colorado Parks-DNR	202300010193	Thin	78	\$47,376	Woodland park	CO	State of Colorado-DNR	Ian Petcash	(303)291-7128	ian.petcash@state.co.us
Trinchera Ranch	None	Trail/L&S	8.69 / 71.51	\$113,825	Fort Garland	CO	DEI	Nick Dolecek	(720)560-1508	nd@deicenter.com
Bear Lake HFR	1240L23F0025	Thin/Pile	262	\$238,090	Montpelier	ID	Caribou NF Montpelier RD	Roo Phelps	(208)847-8954	rebecca.phelps@usda.gov

**Summitt Forests, Inc.**  
**2024-2023 Fuels Treatments**

Job Title	Contract #	Work Type	Acres/Quantity	Contract \$	Location	State	Client/Forest	Contact	Phone	email
2023 Cont.										
Johnson Fork	RP-410	Thin/Pile	705	\$303,708	Idaho City	ID	National Forest Foundation	Josh Rodriguez	(208)401-8638	jrodriguez@nationalforests.org
BOSH 2022	140L2622C0005	Handpile/Juniper L&S	150 / 12,852	\$509,499	Jordan Valley	ID	BLM-ID, Boise District	Chris Cromwell	(208)384-3469	CCROMWELL@BLM.GOV
Lower Louise/S. Boulder	IDLFY23	Juniper L&S	678	\$91,073	Boise	ID	Pheasants Forever	Connor White	(208)740-4220	cdwhite@blm.gov
Burley L&S	140L2623P0051	Juniper L&S	2,647	\$140,000	Burley	ID	BLM-ID, Burley FO	Charles Dodson	(208) 769-5008	CDODSON@BLM.GOV
BOSH 2023	140L2623C0006	Juniper L&S	33,157	\$786,115	Grandview	ID	BLM-ID, Boise District	Steven Jimenez	(208)871-7543	sjimenez@blm.gov
Sourdough fuels	None	Pile/Burn/L&S	21.7 / 157.3	\$182,898	Bozeman	MT	City of Bozeman, City Clerk	Gary Peck	(406) 582-2280	PECKGS@GMAIL.COM
North Bridger Fuels	1240LN23F0059	T/HP/Prune	250	\$378,199	Bozeman	MT	Sioux Ranger District	James Pummel	(406) 548-2442	JAMES.PUMMEL@USDA.GOV
Pueblo of Tesuque Fireline	None	Fireline/FB	FL 2,959 / FB 23ac.	\$39,282	Tesuque	NM	Pueblo of Tesuque	Rian Ream	(505)231-8736	rian_ream@usda.gov
PJ Cottonwood/Soldier	127EAV23F0012	Juniper L&S	553	\$219,541	Silver City	NM	USDA FS, Wilderness RD	Liz Carver	(575)536-2250	liz.carver@usda.gov
Black Mesa	21-CS-11030300-098	Juniper L&S	148	\$59,023	San Ysidro	NM	NM Dep. of Game & Fish	Daniel Lusk	(575)649-1658	daniel.lusk@dgr.nm.gov
Wayne Tank L&S	127EAV23F0044	Juniper L&S	246	\$97,047	Eureka	NM	Gila NF, Wilderness R	Liz Carver	(575)536-2250	liz.carver@usda.gov
Gold Bar Thin-McEwen	None	Juniper L&S	2,430	\$156,419	Brookings	NV	McEwen Mining Nevada Inc	Sean Picorino	(775)299-4141	
SOD #5	1240BK21F0164	Thin/HP/Pile burn	278	\$355,084	Brookings	OR	Gold Beach RD	Charles Grell	(541)247-3683	charles.grell@usda.gov
SOD #6	1240BK22F0127	Thin/HP/Pile burn	69	\$116,143	Brookings	OR	Gold Beach RD	Charles Grell	(541)247-3683	charles.grell@usda.gov
Five Mile Fuels	1240BD23F0051	Thin/HP/Brushing	1,037 / 208 / 156	\$328,701	Dufur	OR	Barlow RD	Lisa Garrigues	(541)467-5127	lisa.garrigues@usda.gov
Harmony Preserve	None	Thin/Pile	32	\$46,600	Bly	OR	Klamath Watershed Partnership	Leigh Ann Vradenburg	(575)418-7938	lvradenburg@klamathpartnership.org
Williamson Cline	140L3723F0111	Jnp Thin/Pile	655	\$188,858	Bend	OR	BLM-OR, Prineville District	Rob Fore	(541)416-6715	rofore@blm.gov
Burton Road	none	Thin/Pile	53.3	\$47,970	Lake of the woods	OR	Private Landowner	Gary Hanson	(541)961-3474	ghansoninc@aol.com
RTRL Hand Thin	none	L&S	121	\$46,320	La Grande	OR	CTUIR	Andrew Addressi	(541)429-7245	andrewaddressi@ctuir.org
Manada Flat	140L2623P0052	L&S	4,958	\$508,452	Jordan Valley	OR	BLM-ID, Boise District	Steven Jimenez	(208)384-3468	sjimenez@blm.gov
East Short Pines	1284L M22D0035	Thin/Pile	478	\$139,507	Camp Crook	SD	Sioux RD	Megan Martinez	(406)255-1435	megan.martinez@usda.gov
Sugarloaf-Hurst	140L3623F0014	Thin/Pile	154	\$57,697	Lead	SD	BLM-MT, South Dakota FO	Travis Lipp	(605) 210-0741	TLIPP@BLM.GOV
Travis County Parks	4100206966	Thin/Pile	33.4	\$49,265	Austin	TX	Travis County Parks	Glen Gillman	(512)844-7480	glen.gillman@traviscountytexas.gov
Beaver River Thin	1240L S21F0070	Thin/Pile/Chip	187	\$526,592	Beaver	UT	Beaver Ranger District	Kourtney Bradshaw	(801)908-1912	kourtney.bradshaw@usda.gov
Lambs & Mill Cr.	5602300000024	Thin/Pile	158	\$264,884	Salt Lake City	UT	State of Utah	Robby Edgel	(435)901-0160	redgel@utah.gov
Pinebrook Fuels	none	Thin/Pile	72	\$199,066	Pinebrook	UT	Punebrook Masters Assoc.	Don Brown	(435)901-4040	donb@utahskies.org
Richfield Phase3	1240L S22F0044	Juniper L&S	928	\$204,094	Richfield	UT	Fish Lake NF, Richfield RD	Nick Wood	435-896-1027	NICHOLAS.WOOD3@USDA.GOV
Diamond Creek L&S	5602300000159	L&S	2,844	\$113,675	Spanish Fork	UT	State of Utah	Robby Edgel	(435)671-0160	redgel@utah.gov
Central Utah L&S	AS23-148	Juniper L&S	2,373	\$115,000	Richfield	UT	State of Utah	Kendall Bagley	(435) 633-5522	KENDALLBAGLEY@UTAH.GOV
Box Creek Slip Felling	560 2300000201	T/Brush	143	\$44,382	Morning Reservoir	UT	State of Utah	Kendall Bagley	(435) 633-5522	KENDALLBAGLEY@UTAH.GOV
East Canyon L&S	AS23-141	Juniper L&S	759	\$47,325	Monticello	UT	State of Utah	TJ cook	(435) 650-0083	TCOOK@UTAH.GOV
Anthro-Avintaquin	1240L S23F0034	Juniper L&S	1,267	\$37,136	Duchesne	UT	Duchesne RD	Bob Christensen	(435)781-5232	robert.christensen@usda.gov
Boulger TSI	1240L S23F0039	Thin/L&S	899	\$80,140	Fairview	UT	Sanpete RD, Manti-Lasal NF	Mike Scottom	(435)283-4151	michael.scottom@usda.gov
Black Dragon	1282B123F0107	L&S	5,189	\$279,467	Orangeville	UT	Manti-Lasal NF	Neils Rassmussen	(435) 979-7188	NELS.RASSMUSSEN@USDA.GOV
Three Rivers Republic	1205G119C0002	Thin/Pile	1,254 / 630	\$272,616	Republic/Colville	WA	Colville NF	William Bedient	(509)775-7443	william.bedient@usda.gov
Good Neighbor-DNR #3003	3003	Thin/Pile	1,082	\$3,330,158	Leavenworth	WA	Washington DNR	Tom Frantz	(360)890-5831	tom.frantz@dnr.wa.gov
DNR #3135	3135	Buck/Handpile	351	\$79,911	Okanogan	WA	Wyoming Game & Fish	Jake Townsend	(509)429-0545	jake.townsend@dnr.wa.gov
Crazy Woman	MSA#07SC0407808	Thin/L&S	398	\$272,217	Buffalo	WY	BLM-WY WR/BH Dist	Todd Caltrider	(307)689-3327	todd.caltrider@wyo.gov
Bear Creek	140L3723F0052	Thin/Pile	67	\$78,189	Greybull	WY	BLM-WY WR/BH Dist	Tim Haas	307-388-9997	tjhaas@blm.gov
Bates Hole	140L6222F0022	Thin/Pile	261	\$73,000	Casper	WY	Quicksilver Contracting Sub	John Williams	(541) 382-3653	jw@quicksilvercontracting.com
Gloomy Prince TSI	1240L P22F0092	Thin/L&S	65	\$167,384	Sheridan	WY	Bighorn NF, Tongue RD	Sara Watters	(307)674-2629	sara.watters@usda.gov
Broken Anvil Ranch	07SC0407808	Thin/L&S	16	\$7,904	Lander	WY	Wyoming Game & Fish	Amy Anderson	(307)335-2604	amy.anderson@wyo.gov
Enos Creek	140L3723F0079	Thin/L&S	233	\$29,824	Thermopolis	WY	BLM-WY Wind River/Bighorn	Tim Haas	(307)388-9997	tjhaas@blm.gov
Beaver Creek Slope	07SC0407808	Thin/L&S	349	\$38,356	Keycee	WY	Wyoming Game & Fish	Todd Caltrider	307-257-2206	TODD.CALTRIDER@WYO.GOV

## VI. EXHIBIT A - Schedule of Items/ Cost Proposal Form

<b>ZONE</b>	<b>ITEM NO.</b>	<b>DESCRIPTION (Vegetation Treatment Type)</b>	<b>UNIT (acres +/-)</b>	<b>PRICE</b>	<b>TOTAL ESTIMATED PRICE</b>	<b>NOTES</b>
Zone 1	Item I	Mastication: Timber	14.5	<u>\$1,670.00</u> per acre	<u>\$24,215.00</u>	
	Item II	Mastication: Brush	3	<u>\$1,247.00</u> per acre	<u>\$3,741.00</u>	
	Item III	Hand Treat Chip and Spread	3	<u>\$3,247.00</u> per acre	<u>\$9,741.00</u>	
	Item IV	Hand Treat and Pile	5.5	<u>\$1,270.00</u> per acre	<u>\$6,985.00</u>	
	Item V	Pile Burning	5.5	<u>\$320.00</u> per acre	<u>\$1,760.00</u>	
Zone 2	Item VI	Hand Treat Chip and Spread	15	<u>\$3,400.00</u> per acre	<u>\$51,000.00</u>	
Zone 3	Item VII	Hand Treat and Pile	114	<u>\$1,117.00</u> per acre	<u>\$127,338.00</u>	
	Item VIII	Mastication: Brush	7	<u>\$1,274.00</u> per acre	<u>\$8,918.00</u>	
<b>GRAND TOTAL: <u>\$233,698.00</u></b>						

Vanessa Perezchica, Owner  
Mountain View Reforestation LLC  
6681 Domino Road  
Central Point, Oregon 97502  
[mtviewreforest@outlook.com](mailto:mtviewreforest@outlook.com)  
541-879-0098  
UEI: ZCK1YUR21TJ1  
STATUS: Minority Owned, Woman-Owned, Small Business  
06/18/2025

Lewis Campbell  
Placer Resource  
Conservation District  
11641 Blocker Drive, Suite 120  
Auburn, CA 95603  
[lewis@placerrcd.org](mailto:lewis@placerrcd.org)

To whom it may concern,

I am pleased to submit this Request for Proposal on behalf of Mountain View Reforestation in response to Reintroducing Managed Fire to Oak Woodlands Project. We have carefully reviewed your requirements and are confident that our expertise, experience, and innovative approach align perfectly with your project objectives.

Mountain View Reforestation specializes in sustainable forest management, large-scale reforestation projects, ecological restoration, carbon offset initiatives, wildfire risk reduction, and habitat preservation with a proven track record of delivering projects from Tree Planting, Tree Thinning, Hand Piling, Hand Covering, Pile Burning, Fuels Reduction, Timber Stand Improvements, Fireline Construction, Chipping, Slash Treatment, Pruning, Girdling, Lop and Scatter, Vegetation Removal, Herbicide Application, Heavy Equipment Operator (mastication) and wild land firefighting. For example, we recently provided contractor services to multiple non-profit organizations, private companies, and government agencies across multiple western states. Agencies include the National Parks Service (NPS), Bureau of Land Management (BLM), State of Oregon (ODF), US Forest Service (USFS), National Forest Foundation (NFF), Natural Resource Conservation Services (NRCS), State of Utah, State of Wyoming, and Mule Deer Foundation.

Our proposed approach for the Reintroducing Managed Fire to Oak Woodlands Project ensures that all prescriptions are followed as outlined in the Scope of Work attachment. We have included a detailed scope of work, timeline, and budget in the attached proposal for your review.

We value the opportunity to collaborate with the National Forest Foundation and how to best contribute to our services. Our team is committed to delivering exceptional results and fostering a strong, productive partnership.

Please feel free to contact me at 541-879-0098 or [mtviewreforest@outlook.com](mailto:mtviewreforest@outlook.com) if you have any questions or require further details. We look forward to discussing how Mountain View Reforestation can best support your goals.

Thank you for considering our proposal.

Sincerely,  
Vanessa Perezchica Owner  
Mountain View Reforestation, LLC

**Technical Approach:**

MVR will provide services to administer of Mastication of Timber/Brush, Chipping, Cut and Pile, and Pile Burning.

MVR will furnish an average crew module size of at least one 15-person crew for any given time towards completing the awarded work with one crew on standby. We plan to have one crew for this project, with the crew having 4-6 of our top sawyers start cutting operations on the project site, once they have gotten enough of a head start that the additional crew members can safely enter the site to begin the hand piling of slash. Our crews can average 6-8 acres per day of Cut and Pile rates per crew. The piling groups will carry an additional 2-3 chainsaws for any bucking or limbing that may become necessary to ensure the piles built meet specifications. All our personnel at MVR are cross trained as journeyman sawyers so there are opportunities to increase the production of the thinning crew by helping with thinning the less technical units to help them gain the experience needed to become top sawyers as well. We can also alternate sawyers throughout project completion to ensure everybody gets proper rest to reduce fatigue and errors as well help reduce hearing damage by reducing exposure to the high decibel of chainsaw operations. All slash treatment and pruning treatments will run concurrently with the thinning operations. We have additional staff of 65 crew members that are willing and able to “jump in” at any given time to help get this project time in a timely and efficient manner without sacrificing the quality of services provided. By adding a 2<sup>nd</sup> or 3<sup>rd</sup> crew, MVR can work through multiple areas when Project Activity Levels are open for adequate periods of time.

For any chipping prescriptions, this same crew will complete chipping units. MVR will provide a minimum of six lead sawyers and eight additional laborers per crew to complete the Cut and Chip Prescriptions. We can average 5-7 acres per day of cut and chip prescriptions. If contract deadlines require it, we can provide a 2<sup>nd</sup> or 3<sup>rd</sup> crew to get the project completed within the period of performance. When the lead sawyers have completed a unit, they will help the chipping crew to increase daily production. The chipping crew members are also cross trained as journeyman sawyers so there are opportunities to increase the production of the thinning crew by helping with thinning the less technical units. We will be ready to work on the Cut and Chip as described in this Task Order.

MVR has the capability to provide a 2023 DEVELON DX140LCR-7-US40 Excavator with mastication attachment, a 2013 CAT 321D LCR Excavator with Mastication attachment, and a 2019 FECON FTX150 (metal tracked) with a FECON Mastication attachment. Each machine will have one operator that is familiar with mastication prescriptions. MVR can accomplish 4-6 acres per day when masticating timber and 6-8 acres per day when mastication brush.

The heavy equipment operator will utilize the routes provided in the maps by the representative(s). The heavy equipment operator will minimize the number of times the

equipment passes over a given area; by preventing ruts through the way the operators move the heavy equipment. All efforts will be made to avoid creating Ruts. The heavy equipment operators and crew are all sufficiently trained to complete mastication operations. This means they will be able to mitigate soil disturbance and damage to any residual vegetation and structures. Specific orders and safety training will be given daily to remind the crew what each day requires of them.

### **Prescriptions:**

MVR will complete all prescriptions such as hand cut and pile, hand cut and chip, mastication of trees and brush, and pruning as shown on Exhibit D.

In relevance to the Statement of work, our team has extensive experience involving crew members that work for Mountain View Reforestation that have anywhere from five to twenty years' experience working on all aspects of forestry including but not limited to, tree planting, fuels reduction, tree thinning, hand piling & covering, timber stand improvement, slash treatment, brushing, chipping, girdling, lop & scatter, and pruning. Many of the crew members are experienced sawyers with over eight years' experience using chainsaw and possess tree identification skills for the proper selection of dominant trees (leave trees) and tree species target to be cut. MVR employees are familiar with the terrain for this project and have worked together as a team in the past; with this in mind, we feel confident they will do a terrific job successfully completing this project. They know what is expected of them from both the Contractor and Government. If there is any confusion with the project, we will correct the situation immediately to satisfy all parties involved. Company foremen are very experienced in forestry. They are all first aid/CPR certified and are fully bilingual and able to communicate with Government and Contractor personnel.

### **Equipment:**

In preparation for this contract, our shop mechanic will thoroughly check all equipment, vehicles, and tools that will be associated with the project at hand. All furnished equipment will be fully functional. All vehicles, tools and equipment will be thoroughly cleaned before and after entering new project areas. All cleaning shall take place in an area that is designed and designated for the purpose of the proper storage/disposal of wastewater. Below is a chart indicating the description of potential equipment to be used on the Project.

All employees will abide by the equipment requirements and shall have all PPE such as: Leather Boots, a long-sleeved shirt, hard hats, eye protection, leather gloves, hearing protection, and Chainsaw chaps.

Description
2021 Chevrolet Silverado 4X4
2007 Chevrolet Express Van 4x4

2009 Chevrolet Express Van 4x4
2014 Chevrolet Express Van 4x4
2016 Chevrolet Express Van 4X4
2017 Chevrolet Express Van 4X4
2008 Chevrolet Suburban 4x4
300 Plus 462/500 STHIL Chainsaws
400 Gallon Water Tank
PPE
Shovels / Fire Extinguishers
First Aid Kit

### Key Personnel for the Project

All our main staff members are proficient in English. Key personnel can effectively communicate in English with the COR and have clear communication with the crew members. MVR has 53 seasonal workers and 27 full-time employees. Our employees typically have around five to ten years of experience in the field of forestry.

#### Jose A. Villa: General Manager and Crew Supervisor:

Jose has worked as the general manager for MVR since it was formed in 2013 and has over twenty years of experience in all aspects of forestry implementation. Jose A Villa has twenty-four years of experience in forestry and knowledge. Jose has worked in various positions and projects from tree planting, tree thinning, hand piling, hand covering, pile burning, fuels reduction, timber stand improvements, chipping, slash treatment, pruning, girdling, lop and scatter, mastication, herbicide application, heavy equipment operator, vegetation removal and wild land firefighting. Jose attends all pre-work meetings, checks in on projects as they are being implemented, and ensures that the result is more than satisfactory to the Representative. He oversees all the crew supervisors and is the main point of contact. He makes sure all project work is fully operational, and helps his team successfully adapt to any challenges that include tools, equipment, vehicles, safety, and quality control.

#### Ramon Garfias Garcia Crew Supervisor:

Ramon has worked for MVR for seven years. He has over ten years of experience in all aspects of forestry labor and operations management. Ramon Garfias Garcia has worked in various positions and projects from tree planting, tree thinning, hand piling, hand covering, pile burning, fuels reduction, timber stand improvements, chipping, slash treatment, pruning, girdling, lop and scatter, vegetation removal and wild land firefighting. Ramon works directly with the crew and can interface with the Representative in English. He is also responsible for completing and submitting the inspection requests for work done by the crew he supervises.

#### Florencio Bucio Sanchez: Crew Supervisor:

Florencio has worked for MVR for twelve years. He has over twelve years of experience in all aspects of forestry labor, including supervision of forestry crews. Florencio Bucio Sanchez has

worked in various positions and projects from tree planting, tree thinning, hand piling, hand covering, pile burning, fuels reduction, timber stand improvements, chipping, slash treatment, pruning, girdling, lop and scatter, vegetation removal and wild land firefighting. Florencio works directly with the crew and can interface with the Representative in English. He is also responsible for completing and submitting inspection requests for work done by the crew he supervises.

**Marco Meras: Crew Supervisor:**

Marco has worked for MVR for four years and has Eleven years of experience in all aspects of forestry labor, including supervision of forestry crews. Marco Meras has worked in various positions and projects from tree planting, tree thinning, hand piling, hand covering, pile burning, fuels reduction, timber stand improvements, chipping, mastication, slash treatment, pruning, girdling, lop and scatter, vegetation removal, Herbicide application, Heavy equipment operator and wild land firefighting. Marco works directly with the crew and can interface with the Representative in English. He is also responsible for completing and submitting inspection requests for work done by the crew he supervises.

**Jose Alberto Cruz Perez:**

Jose has worked for MVR for a total of five years combined. He has over fourteen years of experience in all aspects of forestry labor and operations management. Jose has worked in various positions and projects from tree planting, tree thinning, hand piling, hand covering, pile burning, fuels reduction, timber stand improvements, slash treatment, pruning, girdling, lop and scatter, vegetation removal, grubbing, manual release, and wild land firefighting as an engine boss. He works directly with a crew and can interface with the Representative in English. He is also responsible for completing and submitting the inspection requests for work done by the crew he supervises. Jose has over 4 years of experience in crew supervisor duties.

**Proposed Timeline for Project**

If awarded this contract, MVR can begin the project within 2 weeks after receiving the notice of the Award and upon contract execution and weather permitting. Our operations scheduling plan is to complete all work item descriptions/acres for the mandatory units within 25 working days with two crews and the optional units within 32 working days. Our goal is to finish this task order with ample time before the contract deadline of March 15, 2026, in case we have any rework that may need to be corrected. We have demonstrated the ability to complete over 1,000 acres per year on a project. We are confident we could meet the goal of finishing the work before the deadline provided, we have enough work periods without restrictions. We would schedule according to the best available seasonal opportunities that facilitate production around biological and fire restrictions.

**Anticipated Start Date: Weather Permitting**

July 21, 2025 – August 29, 2025

MVR will prepare and communicate work plans and schedules with the Contracting Officer's Representative. We understand that the Representative will need this scheduling information to plan their workflow around coordinating prescriptions and inspections. MVR also uses these schedules to set up our internal operations schedule, so it is as important to us as it is useful for the Representative. We conference and liaison with the Representative as needed to agree upon the best timing for project implementation, especially considering the need to accommodate adaptive scheduling procedures around the factors of Fire Plan (Project Activity Levels), and Limited Operating Periods (wildlife concerns). We also understand the conditional seasonality of working across multiple states, elevations, and forest types—and we want to ensure we show up for what we sign up.

MVR Crews will work eight hours a day, Monday through Friday, with weekends should deadlines require it. All overtime and holidays worked will be paid to workers according to Local, State and Federal Laws.

**Quality Control Plan**

The Quality Control Inspection Plan is to provide the procedure and guidelines used to monitor the performance of the Laborers for hand treatment. The information gathered by the Foreman will be made available upon request to the CO or COR designated by the Government for the project. The Quality Control Plan is subject to change at the request of the CO or the COR to meet the needs of the contract and to deliver the desired product. Plot Inspection Forms will be filled out to record the progress and compliance results of the work performed on the project. The Foreman/Crew Leader will oversee the crew members and quality of work; site inspector is responsible for Plot Inspections and oversees quality of work. The supervisor and inspector will randomly install plots behind the laborers at the rate of three plots per acre and will use the Contract's Plot Inspection Form to record the findings. Monitoring the results will help maintain an elevated level of quality during the contract activities. It is our goal to work at 100% quality and meet all the specification requirements. If requested by agency personnel, we will re-work an area.

MVR Inspections will be made on a series of 1/20th acre plots located at predetermined intervals across each work unit. Sufficient plots will be taken to obtain at least one percent sample of the work unit.

Maps will be drawn out to help locate plots for each unit worked on the project. The plot number will be penciled in to help give an idea of the plot location within each unit. The results of Contractor Inspections shall be the same or remarkably close to as the results of Government

Inspections, should the Government choose to inspect and verify Contractor plot inspection results, given the plot size is measured the same and does not vary within the same unit. The number of plots may vary from unit to unit; however, the same plot size will be utilized with a unit. Copies of the Plot Inspections completed by Contractor personnel can be faxed or e-mailed on a weekly basis and made available sooner should Government personnel make such a request.

### **Employee Safety**

All employees are provided with proper Personal Protective Equipment (PPE) to ensure personal safety. We train crew members in responsible use of PPE. These items include heavy duty boots, hi-visibility hard hats, hearing protection, and gloves that each member of the crew must always have to work with. Chaps, earplugs, and safety glasses are required for all chainsaw related operations. MVR trains all employees in the safe use of chainsaws, equipment operation, using hand signals, and clear “2-way” communication. Employees are made aware of dangers such as noxious weeds, harmful wildlife, adverse terrain, snags, “widow-makers,” and any other factors compromising worker safety. Supervisors have access to cell phones, two-way radios, and a list of emergency services in the area. The MVR general manager and crew supervisors frequently assess the condition of PPE and replace as needed.

The same concept applies to vehicle safety. All our drivers are trained in safe driving practices, are MSPA certified, and take the job of transporting workers very seriously. Drivers perform routine inspections on vehicles to make sure no mechanical issues can lead to accidents. They also make sure they drive within the speed limit, do not use cell phones while driving, and pay attention to the change in road and other weather conditions. Getting a crew safely to and from work every day is the most important job at MVR.

### **Fire Plan**

According to state or federal fire requirements, MVR keeps a firebox containing fire tools and a fire trailer on-site at all projects. The fire trailer has sufficient fuel and oil to operate for at least two hours. All chain saws are equipped with required spark arrestors. According to the current fire season requirements, chainsaw operators carry fire extinguishers attached to their chaps as well as a round point shovel when working outside of staging areas. All equipment can be equipped with at least one fire extinguisher, one axe, one shovel, and either an exhaust-operated turbo charger or spark arrestor. Any additional equipment is normally equipped with two 4-A:60-B:C fire extinguishers. Equipment has built in fire suppression systems with equal or greater capacity. In case of fire, MVR immediately communicates through two-way radios. Information regarding location, size and necessary tools for suppression are given. Employees are dispatched with tools from the fire box and equipment to the fire site to cut a line around and extinguish the fire. At the same time, an emergency 911 call is made. MVR is trained in being compliant with the regulations for any project. We make sure to collaborate closely with the representative to understand and follow the fire requirements. All our personnel have been on Wildland Fire

Suppression or have experience working on Type 2, and it is normal for us to always follow the best practices.

### **Relevant Past Performance:**

This section lists standard job reference information. MVR additionally provides a short narrative for each reference that addresses the following elements: (a) Quality of Service; (b) Timeliness of Performance; (c) Customer Satisfaction/Working Relationships, and (d) Management skills.

#### **Job Reference #1**

<b>Project Name</b>	Mill Creek Canyon Cut and Pile
<b>Project Type</b>	Cut and Pile with Covering
<b>Acres completed</b>	1,033 acres
<b>Date Completed</b>	September 4, 2024
<b>Contract Amount</b>	\$1,232,369.00
<b>Contract Issued By</b>	State of Utah Natural Res-Wildlife Res
<b>Contact Person</b>	Dani Palmer
<b>Phone Number</b>	801-835-6986
<b>Email Address</b>	danipalmer@utah.gov
<b>Additional narrative on elements a, b, c, and d.</b>	MVR successfully accomplished this project in less time than was predicted. We were able to complete this project in 56 days. MVR maintained more than adequate quality controls with a skillful management team.

#### **Job Reference #2**

<b>Project Name</b>	Eastern Sierra Climate & Communities Resilience Project: Reds Meadow II Implementation – 2024 Units
<b>Project Type</b>	Hand Cut and Pile/Hand Cut and Machine Pile
<b>Acres completed</b>	711 acres
<b>Date Completed</b>	October 2024
<b>Contract Amount</b>	\$967,837.00
<b>Contract Issued By</b>	Whitebark Institute
<b>Contact Person</b>	Sarah Hoff
<b>Phone Number</b>	206-650-4633
<b>Email Address</b>	sarah@whitebarkinstitute.org
<b>Additional narrative on elements a, b, c, and d.</b>	MVR successfully accomplished this project within the schedule set forth by the project manager. We were able to follow all the instructions to meet the prescription specifications.

#### **Job Reference #3**

<b>Project Name</b>	2024 Blue Mt. RD PCT with Hand Piling Malheur NF Fuels Reduction (Gibbs PCT w/Hand Piling)
<b>Project Type</b>	Hand Cut and Pile/Cover
<b>Acres completed</b>	421 Acres
<b>Date Completed</b>	05/23/2024

<b>Contract Amount</b>	\$241,706.00
<b>Contract Issued By</b>	USDA-FS CSA Northwest 3 (Malheur National Forest)
<b>Contact Person</b>	Cynthia Armour
<b>Phone Number</b>	541-410-6720
<b>Email Address</b>	Cynthia.armour@usda.gov
<b>Additional narrative on elements a, b, c, and d.</b>	MVR successfully accomplished this project within the schedule set forth by the project manager. We were able to follow all the instructions to meet the prescription specifications.

### Cut and Chip:

#### Job Reference #1

<b>Project Name</b>	June Mountain Forest Health & Meadow/Aspen Restoration Project
<b>Project Type</b>	Hand Thin/Piling/Chipping/Skidding & Decking/Herbicide Application
<b>Acres completed</b>	43.8 acres
<b>Date Completed</b>	December 2023
<b>Contract Amount</b>	\$247,310.00
<b>Contract Issued By</b>	California Trout, Inc
<b>Contact Person</b>	Allison Dodds
<b>Phone Number</b>	760-709-6052
<b>Email Address</b>	adodds@caltrout.org
<b>Additional narrative on elements a, b, c, and d.</b>	MVR successfully accomplished this project within the schedule set forth by the BLM project manager. We were able to follow all the instructions to meet the prescription specifications.

#### Job Reference #2

<b>Project Name</b>	Tanbark Flats Invasive weed and Fuels Reduction Project
<b>Project Type</b>	Hand Thin/Piling/Chipping/Invasive Hand Removal/Invasive Spraying
<b>Acres completed</b>	15 acres
<b>Date Completed</b>	September 2023
<b>Contract Amount</b>	\$82,500.00
<b>Contract Issued By</b>	National Forest Foundation
<b>Contact Person</b>	Brian Robey
<b>Phone Number</b>	818-296-5030
<b>Email Address</b>	brobey@nationalforests.org
<b>Additional narrative on elements a, b, c, and d.</b>	MVR successfully accomplished this project in less time than was predicted. MVR maintained more than adequate quality controls with a skillful management team.

### Mastication

#### Job Reference #1

<b>Project Name</b>	Forest Mastication at Brian Booth Park
<b>Project Type</b>	Mastication
<b>Acres completed</b>	30
<b>Date Completed</b>	June 2023
<b>Contract Amount</b>	\$49,260.00
<b>Contract Issued By</b>	Oregon Parks and Recreation

<b>Contact Person</b>	Nick Morris
<b>Phone Number</b>	503-580-9039
<b>Email Address</b>	Nick.e.morris@opr.d.oregon.gov
<b>Additional narrative on elements a, b, c, and d.</b>	It was a pleasure working with Mountain View Reforestation, LLC. The mastication area looks exceptionally good, and the desired final condition is precisely what was outlined in the specifications of the contract. We hope to work with Mountain View Reforestation again in the future.

**Job Reference #2**

<b>Project Name</b>	Lytle Creek Community Buffer Fuelbreak
<b>Project Type</b>	Mastication, Hand Cut and Pile, Herbicide Application
<b>Acres completed</b>	334 Acres (150 acres Mastication and 184 acres of Hand Cut and Pile)
<b>Date Completed</b>	April 2025
<b>Contract Amount</b>	\$490,646.00
<b>Contract Issued By</b>	National Forest Foundation
<b>Contact Person</b>	Michelle Daneri
<b>Phone Number</b>	213-523-6447
<b>Email Address</b>	mdaneri@nationalforests.org
<b>Additional narrative on elements a, b, c, and d.</b>	MVR completed this task within the contract deadlines without any complications.

**Job Reference #3**

<b>Project Name</b>	RIM Fire Reforestation, Phase IV Site Prep
<b>Project Type</b>	Fuels Reduction
<b>Acres completed</b>	249.97 Acres completed of Hand Cut and Pile and Mastication
<b>Date Completed</b>	April 2025
<b>Contract Amount</b>	\$517,599.97 Paid on Completed Acres
<b>Contract Issued By</b>	Tuolumne County
<b>Contact Person</b>	Caitlin henry
<b>Phone Number</b>	209-533-5561
<b>Email Address</b>	chenry@co.tuolumne.ca.us
<b>Additional narrative on elements a, b, c, and d.</b>	This contract is still in progress. The acres shown are acres that have been completed and have been paid out.

Mountain View acknowledges that this contract requires a 100% payment and performance surety bond as security for the payment. If awarded this contract, MVR will provide proof of Placer County Business License prior to the start of work.

**Subcontracting**

We do not plan on subcontracting for this project.

**Medical Plan**

MVR will communicate any medical issues/injuries with the MDF representative. In case of any injury, MVR crew members are at a minimum First-Aid and CPR certified. Our Foreman Ramon Garfias and crew members Erasmo Cortes and Silviano Villasenor have active Adult first aid and CPR AED certifications. Most of our crew members also have Occupational Chainsaw Safety certifications through the Associated Oregon Loggers Association. All vehicles are equipped with first-aid kits and adequate foldable stretchers.

### **Hospitals and Clinic**

MVR always provides the crews with directions to local hospitals and clinics in case any emergencies arise.

### **Lodging**

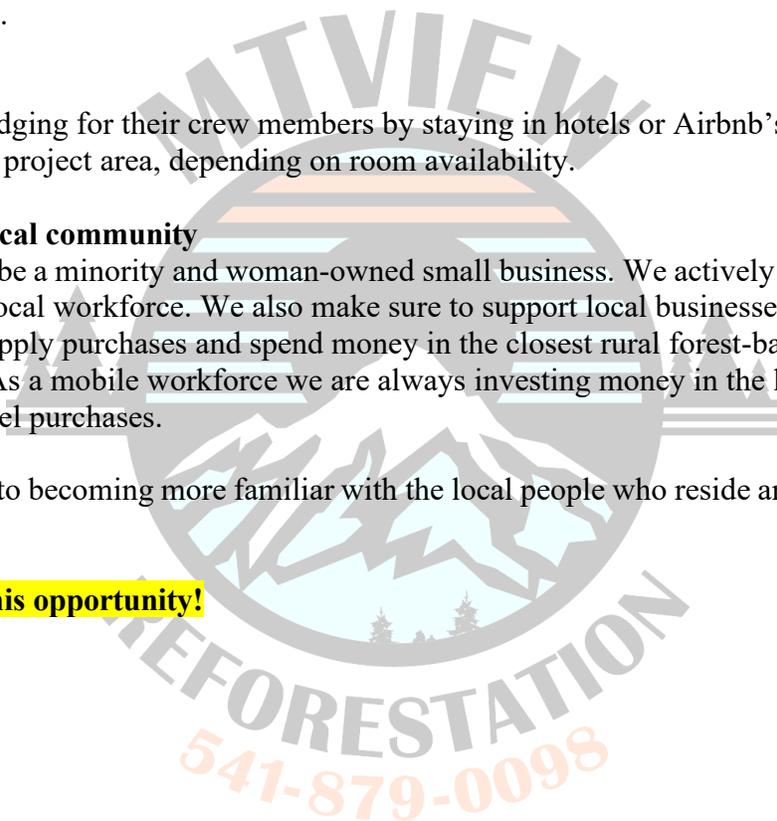
MVR provides lodging for their crew members by staying in hotels or Airbnb's in nearby county/city to the project area, depending on room availability.

### **Benefits to the local community**

MVR is proud to be a minority and woman-owned small business. We actively recruit and do our best to sustain a local workforce. We also make sure to support local businesses with our equipment and supply purchases and spend money in the closest rural forest-based communities where we work. As a mobile workforce we are always investing money in the local community with food and hotel purchases.

We look forward to becoming more familiar with the local people who reside and recreate in the area.

**Thank you for this opportunity!**





# Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

**Entity Name:** Mt View Reforestation, LLC  
**Entity No.:** 202462218711  
**Registration Date:** 05/14/2024  
**Entity Type:** Limited Liability Company - Out of State  
**Formed In:** OREGON  
**Status:** Active

The above referenced entity is active on the Secretary of State's records and is qualified to transact intrastate business in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of June 19, 2025.

**SHIRLEY N. WEBER, PH.D.**  
Secretary of State

**Certificate No.:** 339534535

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> k.p.d. Insurance LLC PO Box 7884 Springfield OR 97477	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> 541-741-0550		<b>FAX (A/C. No.):</b> 541-741-1674
	<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURED</b> Mountain View Reforestation, LLC 6681 Domino Rd Central Point OR 97502	MOUNVIE03C		<b>INSURER A :</b> Artisan and Truckers Casualty Company 10194
			<b>INSURER B :</b> Northfield Insurance Company 27987
			<b>INSURER C :</b> Markel American Insurance Company 28932
			<b>INSURER D :</b> Nautilus Insurance Company 17370
			<b>INSURER E :</b>
			<b>INSURER F :</b>

**COVERAGES**

CERTIFICATE NUMBER: 1578689787

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			WS526862	5/6/2025	5/6/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Loggers Broad Form \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			969480080	5/6/2025	5/6/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			AN1345407	5/6/2025	5/6/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Equipment			MKLM5IM0056808	5/6/2025	5/6/2026	Leased & Rented Limit \$245,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: All Operations of the Named Insured

**CERTIFICATE HOLDER****CANCELLATION**

\*\*Evidence of Coverage\*\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

License Number: **B014137**

Date of Issuance: **2/5/2025**

License Valid Period:  
**2/5/2025-12/31/2026**

STATE OF CALIFORNIA

THE RESOURCES AGENCY

STATE BOARD OF FORESTRY



**LIMITED TIMBER OPERATOR LICENSE**

MOUNTAIN VIEW REFORESTATION LLC  
6681 DOMINO ROAD  
CENTRAL POINT, CA 97502

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 7540-130-0428

RM-62 (10/98)

(SEE REVERSE SIDE)

License Number: **B014137**

Date of Issuance: **2/5/2025**

License Valid Period:  
**2/5/2025-12/31/2026**

STATE OF CALIFORNIA

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CDF STOCK 7540-130-0428

RM-62 (10/98)

(SEE REVERSE SIDE)

DUPLICATE



**Cal-Line Equipment Inc.**  
 101 Commerce Circle  
 Sacramento, CA 95815  
 USA  
 916-564-1015 (Phone)  
 916-564-1974 (Fax)

**QUOTATION**

<b>Quotation #:</b> <b>177048</b>	<b>Quote Created:</b> 01/06/25 05:49 pm by Cal-Line Equipment Inc.	<b>Last Updated:</b> 01/08/25 11:08 am by Cal-Line Equipment Inc.	<b>Salesperson:</b> Hunter T Knoll
--------------------------------------	--	---	---------------------------------------

<b>CUSTOMER:</b> Placer County RCD 101 Commerce Circle Sacramento, CA 95815 United States 9165641015 (Phone) <a href="mailto:hknoll@cal-line.com">hknoll@cal-line.com</a>	<b>BILL TO:</b> Cal-Line Equipment Inc. 6010 Southfront Road Livermore, CA 94551 USA 925-443-6571 (Phone) 925-443-6573 (Fax) Denny Knoll (Contact) <a href="mailto:dknoll@cal-line.com">dknoll@cal-line.com</a>	<b>SHIP TO:</b> Cal-Line Equipment Inc. 101 Commerce Cir. Sacramento, CA 95815 USA 916-564-1015 (Phone) 916-564-1974 (Fax) Hunter Knoll (Contact) <a href="mailto:hknoll@cal-line.com">hknoll@cal-line.com</a>
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**200XP (12" DISC STYLE)**

Qty	Part #:	Description:
1	MODEL-200	200XP - (12" Disc Style)

**STANDARD EQUIPMENT**

Qty	Part #:	Description:
1	STANDARD	40" diameter x 2" thick (2 knife pocket) chipper disc, each pocket equipped with (2) 1/2" x 4 1/2" x 7 1/4" dual edge knives
1	STANDARD	24-1/2 gallon steel fuel tank with magnetic drain plug and aluminium sight gauge
1	STANDARD	12 gallon steel hydraulic tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge
1	STANDARD	Slide box feed system (includes adjustable spring on each side) with (2) horizontal feed wheels 7 1/2" diameter x 16 3/8" wide, driven by (2) 15.9 CID hydraulic motors.
X	STANDARD	Top feed wheel jack mount with locking pin to raise & lock top feed wheel using tongue jack (not provided when hydraulic lift cylinder option is selected)
1	STANDARD	Bottom feed wheel clean out door (opens via spring latch pin allowing dirt and debris to fall out extending knife and component life)
X	STANDARD	360 degree HAND crank swivel discharge (height adjustable) with 12" adjustable chip deflector
1	STANDARD	Clean out and inspection door on discharge bottom
X	STANDARD	29" high x 45" wide tapered infeed hopper with 30" fold down infeed hopper tray
1	STANDARD	(2) Last chance safety pull cables
1	STANDARD	Round control bar - located around top and sides of infeed hopper with 3 control positions (forward / stop / reverse)
1	STANDARD	Wooden pusher tool with mount on infeed hopper
1	STANDARD	1/4" x 2" x 6" rectangular tubing with a 3/8" x 3" x 6" tubular tongue
1	STANDARD	Frame / Fender supports
1	STANDARD	(2) radiator guard posts
1	STANDARD	Lockable aluminum toolbox
1	STANDARD	5/16" (G70) safety chains with spring loaded latch hooks
1	STANDARD	8,000 pound capacity tongue jack with 15" of travel and foot pad

<b>1 STANDARD</b>	12 volt system with rubber mounted LED taillights, 6 prong replaceable coiled power cord & protected heavy-duty wiring with junction box, and LED clearance lights with reflectors.
<b>1 STANDARD</b>	Banded chipper drive belts (adjustable via a sliding engine system)
<b>1 STANDARD</b>	Pressure check kit - Gauge is NOT included
<b>1 STANDARD</b>	Weather resistant manual container
<b>1 STANDARD</b>	Engine disable plug for hood locking pin-preventing engine from operating without pin in place
<b>1 STANDARD</b>	(1) weatherproof machine manual (includes safety, operation and parts sections) also (1) engine and clutch manual is included if applicable
<b>1 STANDARD</b>	Spanish & English combination safety decals
<b>1 STANDARD</b>	Inspection window mounted on top of belt shield (allows viewing of belt and easy way to check belt tension)

## PAINT

Qty	Part #:	Description:
<b>1</b>	<b>OPTION-980-5002-02</b>	Special Imron Industrial Paint (please specify paint color and number) - 200 Specified: 1632

## ENGINE

Qty	Part #:	Description:
<b>1</b>	<b>990-RC1512-095</b>	PSI 4.3L, 145 horsepower gas engine without clutch (Includes 3 year / 3,500 hour engine warranty)

## CONTROL SYSTEM AND ENGINE INSTALLATION

Qty	Part #:	Description:
<b>1</b>	<b>980-6000-40</b>	Murphy PV485 panel with reversing auto feed for PSI 145 horsepower gas engines (Includes 1,000 CCA battery with box) - Panel is mounted on engine shroud with no cover

## CLUTCH

Qty	Part #:	Description:
<b>1</b>	<b>700-1000-12</b>	NACD Spring Loaded Clutch

## DRIVE SYSTEM

Qty	Part #:	Description:
<b>1</b>	<b>990-1017-54</b>	Standard frame and drive system included in base price

## INFEED

Qty	Part #:	Description:
<b>1</b>	<b>OPTION-980-5001-93</b>	29" high x 64" wide tapered infeed hopper with heavy-duty taillight covers, spring lift assists, 3 light bar and 30" fold down infeed tray.

## FEED SYSTEM

Qty	Part #:	Description:
<b>1</b>	<b>OPTION-905-5000-84</b>	Hydraulic lift cylinder for top feed wheel (controlled manually unless wireless radio remote option is selected)

## AXLE

Qty	Part #:	Description:
<b>1</b>	<b>OPTION-905-5001-69</b>	Single 8,000 Pound Torflex EZ Lube Hydraulic Brake Axle (Not Free Backing)

## TIRES/RIMS

Qty	Part #:	Description:
<b>1</b>	<b>OPTION-980-5000-21</b>	(2) 235/75R 17.5" tires mounted on 8-bolt heavy-duty gray rims (8,000 pound axles on up)

## FENDER

Qty	Part #:	Description:
1	<b>OPTION-980-1002-66</b>	12" HD bolt on steel fenders - single axle units only

### HITCH

Qty	Part #:	Description:
1	<b>OPTION-980-5000-51</b>	3" Pintle Hitch with Model 20 actuator for Hydraulic brake axles

### ADD-ON OPTIONS

#### Chipper Discharge

Qty	Part #:	Description:
1	<b>OPTION-980-5000-93</b>	270 degree hydraulic controlled swivel discharge with hydraulic controlled 12" chip deflector (Includes height adjustable discharge & 270 degree discharge stops)

### CUSTOMER TOTALS

<b>Total Unit Price:</b>		<b>\$ 64130.00</b>
<b>Sales Tax:</b>	7.2500 %	<b>\$ 4649.42</b>
<b>Customer Total:</b>		<b>\$ 68779.42</b>

### SIGNATURE

The Buyer, whose name and address appears above, agrees to purchase from the Seller, whose name and address appears above, the above equipment at the prices stated and upon the terms and conditions of this agreement.

X

Signature \_\_\_\_\_

Date \_\_\_\_\_

[Close](#) [Print](#)



**899 Garden Hwy  
Yuba City, CA 95991**

**Phone: (916)-659-0000  
www.fmiequipment.com**

Invoice #	YUB-0
Date	5/15/2025
Time	8:37 AM

PO #:	
Document #:	YUB-7637
Due Date:	5/15/2025

<b>QUOTE</b>	
Salesman:	Robert Wilson
Ship Via:	BESTWAY
Terms:	COD

Placer Resource Conservation District (23418)		
11641 Blocker Drive Suite 120		
Auburn	CA	95603
Contact:	Graydon, Jason (530) 906-7252	

**Wholegood Estimate**

Ship To:		
Placer Resource Conservation District		
11641 Blocker Drive Suite 120		
Auburn	CA	95603

Item Number	Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
(26596)	MORBARK BVR13 Morbark BVR13 Brush Chipper w/ PSI 133HP Gas Engine, 12" Hitch Extension, Chipper Knife Maintenance Kit, Marker Flag, Spare Tire & Rim, Spare Tire Mount(SN:ON ORDER, 4S8SZ161 2SW0 13072)	1.00	\$61,605.00	\$61,605.00		\$61,605.00	\$4,466.36	\$66,071.36		
	LICENSE & REGISTRATION FEE ~ Chipper	1.00	\$27.00	\$27.00		\$27.00		\$27.00		
	FMI DISCOUNT - CHIPPER MACHINE	-1.00	\$7,763.00	(\$7,763.00)		(\$7,763.00)	(\$562.82)	(\$8,325.82)		

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Customer Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Summary of Charges	
\$53,842.00	Taxable
\$27.00	Non-Taxable
\$53,869.00	Subtotal
\$3,903.54	Sales Tax
<b>\$57,772.54</b>	<b>Total</b>
<b>\$0.00</b>	<b>Amount Tendered</b>
\$0.00	Change Due

Exempt Tax Cert #:	
Expiration Date:	

Printed:5/15/2025 8:42 AM



# Investment Proposal (Quote)

RDO Equipment Co.  
 3980 Research Drive  
 Sacramento CA, 95838  
 Phone: (916) 643-0999 - Fax: (916) 643-0998



**Proposal for:**  
 PLACER COUNTY RESOURCES CONSERVATION DISTRICT  
 11641 BLOCKER DR #120  
 AUBURN, CA, 95603

**Investment Proposal Date:** 6/3/2025  
**Pricing Valid Until:** 6/17/2025  
**Deal Number:** 1906030  
**Customer Account#:** 6680042  
**Account Manager:** Schyler Sicoli  
**Phone:**  
**Fax:**  
**Email:** [ssicoli@rdoequipment.com](mailto:ssicoli@rdoequipment.com)

## Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2025 VERMEER BC1000XL	\$54,824.96
			Customer Discount	(\$6,500.00)
			<b>Equipment Subtotal:</b>	<b>\$48,324.96</b>

## Purchase Order Totals

<b>Balance:</b>	\$48,324.96
<b>CA STATE TAX:</b>	\$2,899.50
<b>CA COUNTY TAX:</b>	\$120.81
<b>CA CITY TAX:</b>	\$483.25
<b>CA SPECIAL TAX:</b>	\$724.87
<b>Sales Tax Total:</b>	\$4,228.43
<b>PrePaid Tax License:</b>	\$1,357.00
<b>Sub Total:</b>	\$53,910.39
<b>Cash with Order:</b>	\$0.00
<b>Balance Due:</b>	<b>\$53,910.39</b>

## Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2025 VERMEER BC1000XL	BC1000XL50VP BC1000XL DEUTZ G2.9 PETROL DOM VAL PKG BC1000XL019 BASIC DISCHARGE DEFLECTOR BC1000XL027 5200LBS (DOM) AXLE, 16" TIRES, TONGUE, HITCH BC1000XL086 BASIC SOUND REDUCTION BC1000XL428 BC1000XL 2.9L T4F DEUTZ INSTRUMENTATION PANEL BC1000XL431 BC1000XL DEUTZ G2.9 PETROL BC1000XLAM010 TELEMATICS



Placer County Local Agency Formation Commission  
110 Maple Street Auburn, CA 95603 | (530) 889-4097

June 10, 2025

**COMMISSIONERS**

Cindy Gustafson  
*Chair  
(County)*

Joshua Alpine  
*Vice Chair  
(Special District)*

Whitney Eklund  
*(City)*

Judy Friedman  
*(Special District)*

Shanti Landon  
*(County)*

Sean Lomen  
*(City)*

Susan Rohan  
*(Public)*

**ALTERNATE  
COMMISSIONERS**

David Bass  
*(City)*

Anthony DeMattei  
*(County)*

Cherri Spriggs  
*(Public)*

Stephanie  
Youngblood  
*(City)*

Vacant  
*(Special District)*

**COUNSEL**

Michael Walker  
*General Counsel*

**STAFF**

Michelle McIntyre  
*Executive Officer*

Amanda Ross  
*Acting Assistant  
Executive Officer*

Amy Engle  
*Commission Clerk*

To: Presiding Officer  
Independent Special Districts of Placer County

Subject: **Call for Nominations to Fill Vacant Alternate Seat on LAFCO**

Dear Presiding Officer,

I hope this letter finds you well. I am writing to inform you that there is currently a vacancy for the alternate member seat representing independent special districts on the Placer County Local Agency Formation Commission (LAFCO).

I am pleased to invite each board presiding officer (Board Chair) to nominate a candidate to fill this vacancy. You may nominate any director —yourself included— currently serving on an independent special district board. The selected candidate will serve the remaining term of the vacant seat, which ends in May 2028.

To ensure the validity of your nomination, please adhere to the guidelines outlined below:

- **Presiding Officer Signature:** You, the presiding officer of your special district, must sign the nomination form. (The nomination does not require action by the full board at a district meeting.)
- **Delegation of Authority:** *If* the presiding officer has delegated the authority to nominate a candidate to another director on the District Board, a copy of the relevant meeting minutes or minute order documenting this delegation must be included.

➤ **Nomination Period:** begins today, June 10, 2025, and will **close on Thursday, July 10, 2025, at 4:00 PM.**

Nominations must be submitted via email using the attached nomination form. Each nominee should also include a one-page statement of qualifications and the nomination form. Please be aware

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that nominations received after the deadline will not be accepted. Once the nomination period concludes, LAFCO staff will email ballots, statements of qualifications, and voting instructions to each district.

If you have any questions or need further assistance, please do not hesitate to contact LAFCO staff at (530) 889-4097 or [lafco@placer.ca.gov](mailto:lafco@placer.ca.gov). Thank you for your attention to this important matter, and I look forward to your participation.

Sincerely,

*Michelle McIntyre*

Michelle McIntyre, Executive Officer  
**Placer LAFCO**



**Placer County Independent Special District Selection Committee**  
**Nomination Form**  
**Alternate Member**

Please use this form to nominate a director on a Placer County Independent Special District board to run for the upcoming vacant alternate member seat on the LAFCO Commission.

Nominee's Name	Position of Nominee	Originating District

Name of Nominating District: \_\_\_\_\_

Printed Name of Presiding Officer: \_\_\_\_\_

Signature of Presiding Officer: \_\_\_\_\_

*(Signature Required)<sup>1</sup>*

- Minutes Attached (Optional)  
 Statement of Qualifications Attached

Please email completed nomination forms to [lafco@placer.ca.gov](mailto:lafco@placer.ca.gov)

by **Thursday, July 10, 2025, at 4 PM**

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<sup>1</sup> *The nominating district's presiding officer must sign this form unless the district's board has delegated authority to another person to nominate a director on behalf of the district. If this form is signed by such a delegee, please include the district's meeting minutes or minute order evidencing the delegation.*



## **RESOLUTION NO. 25-02**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLACER COUNTY RESOURCE CONSERVATION DISTRICT TO DELEGATE LIMITED AUTHORITIES TO THE ADMINISTRATION AND FINANCE MANAGER**

WHEREAS, the Board of Directors of the Placer County Resource Conservation District have adopted policies and procedures; and

WHEREAS, it is the desire of the Board of Directors to provide for the efficient and daily operation of the District while maintaining fiscal and policy integrity through careful delegation of authority; and

WHEREAS, the Board of Directors have the authority to delegate limited authorities regarding signing approval, and specific areas of responsibility to the Administration and Finance Manager (or other employees); and

BE IT HEREBY RESOLVED by the Board of Directors of the Placer County Resource Conservation District, County of Placer, State of California, that this Board:

Recognizes when the Executive Director and the Administrative and Finance Director are unavailable:

- The Administration and Finance Manager shall have the authority to sign and approve documents which may be necessary for the execution and completion of programs, projects, services, and activities benefiting the District and its partners.
- The Board of Directors conveys to its Administrative and Finance Manager limited authority to sign internal documents and to negotiate, approve, sign, and enter into binding agreements with another party or parties on behalf of Placer County Resource Conservation District. Such authorities include:
  - Contractual Service Agreements
  - Personal Service Contracts
  - Memoranda of Understanding (MOUs)
  - Memoranda of Agreement (MOAs)
  - Interagency Agreements (IAA)

- Grant Applications
- Grant Amendments
- Invoices
- Licenses and Permits
- Payment Vouchers
- Timesheets

Furthermore, if the Executive Director and the Administrative and Finance Director are absent due to being incapacitated, or on a planned or unplanned leave, the Administration and Finance Manager will assume the role of Acting Executive Director with the authority granted to the Executive Director under *Article V of the Amended and Restated By-Laws of the Placer County Resource Conservation District*.

PASSED AND ADOPTED by the Board of Directors of The Placer County Resource Conservation District on this first day of July 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Claudia Smith  
Board Chair

Date