



**Regular Board Meeting of The Placer County Resource Conservation
District Board of Directors**

**May 27, 2025
11641 Blocker Drive
Auburn, CA 95603
Second floor conference room
4:00pm**

**The public may attend the meeting at the address listed above or remotely
via the information below:**

Join Zoom Meeting

<https://us02web.zoom.us/j/82962254133?pwd=VGgvT4lwZaXtl6W3sU1rxhz13xYvk.1>

OR

Dial in
(669) 900-9128

Meeting ID: 829 6225 4133
Passcode: 695471

- 1) CALL TO ORDER
- 2) MEMBERS & GUESTS PRESENT
- 3) APPROVAL OF AGENDA

4) PUBLIC COMMENT

This time is provided so that people may speak to the board on any item not on this agenda. Public comments are limited to 5 minutes. The board cannot act on items not included on this agenda.

5) APPROVAL OF PREVIOUS MINUTES

- Regular Board Meeting – March 25, 2025

The board will review and may act to accept/deny the previous meeting minutes listed

6) FINANCIAL REPORTS

- March 2025 Financial Report
- April 2025 Financial Report

The board will be given an update by the Administration and Finance Director on recent financial management activities and will review and may act to accept/deny the Placer County Resource Conservation District (Placer RCD, District) March & April 2025 financials

7) AGENCY REPORT

8) BUSINESS:

New Business:

- Employee Acknowledgements
The board will recognize employee anniversaries
 - Lewis Campbell, 3 years
 - Chad Chaney, 3 years
- Director's Reports
The board will be given an update on department activities by the Forestry Director and the Community and Conservation Director. Informational only
- Chipper Program Update
The board will be given an update on Chipper Program activities. Informational only
- California Environmental Quality Act (CEQA) Notice of Exemption (NOE) for the Baxter Shaded Fuel Break
The board will review and may act to approve the CEQA NOE for the Baxter Shaded Fuel Break
- Request for Proposal (RFP)- Placer Sierra Fuels Reduction Project
The board may act to approve the RFP-Placer Sierra Fuels Reduction Project
- Contract Approval – David Curry
The board may act to approve a contract for an all-staff leadership training refresher course with David Curry for \$10,000
- Contract Approval – Carpet Pro
The board may act to approve a contract with Carpet Pro for weekly office cleaning service

- h. Draft 2025 Placer Resource Conservation District Organizational Chart
The board will review and may act to approve the updated 2025 Placer Resource Conservation District Organizational Chart

- i. Board Training Requirements Review
The board will review board required trainings

9) DIRECTORS REPORTS/COMMENTS

- 10) FUTURE AGENDA ITEMS
Assignment of Board Emails and Board Shared Drive Folder

11) ADJOURNMENT

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
March 25, 2025**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:00 pm in the second-floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz
Jonathan (Jon) Jue
Jim Holmes
Justin Miller

Directors Absent: Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Mark Starr, Associate Director
Chris Robbins, NRCS

APPROVAL OF AGENDA

Item (b) in New Business was removed, and item (k) will be presented before item (j). Jim Holmes moved to approve the amended agenda. Steve Jones seconded, and the motion passed unanimously.

PUBLIC COMMENT

Claudia Smith provided a brief review of board etiquette.

APPROVAL OF MEETING MINUTES

Jim Holmes moved to approve the meeting minutes from the regular meeting held on February 25, 2025. Jon Jue seconded, and the motion passed unanimously.

Kristin Lantz moved to approve the meeting minutes from the Executive Committee meeting held on March 10, 2025. Steve Jones seconded, and the motion passed with 2 ayes and 1 abstention.

Jon Jue moved to approve the meeting minutes from the Finance Committee meeting held on March 11, 2025. Kristin Lantz seconded, and the motion passed with 2 ayes and 1 abstention.

FINANCIAL REPORTS

Donna Thomassen presented the February 2025 financial reports. It was disclosed that these reports are subject to change due to any adjusting journal entries. Justin Miller moved to accept the financial reports as presented. Kristin Lantz seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Area Office, gave an update on their current funding batch, 12 applications were submitted and 7 were selected for RCPP.

BUSINESS

New Business:

a) Employee Acknowledgements

The board recognized Kate Espinola and Brandi Calderon for their employment anniversaries.

b) Appointment of Associate Director

Removed.

c) Chipper Program Operations Manager

Jon Jue moved to approve the Chipper Program Operations Manager job description. Steve Jones seconded, and the motion passed unanimously.

d) Chipper Program Operations Assistant Manager and Lead Mechanic

Kristin Lantz moved to approve the Chipper Program Operations Assistant Manager and Lead Mechanic job description with corrections. Jim Holmes seconded, and the motion passed unanimously.

e) Agriculture Program Manager

Jon Jue moved to approve the Agriculture Program Manager job description with corrections. Justin Miller seconded, and the motion passed unanimously.

f) Staff Job Description Updates

Kristin Lantz moved to approve with corrections, the job descriptions for the Administration & Finance Manager, Community and Conservation Director, and Education and Outreach Coordinator. Steve Jones seconded, and the motion passed unanimously.

g) Draft 2025 Placer Resource Conservation District Organizational Chart

Jim Holmes moved to approve the 2025 Placer Resource Conservation District organization chart with corrections. Steve Jones seconded, and the motion passed unanimously.

h) Placer County Local Agency Formation Commission (LAFCO) Selection of a Special District Representative

Kristin Lantz moved to submit a vote for Jim Holmes for the LAFCO Special District Representative. Justin Miller seconded, and the motion passed unanimously.

i) California Special District Association (CSDA) Board of Directors Nomination

Kristin Lantz moved to nominate Jim Holmes for the CSDA Board of Directors. Steve Jones seconded, and the motion passed unanimously.

k) Finance Committee Recommendations

Jim Holmes moved to accept the Finance Committee recommendations, which included increasing the balance held for 3 months of operating reserves, assignment of FY24 chipper net income, and the district spending up to \$15,000 in wages and benefits, that may not be reimbursed by the federal grants still under review by the current administration. This will allow the RCD staff to continue the mission of the RCD in providing technical assistance to landowners, ranchers, farmers, etc. through the end of this fiscal year. Steve Jones seconded, and the motion passed unanimously.

j) Ending Fund Balance Allocations

Kristin Lantz moved to assign a portion of the Unassigned Ending Fund Balance from FY24 as recommended by the Finance Committee, which included the increase in 3 months of operating expenses and the net income in the Chipper Cost Share program with a new assignment for equipment replacement funds from prior equipment sales. Steve Jones seconded, and the motion passed unanimously.

l) Assignment of Board emails and Board Shared Drive Folder

The board was updated on new emails and board shared drive folder. Information only.

BOARD REPORTS COMMENTS

Kristin Lantz reported the Executive Committee met for the Total Compensation Study. The committee selected 10 agencies to survey.

Jon Jue reported that News 40 did a story on the seedling planting at the Mosquito Fire project.

April 11th – Spring Regional meeting

May 2nd – Ag Tour

Sarah Jones reported the meeting with Senator Schiff's office went very well. Sarah gave a brief update on the trailer accident.

FUTURE AGENDA ITEMS

Future agenda items – Associate Director Nance.

ADJOURNMENT

The regular meeting was adjourned at 5:45 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for April 22, 2025, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.

DRAFT

Placer County RCD Profit and Loss

	July 2024 - March 2025	July 2024 - April 2025
	Total	Total
Income		
CONTRIBUTED SUPPORT		
Chipping Service Contributions	46,105.00	50,745.00
Federal Grants/Contracts	44,998.37	44,998.37
Foundation/Trust Grants	72,489.60	95,555.07
State Grants	4,160,251.27	4,160,251.27
Total CONTRIBUTED SUPPORT	\$ 4,323,844.24	\$ 4,351,549.71
EARNED REVENUES		
Administrative Fees (Indirect Cost)	524,484.18	530,171.67
County Contracts/Fees	211,419.99	211,419.99
Interest Income - Operations	37,983.08	45,765.23
Property Tax Revenues	309,161.43	523,742.62
Special District - Income	100,483.46	100,483.46
Surplus Equipment Revenue		65,200.00
Total EARNED REVENUES	\$ 1,183,532.14	\$ 1,476,782.97
Total Income	\$ 5,507,376.38	\$ 5,828,332.68
Gross Profit	\$ 5,507,376.38	\$ 5,828,332.68
Expenses		
EXPENSES		
Accounting, Bookkeeping & Audit	15,550.00	15,550.00
Bank Charges & C/C Fees	1,249.01	1,446.25
Contractual Services		
Grants/Agreements/Projects	3,711,391.66	3,748,051.01
Match - Contractual	11,900.00	11,900.00
Total Grants/Agreements/Projects	\$ 3,723,291.66	\$ 3,759,951.01
Operations	14,507.42	15,763.39
Total Contractual Services	\$ 3,737,799.08	\$ 3,775,714.40
Copier Lease	1,158.30	1,287.00
Education & Training Fees	5,167.20	5,417.20
Equipment		
Equipment for Shop > \$500	3,217.48	3,217.48
Office Equipment	1,105.48	1,105.48
Total Equipment	\$ 4,322.96	\$ 4,322.96
Insurance - Health Active	183,586.52	202,118.00
Insurance - Workmen's Compensation	32,265.04	32,265.04
Insurance Liability	42,736.88	42,736.88
Insurance-Health Retirees	23,990.80	27,790.80
LAFCO Fees		551.59
Legal Fees	7,264.75	7,264.75

Materials & Supplies		
Field Supplies inc. Forestry Truck Exp	-2,970.47	-2,542.25
Fuel	13,427.53	13,203.59
Grants/Agreements/Programs	63,454.16	71,558.28
Office Supplies	6,076.28	6,085.19
Shop Supplies & Equipment < \$500	2,096.32	2,096.32
Uniforms/Safety	2,087.19	2,087.19
Total Materials & Supplies	\$ 84,171.01	\$ 92,488.32
Meals and Entertainment	4,446.48	5,409.90
Membership Dues	9,812.00	9,812.00
Other Grant/Program Costs	-63.07	470.43
Payroll Expenses		
Leave Wages; Holiday/Vacation/Sick/Comp	144,692.67	152,025.51
Payroll Admin Cost (County)	10,815.43	10,815.43
Payroll Tax Expense	66,370.11	73,453.09
PERS	72,413.85	80,917.31
Professional Development Leave	17,349.21	17,918.50
Wages	690,546.31	767,531.80
Total Payroll Expenses	\$ 1,002,187.58	\$ 1,102,661.64
Postage & Mail Delivery	273.60	273.60
Printing & Copying	3,520.45	3,520.45
Rent Expense	67,611.30	74,519.40
Repair & Maintenance	6,592.22	6,793.43
Subscriptions	22,878.42	23,528.32
Telephone (Cell) Stipends	4,445.45	4,745.45
Travel & Mileage	22,377.83	23,159.93
Unfunded Retirement Plan Expenses	30,892.00	30,892.00
Utilities		
PG&E	3,199.22	3,199.22
Phone/Internet	8,301.74	8,755.53
Total Utilities	\$ 11,500.96	\$ 11,954.75
Total EXPENSES	\$ 5,325,736.77	\$ 5,506,694.49
Uncategorized Expense	24.00	
Total Expenses	\$ 5,325,760.77	\$ 5,506,694.49
Net Operating Income	\$ 181,615.61	\$ 321,638.19
Net Income	\$ 181,615.61	\$ 321,638.19

Placer County RCD

Balance Sheet
As of April 30, 2025

	MAR 31, 2025	APR 2025
ASSETS		
Current Assets		
Bank Accounts		
Placer County Checking	2,718,741.94	2,164,110.81
Total Bank Accounts	\$2,718,741.94	\$2,164,110.81
Accounts Receivable		
Accounts Receivable	1,290,907.80	1,330,735.45
Accounts Receivable - Unbilled	558.09	558.09
Total Accounts Receivable	\$1,291,465.89	\$1,331,293.54
Other Current Assets		
Def Outflows - OPEB	35,561.00	35,561.00
Def Outflows - Pension	299,355.00	299,355.00
Security Deposit	6,476.80	6,476.80
Total Other Current Assets	\$341,392.80	\$341,392.80
Total Current Assets	\$4,351,600.63	\$3,836,797.15
Fixed Assets		
Leased Assets	141,991.00	141,991.00
Leased Asset - Accumulated Depreciation	-72,947.00	-72,947.00
Leased Assets - Original	172,557.00	172,557.00
Total Leased Assets	241,601.00	241,601.00
Machinery and Equipment		
Machinery & Equipment - Depreciation	-283,377.00	-283,377.00
Machinery & Equipment - Original Cost	777,758.06	777,758.06
Total Machinery and Equipment	494,381.06	494,381.06
Total Fixed Assets	\$735,982.06	\$735,982.06
Other Assets		
Grant Retention	643.74	643.74
Total Other Assets	\$643.74	\$643.74
TOTAL ASSETS	\$5,088,226.43	\$4,573,422.95
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	674,708.56	44,103.59
Total Accounts Payable	\$674,708.56	\$44,103.59
Credit Cards		
Cal Card Credit Card	13,310.92	2,299.08
Mechanics Bank Credit Card (7708)	24.00	39.00

Placer County RCD

Balance Sheet
As of April 30, 2025

	MAR 31, 2025	APR 2025
Total Credit Cards	\$13,334.92	\$2,338.08
Other Current Liabilities		
Accrued Leaves Payable	60,533.98	60,533.98
Def Inflows - Pension	26,279.00	26,279.00
Lease Payable	203,035.00	203,035.00
Lease Payable - Current	54,308.00	54,308.00
Salaries and Benefits Payable	10,939.20	111.20
Unearned Revenues	0.00	0.00
Due to Placer Sierra Fire Safe Council	8,273.08	8,273.08
Unearned Revenue - CALFire Mosquito 3 Rec & Ref	606,181.84	606,181.84
Unearned Revenue - Central Sierra HSP BG	664,152.03	664,152.03
Unearned Revenue - Forestry Mentorship Program	4,761.62	4,761.62
Unearned Revenue - NACD	9,588.38	9,588.38
Unearned Revenue - PBPL #8GG19100	538.00	538.00
Unearned Revenue - Red Sesbania Eradication Collaborative Effort	21,957.88	21,957.88
Unearned Revenue - Resource Legacy Fund (WRTC)	2,476.25	0.00
Unearned Revenue - Rose Foundation	26,000.00	26,000.00
Unearned Revenue - Urban & Community Support	650.40	650.40
Unearned Revenue - USF&W Riparian	4,643.17	4,643.17
Total Unearned Revenues	1,349,222.65	1,346,746.40
Total Other Current Liabilities	\$1,704,317.83	\$1,691,013.58
Total Current Liabilities	\$2,392,361.31	\$1,737,455.25
Long-Term Liabilities		
Net OPEB Liability	151,570.00	151,570.00
Net Pension Liability	419,800.00	419,800.00
Total Long-Term Liabilities	\$571,370.00	\$571,370.00
Total Liabilities	\$2,963,731.31	\$2,308,825.25
Equity		
Assigned Funds	902,902.36	902,902.36
Net Assets	561,338.15	561,338.15
Net Investment in Capital Assets	478,639.00	478,639.00
Prior Period Adjustment	0.00	80.00
Net Income	181,615.61	321,638.19
Total Equity	\$2,124,495.12	\$2,264,597.70
TOTAL LIABILITIES AND EQUITY	\$5,088,226.43	\$4,573,422.95

A/R Aging Detail Report												
Placer County RCD												
As of April 30, 2025												
Date	Transaction type	Num	Donor full name	Department full name	Due date	Amount	Open balance	PAID AS OF 5/22/25				
91 or more days past due												
06/30/2024	Journal Entry	CAPGAP AR TO 6.30.24	Yolo County RCD		06/30/2024	558.09	558.09					
09/30/2024	Invoice	25-2270	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:CARCD/NRCS Forestry TA	09/30/2024	7,941.28	7,941.28					
10/22/2024	Invoice	25-2292	Joe Warlow	30 - Board Designated Funds:Chipper Cost Share	11/21/2024	80.00	80.00					
12/31/2024	Invoice	25-2452	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:CARCD/NRCS Forestry TA	12/31/2024	10,017.16	10,017.16					
12/31/2024	Invoice	25-2453	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:CARCD Equity Grant	12/31/2024	881.10	881.10	PAID				
12/31/2024	Invoice	25-2454	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:CARCD Workforce Development	12/31/2024	27,013.23	27,013.23					
12/31/2024	Invoice	25-2455	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:NRCS - RCPP #2871(FY24)	12/31/2024	2,712.10	991.83	PAID				
12/31/2024	Invoice	25-2500	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#8GA21900 Forestry Newsletter, Website & Committee	12/31/2024	12,551.21	12,551.21					
Total for 91 or more days past due						\$61,754.17	\$60,033.90					
31 - 60 days past due												
03/15/2025	Invoice	25-2635	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#8GG19100 Calfire-Prescribed Burning	03/15/2025	7,556.68	7,556.68	PAID				
03/15/2025	Invoice	25-2636	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA17186 CF Fire Prevention & Education	03/15/2025	16,312.86	16,312.86	PAID				
03/15/2025	Invoice	25-2674	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA21153 Calfire Support Services	03/15/2025	412,198.34	412,198.34	PAID				
03/15/2025	Invoice	25-2675	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA20108 North Fork Phase II	03/15/2025	851,015.78	305,402.00	PAID				
Total for 31 - 60 days past due						\$1,287,083.66	\$741,469.88					
1 - 30 days past due												
03/31/2025	Invoice	25-2690	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:WCB Pollinator Habitat	03/31/2025	24,902.58	24,902.58					
03/31/2025	Invoice	25-2691	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:CARCD/NRCS Forestry TA	03/31/2025	3,677.73	3,677.73					
03/31/2025	Invoice	25-2692	CA Association of Resource Conservation Districts	40- Temporarily Restricted Funds:NRCS - RCPP #2871(FY24)	03/31/2025	1,776.76	1,776.76					
03/31/2025	Invoice	25-2693	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA21147 North Fork Phase 1B	03/31/2025	120,208.65	120,208.65					
03/31/2025	Invoice	25-2702	Placer County Water Agency - Donor	40- Temporarily Restricted Funds:PCWA - Tank Rebate	03/31/2025	1,820.00	1,820.00					
03/31/2025	Invoice	25-2703	NRCS	40- Temporarily Restricted Funds:NRCS Landowner Tech. Assistance	03/31/2025	530.95	530.95					
03/31/2025	Invoice	25-2704	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA21148 Mosquito Fire 2 Hazard Tree Mitigation	03/31/2025	237,112.33	176,338.53					
03/31/2025	Invoice	25-2705	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#8GA23995 WRFs PBPL	03/31/2025	1,255.89	1,255.89					
03/31/2025	Invoice	25-2706	Placer County CEO	40- Temporarily Restricted Funds:PC - Probation Chipper Program	03/31/2025	72,859.67	72,859.67	PAID				
03/31/2025	Invoice	25-2709	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#5GA23100 Placer Sierra Fuels	03/31/2025	4,443.52	4,443.52					
03/31/2025	Invoice	25-2710	CA Dept of Food and Agriculture	40- Temporarily Restricted Funds:Healthy Soils Program TA	03/31/2025	4,422.48	4,422.48					
03/31/2025	Invoice	25-2711	US Forest Service	40- Temporarily Restricted Funds:USFS Mosquito Fire 4 Mosquito Post Fire Disaster Recovery	03/31/2025	777.72	777.72	PAID				
03/31/2025	Invoice	25-2718	California Department of Forestry & Fire	40- Temporarily Restricted Funds:#8GA21018 Forestry Mentorship Program	03/31/2025	23,237.32	23,237.32					
04/01/2025	Journal Entry	Auction Rev Due	Public Surplus	30 - Board Designated Funds:Chipper Cost Share	04/01/2025	52,200.00	52,200.00	PAID				
03/10/2025	Invoice	25-2583	CALFIRE	10 - Operations:Fund #541 Subfund #570	04/09/2025	541.25	541.25					
04/24/2025	Journal Entry	Auction Rev Due2	Public Surplus	30 - Board Designated Funds:Chipper Cost Share	04/24/2025	13,000.00	13,000.00	PAID				
Total for 1 - 30 days past due						\$562,766.85	\$501,993.05					
CURRENT												
04/30/2025	Invoice	25-2739	Watershed Research & Training Center	40- Temporarily Restricted Funds:FACNet	04/30/2025	26,276.71	26,276.71					
04/08/2025	Invoice	25-2645	Alex Dyer	10 - Operations:Fund #541 Subfund #570	05/08/2025	80.00	80.00	PAID				
04/09/2025	Invoice	25-2652	Abbas Mehdi;- Abbas Mehdi	30 - Board Designated Funds:Chipper Cost Share	05/09/2025	80.00	80.00	PAID				
04/17/2025	Invoice	25-2654	Misty McCain	30 - Board Designated Funds:Chipper Cost Share	05/17/2025	80.00	80.00	PAID				
04/18/2025	Invoice	25-2662	AMY GRIGGS	30 - Board Designated Funds:Chipper Cost Share	05/18/2025	80.00	80.00	PAID				
04/18/2025	Invoice	25-2665	Brian Syftestad	30 - Board Designated Funds:Chipper Cost Share	05/18/2025	80.00	80.00	PAID				
04/23/2025	Invoice	25-2676	Carl Broden	30 - Board Designated Funds:Chipper Cost Share	05/23/2025	80.00	80.00	PAID				
04/23/2025	Invoice	25-2680	Alan Schostag	30 - Board Designated Funds:Chipper Cost Share	05/23/2025	320.00	320.00	PAID				
04/24/2025	Invoice	25-2682	Stan Hapak	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00	PAID				
04/24/2025	Invoice	25-2685	Rebecca Redding	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00					
04/24/2025	Invoice	25-2684	James Carlisle	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00	PAID				
04/24/2025	Invoice	25-2687	Nancy Libby	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00	PAID				
04/24/2025	Invoice	25-2688	shannon tobin	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00	PAID				
04/24/2025	Invoice	25-2689	Dana Dunlavey	30 - Board Designated Funds:Chipper Cost Share	05/24/2025	80.00	80.00	PAID				
04/29/2025	Invoice	25-2695	Jeff Barnard	30 - Board Designated Funds:Chipper Cost Share	05/29/2025	80.00	80.00	PAID				
04/29/2025	Invoice	25-2698	Sarah Firpo	30 - Board Designated Funds:Chipper Cost Share	05/29/2025	80.00	80.00	PAID				
04/29/2025	Invoice	25-2701	Barbara Brown	30 - Board Designated Funds:Chipper Cost Share	05/29/2025	80.00	80.00	PAID				
Total for CURRENT						\$27,796.71	\$27,796.71					
TOTAL						\$1,939,401.39	\$1,331,293.54	883,620.20	Paid			
									447,673.34	Bal Due 5/22/25		

Placer County RCD

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L Departments

July 2024 - April 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
CONTRIBUTED SUPPORT				
Chipping Service Contributions	50,745.00	60,000.00	-9,255.00	84.58 %
Federal Grants/Contracts	44,998.37	404,577.90	-359,579.53	11.12 %
Foundation/Trust Grants	95,555.07	112,379.63	-16,824.56	85.03 %
State Grants	4,160,251.27	5,323,974.27	-1,163,723.00	78.14 %
Total CONTRIBUTED SUPPORT	4,351,549.71	5,900,931.80	-1,549,382.09	73.74 %
EARNED REVENUES				
Administrative Fees (Indirect Cost)	530,171.67	643,552.16	-113,380.49	82.38 %
County Contracts/Fees	211,419.99	363,017.59	-151,597.60	58.24 %
Interest Income - Operations	45,765.23	8,000.00	37,765.23	572.07 %
Property Tax Revenues	523,742.62	562,272.00	-38,529.38	93.15 %
Special District - Income	100,483.46	65,502.79	34,980.67	153.40 %
Surplus Equipment Revenue	65,200.00		65,200.00	
Total EARNED REVENUES	1,476,782.97	1,642,344.54	-165,561.57	89.92 %
Total Income	\$5,828,332.68	\$7,543,276.34	\$ -1,714,943.66	77.27 %
GROSS PROFIT	\$5,828,332.68	\$7,543,276.34	\$ -1,714,943.66	77.27 %
Expenses				
EXPENSES				
Accounting, Bookkeeping & Audit	15,550.00	17,000.00	-1,450.00	91.47 %
Bank Charges & C/C Fees	1,446.25	2,099.00	-652.75	68.90 %
Contractual Services				
Grants/Agreements/Projects	3,748,051.01	3,671,706.13	76,344.88	102.08 %
Match - Contractual	11,900.00		11,900.00	
Total Grants/Agreements/Projects	3,759,951.01	3,671,706.13	88,244.88	102.40 %
Operations	15,763.39	38,385.00	-22,621.61	41.07 %
Total Contractual Services	3,775,714.40	3,710,091.13	65,623.27	101.77 %
Copier Lease	1,287.00	1,544.40	-257.40	83.33 %
Education & Training Fees	5,417.20	63,902.00	-58,484.80	8.48 %
Equipment				
Equipment for Shop > \$500	3,217.48		3,217.48	
Office Equipment	1,105.48		1,105.48	
Total Equipment	4,322.96		4,322.96	
Insurance - Health Active	202,118.00	204,024.18	-1,906.18	99.07 %
Insurance - Workmen's Compensation	32,265.04	38,535.83	-6,270.79	83.73 %
Insurance Liability	42,736.88	42,597.84	139.04	100.33 %
Insurance-Health Retirees	27,790.80	34,200.00	-6,409.20	81.26 %
LAFCO Fees	551.59	551.59	0.00	100.00 %
Legal Fees	7,264.75	20,000.00	-12,735.25	36.32 %
Materials & Supplies				
Field Supplies inc. Forestry Truck Exp	-2,542.25	6,000.00	-8,542.25	-42.37 %
Fuel	13,203.59	28,000.00	-14,796.41	47.16 %

Placer County RCD

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L Departments

July 2024 - April 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Grants/Agreements/Programs	71,558.28	82,402.64	-10,844.36	86.84 %
Office Supplies	6,085.19	24,950.00	-18,864.81	24.39 %
Shop Supplies & Equipment < \$500	2,096.32	21,200.00	-19,103.68	9.89 %
Uniforms/Safety	2,087.19	5,000.00	-2,912.81	41.74 %
Total Materials & Supplies	92,488.32	167,552.64	-75,064.32	55.20 %
Meals and Entertainment	5,409.90	9,500.00	-4,090.10	56.95 %
Membership Dues	9,812.00	10,845.00	-1,033.00	90.47 %
Other Grant/Program Costs	470.43	1,169,920.00	-1,169,449.57	0.04 %
Payroll Expenses				
Accrued Leave Payout due to Separation		20,000.00	-20,000.00	
Leave Wages; Holiday/Vacation/Sick/Comp	152,025.51	176,785.86	-24,760.35	85.99 %
Payroll Admin Cost (County)	10,815.43	10,815.43	0.00	100.00 %
Payroll Tax Expense	73,453.09	115,535.60	-42,082.51	63.58 %
PERS	80,917.31	106,826.91	-25,909.60	75.75 %
Professional Development Leave	17,918.50	27,046.18	-9,127.68	66.25 %
Wages	767,531.80	1,155,559.63	-388,027.83	66.42 %
Total Payroll Expenses	1,102,661.64	1,612,569.61	-509,907.97	68.38 %
Postage & Mail Delivery	273.60	500.00	-226.40	54.72 %
Printing & Copying	3,520.45		3,520.45	
Property Tax Admin		9,300.00	-9,300.00	
Rent Expense	74,519.40	81,496.88	-6,977.48	91.44 %
Repair & Maintenance	6,793.43	5,000.00	1,793.43	135.87 %
Sponsorships		1,000.00	-1,000.00	
Subscriptions	23,528.32	32,650.08	-9,121.76	72.06 %
Telephone (Cell) Stipends	4,745.45	6,480.00	-1,734.55	73.23 %
Travel & Mileage	23,159.93	34,168.87	-11,008.94	67.78 %
Unfunded Retirement Plan Expenses	30,892.00	30,192.00	700.00	102.32 %
Utilities				
PG&E	3,199.22	12,520.00	-9,320.78	25.55 %
Phone/Internet	8,755.53	14,100.00	-5,344.47	62.10 %
Total Utilities	11,954.75	26,620.00	-14,665.25	44.91 %
Total EXPENSES	5,506,694.49	7,332,341.05	-1,825,646.56	75.10 %
Total Expenses	\$5,506,694.49	\$7,332,341.05	\$ -1,825,646.56	75.10 %
NET OPERATING INCOME	\$321,638.19	\$210,935.29	\$110,702.90	152.48 %
NET INCOME	\$321,638.19	\$210,935.29	\$110,702.90	152.48 %

Transaction Report								
Placer County RCD								15
March 1-April 30, 2025								
	Transaction date	Transaction type	Num	Name	Line description	Item split account	Amount	Balance
Placer County Checking								
	Beginning Balance							3,299,011.37
	03/02/2025	Deposit			System-recorded deposit for QuickBooks Payments		360.00	3,299,371.37
	03/02/2025	Deposit		Cynthia Davis	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	3,299,451.37
	03/02/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-10.08	3,299,441.29
	03/02/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	3,299,439.05
	03/04/2025	Deposit		Netti Johnston	System-recorded deposit for QuickBooks Payments	Undeposited Funds	240.00	3,299,679.05
	03/04/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-6.72	3,299,672.33
	03/05/2025	Deposit			System-recorded deposit for QuickBooks Payments		840.00	3,300,512.33
	03/05/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-23.52	3,300,488.81
	03/06/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	3,300,648.81
	03/06/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	3,300,644.33
	03/07/2025	Journal Entry	Pay Period 18		RCD Payroll PP#18 period ending, February 21, 2025		-57,478.20	3,243,166.13
	03/07/2025	Deposit			CS142999		430.00	3,243,596.13
	03/07/2025	Deposit		Watershed Research & Training Center		Undeposited Funds	5,913.70	3,249,509.83
	03/07/2025	Deposit		Placer County Treasury		Undeposited Funds	165.38	3,249,675.21
	03/07/2025	Deposit			Calcard Rebate Payment	Special District - Income	234.95	3,249,910.16
	03/09/2025	Deposit			System-recorded deposit for QuickBooks Payments		240.00	3,250,150.16
	03/09/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-6.72	3,250,143.44
	03/11/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	3,250,303.44
	03/11/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	3,250,298.96
	03/11/2025	Bill Payment (Check)	11346911	White, Mark		Accounts Payable	-975.00	3,249,323.96
	03/12/2025	Journal Entry	February Legal Fees		Legal fees OPS & PCWA landowner agreement for Support Services		-2,136.75	3,247,187.21
	03/12/2025	Deposit			System-recorded deposit for QuickBooks Payments		320.00	3,247,507.21
	03/12/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-7.52	3,247,499.69
	03/13/2025	Deposit		US Fish and Wildlife Services		USF&W Riparian	4,643.17	3,252,142.86
	03/13/2025	Deposit			System-recorded deposit for QuickBooks Payments		680.00	3,252,822.86
	03/13/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-16.88	3,252,805.98
	03/14/2025	Deposit		Ross Whittington	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	3,252,885.98
	03/14/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	3,252,883.74
	03/16/2025	Deposit		Rachel Bews	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	3,252,963.74
	03/16/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	3,252,961.50
	03/17/2025	Deposit			System-recorded deposit for QuickBooks Payments		240.00	3,253,201.50
	03/17/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-5.28	3,253,196.22
	03/17/2025	Bill Payment (Check)	11347570	Maloney, Kathryn L.		Accounts Payable	-950.00	3,252,246.22
	03/17/2025	Bill Payment (Check)	11347575	NAPA Auto Parts		Accounts Payable	-77.80	3,252,168.42
	03/17/2025	Bill Payment (Check)	11347568	JD Allman Inc		Accounts Payable	-90.00	3,252,078.42
	03/17/2025	Bill Payment (Check)	11347576	Secure Record Storage Inc.		Accounts Payable	-494.95	3,251,583.47
	03/17/2025	Bill Payment (Check)	11347582	White, Mark		Accounts Payable	-25.00	3,251,558.47
	03/17/2025	Bill Payment (Check)	11347562	Espinola, Katie P.		Accounts Payable	-65.96	3,251,492.51
	03/17/2025	Bill Payment (Check)	11347564	Georgetown Divide RCD		Accounts Payable	-707.02	3,250,785.49
	03/17/2025	Bill Payment (Check)	11347569	Sarah Jones		Accounts Payable	-212.38	3,250,573.11
	03/17/2025	Bill Payment (Check)	11347572	Brian Pimentel		Accounts Payable	-94.52	3,250,478.59
	03/17/2025	Bill Payment (Check)	11347561	Cordi Craig		Accounts Payable	-336.01	3,250,142.58
	03/17/2025	Bill Payment (Check)	11347565	Jason Graydon		Accounts Payable	-10.00	3,250,132.58
	03/17/2025	Bill Payment (Check)	11347563	Andrew Fritz		Accounts Payable	-50.00	3,250,082.58
	03/17/2025	Bill Payment (Check)	11347558	Auburn Saw Inc.		Accounts Payable	-64.32	3,250,018.26
	03/17/2025	Bill Payment (Check)	11347560	Lewis Campbell		Accounts Payable	-411.20	3,249,607.06
	03/17/2025	Bill Payment (Check)	11347578	Donna Thomassen		Accounts Payable	-50.00	3,249,557.06
	03/17/2025	Bill Payment (Check)	11347581	Liana Vitousek		Accounts Payable	-50.00	3,249,507.06
	03/17/2025	Bill Payment (Check)	11347577	Scott Stephenson		Accounts Payable	-71.00	3,249,436.06
	03/17/2025	Bill Payment (Check)	11347571	Ellen Murphy		Accounts Payable	-442.53	3,248,993.53
	03/17/2025	Bill Payment (Check)	11347559	Bryce Consulting		Accounts Payable	-570.00	3,248,423.53
	03/17/2025	Bill Payment (Check)	11347574	Richardson and Company		Accounts Payable	-15,550.00	3,232,873.53
	03/17/2025	Bill Payment (Check)	11347557	Auburn Creekside LLC		Accounts Payable	-4,368.00	3,228,505.53
	03/17/2025	Bill Payment (Check)	11347567	Gwinn Construction		Accounts Payable	-2,540.10	3,225,965.43

	03/17/2025	Bill Payment (Check)	11347579	TUV SUD America, Inc.		Accounts Payable	-5,474.70	3,220,490.73
	03/17/2025	Bill Payment (Check)	11347583	White Oak Land Management		Accounts Payable	-24,900.00	3,195,590.73
	03/17/2025	Bill Payment (Check)	11347573	Rana Family Farms		Accounts Payable	-48,981.02	3,146,609.71
	03/17/2025	Bill Payment (Check)	11347584	Raymond Yeung		Accounts Payable	-33,658.89	3,112,950.82
	03/17/2025	Check	11347580	Elan Card Services, US Bank		Mechanics Bank Credit Card (7708)	-39.00	3,112,911.82
	03/17/2025	Bill Payment (Check)	11347566	Gresham, Richard		Accounts Payable	-1,720.60	3,111,191.22
	03/18/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	3,111,351.22
	03/18/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	3,111,346.74
	03/18/2025	Bill Payment (Check)	11347749	Special District Risk Management Authority		Accounts Payable	-22,306.38	3,089,040.36
	03/18/2025	Bill Payment (Check)	11347748	Placer Land Trust		Accounts Payable	-61,492.08	3,027,548.28
	03/19/2025	Deposit			System-recorded deposit for QuickBooks Payments		200.00	3,027,748.28
	03/19/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-5.60	3,027,742.68
	03/19/2025	Bill Payment (Check)	11347861	Westervelt Ecological Services		Accounts Payable	-16,237.50	3,011,505.18
	03/19/2025	Bill Payment (Check)	11347858	TeamLogic IT		Accounts Payable	-1,020.00	3,010,485.18
	03/19/2025	Bill Payment (Check)	11347859	Timbersmith Corporation		Accounts Payable	-421,319.63	2,589,165.55
	03/19/2025	Bill Payment (Check)	11347862	Wildfire Services Group, Inc.		Accounts Payable	-15,833.46	2,573,332.09
	03/19/2025	Check	11347860	Cal Card US Bank		Cal Card Credit Card	-8,377.58	2,564,954.51
	03/20/2025	Deposit			System-recorded deposit for QuickBooks Payments		440.00	2,565,394.51
	03/20/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-6.56	2,565,387.95
	03/21/2025	Deposit		Cathy Bohannon	System-recorded deposit for QuickBooks Payments	Undeposited Funds	160.00	2,565,547.95
	03/21/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,565,543.47
	03/21/2025	Deposit		CA Dept of Food and Agriculture		Undeposited Funds	2,529.90	2,568,073.37
	03/21/2025	Deposit		California Department of Forestry & Fire			256,405.25	2,824,478.62
	03/21/2025	Deposit		Districts		Undeposited Funds	10,649.72	2,835,128.34
	03/21/2025	Journal Entry	Pay Period 19		RCD Payroll PP#19 period ending, March 7, 2025		-57,354.27	2,777,774.07
	03/21/2025	Deposit					240.00	2,778,014.07
	03/21/2025	Bill Payment (Check)	11348340	Beau Gilman		Accounts Payable	-13,266.74	2,764,747.33
	03/21/2025	Bill Payment (Check)	11348341	Brian Walker		Accounts Payable	-5,376.22	2,759,371.11
	03/23/2025	Deposit		Natalie Rishe	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,759,451.11
	03/23/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,759,448.87
	03/24/2025	Deposit		Sean Herron	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,759,528.87
	03/24/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,759,526.63
	03/24/2025	Deposit		National Assn Conservation Districts	Stipend for conference that Sarah attended	Special District - Income	975.00	2,760,501.63
	03/24/2025	Bill Payment (Check)	11348530	Red Mountain Resource LLC		Accounts Payable	-88,020.50	2,672,481.13
	03/25/2025	Journal Entry	Stale dated cks Adj		American Forestry in Sac Exp reimb		119.84	2,672,600.97
	03/25/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,672,760.97
	03/25/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,672,756.49
	03/26/2025	Deposit			System-recorded deposit for QuickBooks Payments		320.00	2,673,076.49
	03/26/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-8.96	2,673,067.53
	03/26/2025	Bill Payment (Check)	11349329	The Center for Cultural Humility		Accounts Payable	-4,313.25	2,668,754.28
	03/27/2025	Deposit		Bruce Ulrich	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,668,834.28
	03/27/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,668,832.04
	03/28/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,668,992.04
	03/28/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,668,987.56
	03/28/2025	Deposit		Dan Mathis		Undeposited Funds	80.00	2,669,067.56
	03/28/2025	Deposit		Placer County Water Agency - Donor		Undeposited Funds	2,334.74	2,671,402.30
	03/28/2025	Deposit		Nevada Irrigation District	AG Tour Donor FY25	Special District - Income	500.00	2,671,902.30
	03/30/2025	Deposit			System-recorded deposit for QuickBooks Payments		360.00	2,672,262.30
	03/30/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,672,422.30
	03/30/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-10.08	2,672,412.22
	03/30/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,672,407.74
	03/31/2025	Deposit		Mary Cleary		Undeposited Funds	80.00	2,672,487.74
	03/31/2025	Deposit		Districts			2,528.66	2,675,016.40
	03/31/2025	Deposit		California Department of Forestry & Fire			30,452.05	2,705,468.45
	03/31/2025	Journal Entry	March '25 Legal Fees		Legal services March '25		-582.75	2,704,885.70
	03/31/2025	Journal Entry	March '25 Interest		March '25 Interest Income pending distribution to grant advances		9,867.63	2,714,753.33
	03/31/2025	Journal Entry	March '25 Prop Taxes		2024/25 Current Unsec Apmt #3 11/27/24-03/30/25		149.61	2,714,902.94
	03/31/2025	Journal Entry	March '25 Prop Taxes		2024/25 Delinquent Unsecured Apmt #2 11.27.24-03.30.25		64.10	2,714,967.04
	03/31/2025	Journal Entry	March '25 EMP INS		Employee w/holding for health insurance transferred held in PR withholding acct Jan 2025		3,774.90	2,718,741.94
	04/01/2025	Deposit			System-recorded deposit for QuickBooks Payments		360.00	2,719,101.94
	04/01/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-10.08	2,719,091.86

	04/02/2025	Deposit			System-recorded deposit for QuickBooks Payments		360.00	2,719,451.86
	04/02/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-10.08	2,719,441.78
	04/03/2025	Payment		NRCS		Accounts Receivable	7,890.69	2,727,332.47
	04/04/2025	Journal Entry	Pay Period 20		RCD Payroll PP#20 period ending, March 21, 2025		-56,130.90	2,671,201.57
	04/04/2025	Deposit			System-recorded deposit for QuickBooks Payments		240.00	2,671,441.57
	04/04/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-6.72	2,671,434.85
	04/04/2025	Bill Payment (Check)	11350921	Diane Dealy Neill		Accounts Payable	-90.96	2,671,343.89
	04/04/2025	Bill Payment (Check)	11350920	Nasim Jahnagard-Mahboob		Accounts Payable	-201.36	2,671,142.53
	04/04/2025	Bill Payment (Check)	11350922	Gary Rynearson		Accounts Payable	-110.99	2,671,031.54
	04/04/2025	Bill Payment (Check)	11351161	Devin Filyau		Accounts Payable	-318.71	2,670,712.83
	04/04/2025	Bill Payment (Check)	11350884	Dr. Renaldo Arroyo		Accounts Payable	-614.47	2,670,098.36
	04/04/2025	Bill Payment (Check)	11350891	Ellen Murphy		Accounts Payable	-74.16	2,670,024.20
	04/04/2025	Bill Payment (Check)	11350894	Scott Stephenson		Accounts Payable	-799.57	2,669,224.63
	04/04/2025	Bill Payment (Check)	11350896	Liana Vitousek		Accounts Payable	-623.49	2,668,601.14
	04/04/2025	Bill Payment (Check)	11350887	Lewis Campbell		Accounts Payable	-664.92	2,667,936.22
	04/04/2025	Bill Payment (Check)	11350885	Auburn Saw Inc.		Accounts Payable	-302.42	2,667,633.80
	04/04/2025	Bill Payment (Check)	11350892	Royal Signs and Graphics		Accounts Payable	-454.74	2,667,179.06
	04/04/2025	Bill Payment (Check)	11350888	Cordi Craig		Accounts Payable	-283.40	2,666,895.66
	04/04/2025	Bill Payment (Check)	11350886	Cal-Line Equipment		Accounts Payable	-1,314.00	2,665,581.66
	04/04/2025	Bill Payment (Check)	11350893	Special District Risk Management Authority		Accounts Payable	-95.00	2,665,486.66
	04/04/2025	Bill Payment (Check)	11350890	Espinola, Katie P.		Accounts Payable	-85.51	2,665,401.15
	04/04/2025	Bill Payment (Check)	11350895	Donna Thomassen		Accounts Payable	-50.00	2,665,351.15
	04/04/2025	Bill Payment (Check)	11350889	David Curry		Accounts Payable	-300.00	2,665,051.15
	04/04/2025	Expense		CalPers Inc.	*SSA FEE*	PERS	-80.00	2,664,971.15
	04/07/2025	Bill Payment (Check)	11351162	Tyler Fisher		Accounts Payable	-487.60	2,664,483.55
	04/07/2025	Bill Payment (Check)	11351080	Recology Auburn Placer		Accounts Payable	-60,000.00	2,604,483.55
	04/07/2025	Bill Payment (Check)	11351078	Everywhere Communication Inc.		Accounts Payable	-1,076.40	2,603,407.15
	04/07/2025	Bill Payment (Check)	11351079	Placer Land Trust		Accounts Payable	-83,043.00	2,520,364.15
	04/07/2025	Bill Payment (Check)	11351081	Timbersmith Corporation		Accounts Payable	-312,702.50	2,207,661.65
	04/07/2025	Check	11351082	Cal Card US Bank		Cal Card Credit Card	-8,131.59	2,199,530.06
	04/08/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,199,690.06
	04/08/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,199,685.58
	04/08/2025	Bill Payment (Check)	11351270	Chacewater, Inc.		Accounts Payable	-13,985.24	2,185,700.34
	04/08/2025	Bill Payment (Check)	11351269	Arrow V Investments, LLC		Accounts Payable	-17,224.47	2,168,475.87
	04/09/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,168,635.87
	04/09/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-3.04	2,168,632.83
	04/10/2025	Deposit		Mel Takahashi	System-recorded deposit for QuickBooks Payments	Undeposited Funds	160.00	2,168,792.83
	04/10/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,168,788.35
	04/10/2025	Journal Entry	Prop Tax Rec'd		To apportion the 2024/25 Teeter 40% Allocation		208,818.70	2,377,607.05
	04/10/2025	Journal Entry	Prop Tax Rec'd		Pursuant to a 2012 County Council Opinion, our County is now spreading R&T 5151 refund interest to the current year AB8 factors. Current year 5151 interest distribution.		-34.88	2,377,572.17
	04/10/2025	Journal Entry	Prop Tax Rec'd		2024/25 Supplemental Aprmt #2 12/20/24-04/17/25		4,865.71	2,382,437.88
	04/10/2025	Journal Entry	Prop Tax Rec'd		2024/25 Supplemental Aprmt #2 12/20/24-04/17/25		931.66	2,383,369.54
	04/10/2025	Journal Entry	LAFCO Fees		2025 LAFCO Fees		-551.59	2,382,817.95
	04/15/2025	Journal Entry	Pay Period 21		RCD Payroll PP#21 period ending, April 4, 2025		-55,091.16	2,327,726.79
	04/16/2025	Deposit			System-recorded deposit for QuickBooks Payments		240.00	2,327,966.79
	04/16/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-6.72	2,327,960.07
	04/17/2025	Deposit		Colleen Eberwein	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,328,040.07
	04/17/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,328,037.83
	04/18/2025	Deposit		Cathy Thomas	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,328,117.83
	04/18/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,328,115.59
	04/18/2025	Deposit		California Department of Forestry & Fire			43,950.82	2,372,066.41
	04/18/2025	Deposit		Fowler Nurseries, Inc.		Undeposited Funds	967.55	2,373,033.96
	04/18/2025	Deposit		Sarah Jones - EE	Reimb for personal charge put on business cc in error	Uncategorized Expense	24.00	2,373,057.96
	04/20/2025	Deposit		Katie Costanzo	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,373,137.96
	04/20/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,373,135.72
	04/22/2025	Deposit		Rick Nelson	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,373,215.72
	04/22/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,373,213.48
	04/23/2025	Bill Payment (Check)	11352932	Special District Risk Management Authority		Accounts Payable	-22,306.38	2,350,907.10
	04/23/2025	Bill Payment (Check)	11352931	Gwinn Construction		Accounts Payable	-2,540.10	2,348,367.00
	04/23/2025	Bill Payment (Check)	11352930	Auburn Creekside LLC		Accounts Payable	-4,368.00	2,343,999.00
	04/23/2025	Deposit			System-recorded deposit for QuickBooks Payments		360.00	2,344,359.00

	04/23/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-10.08	2,344,348.92
	04/23/2025	Check	11352933	Mechanics Bank	Payment to mechanics bank; needs to be reconciled (\$99 - \$39 credit = \$60 + \$24 (SJ purchases)	Card (7708)	-84.00	2,344,264.92
	04/24/2025	Deposit			System-recorded deposit for QuickBooks Payments		480.00	2,344,744.92
	04/24/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-13.44	2,344,731.48
	04/24/2025	Bill Payment (Check)	11353141	Carina Merrick		Accounts Payable	-83.60	2,344,647.88
	04/24/2025	Bill Payment (Check)	11353145	White, Mark		Accounts Payable	-12.50	2,344,635.38
	04/24/2025	Bill Payment (Check)	11353143	Reioux, Jerry		Accounts Payable	-30.70	2,344,604.68
	04/24/2025	Bill Payment (Check)	11353144	Cheryl Dimson		Accounts Payable	-10,943.62	2,333,661.06
	04/24/2025	Bill Payment (Check)	11353139	Kanwal Randhawa		Accounts Payable	-26,114.69	2,307,546.37
	04/24/2025	Bill Payment (Check)	11353137	Vincent Deconinck		Accounts Payable	-900.00	2,306,646.37
	04/24/2025	Bill Payment (Check)	11353138	Andrew Fritz		Accounts Payable	-62.88	2,306,583.49
	04/24/2025	Bill Payment (Check)	11353142	Brian Pimentel		Accounts Payable	-84.02	2,306,499.47
	04/24/2025	Bill Payment (Check)	11353140	Maloney, Kathryn L.		Accounts Payable	-1,900.00	2,304,599.47
	04/24/2025	Bill Payment (Check)	11353136	Andrew Assereto		Accounts Payable	-751.52	2,303,847.95
	04/25/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,304,007.95
	04/25/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,304,003.47
	04/25/2025	Bill Payment (Check)	11354009	Carpet Pro		Accounts Payable	-648.00	2,303,355.47
	04/25/2025	Bill Payment (Check)	11354004	Dr. Renaldo Arroyo		Accounts Payable	-2,477.45	2,300,878.02
	04/25/2025	Bill Payment (Check)	11354010	TUV SUD America, Inc.		Accounts Payable	-16,499.70	2,284,378.32
	04/25/2025	Bill Payment (Check)	11354007	TeamLogic IT		Accounts Payable	-1,020.00	2,283,358.32
	04/25/2025	Bill Payment (Check)	11354008	Red Mountain Resource LLC		Accounts Payable	-3,010.00	2,280,348.32
	04/25/2025	Bill Payment (Check)	11354012	Volcano Creek Enterprises, Inc.		Accounts Payable	-115,132.75	2,165,215.57
	04/25/2025	Bill Payment (Check)	11354005	Cascade Fire Equipment		Accounts Payable	-1,255.74	2,163,959.83
	04/25/2025	Bill Payment (Check)	11354042	Antonio Garza		Accounts Payable	-200.00	2,163,759.83
	04/25/2025	Bill Payment (Check)	11354045	The Natural Trading Company, Inc.		Accounts Payable	-200.00	2,163,559.83
	04/25/2025	Bill Payment (Check)	11354044	Hannah (Malakai) Salcido		Accounts Payable	-15.04	2,163,544.79
	04/25/2025	Bill Payment (Check)	11354043	Mo Ouren		Accounts Payable	-232.40	2,163,312.39
	04/25/2025	Bill Payment (Check)	11354041	Oliver Barrett		Accounts Payable	-60.60	2,163,251.79
	04/25/2025	Bill Payment (Check)	11354006	Georgetown Divide RCD		Accounts Payable	-2,415.20	2,160,836.59
	04/25/2025	Check	11354011	Cal Card US Bank		Cal Card Credit Card	-8,827.15	2,152,009.44
	04/27/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,152,169.44
	04/27/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,152,329.44
	04/27/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,152,324.96
	04/27/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,152,320.48
	04/28/2025	Deposit		Yve Stone Chase	System-recorded deposit for QuickBooks Payments	Undeposited Funds	80.00	2,152,400.48
	04/28/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-2.24	2,152,398.24
	04/30/2025	Deposit			System-recorded deposit for QuickBooks Payments		160.00	2,152,558.24
	04/30/2025	Expense		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Bank Charges & C/C Fees	-4.48	2,152,553.76
	04/30/2025	Journal Entry	Interest Income		April 2025 Interest pending disbursement to grant advances		7,782.15	2,160,335.91
	04/30/2025	Journal Entry	EMPE Ins Ded		Employee w/holding for health insurance transferred held in PR withholding acct April 2025		3,774.90	2,164,110.81
Total for Placer County Checking							-\$1,134,900.56	
Accrual Basis Friday, May 23, 2025 09:19 PM GMTZ								

PLACER COUNTY RESOURCE CONSERVATION DISTRICT
PARS OPEB Trust Program

Account Report for the Period
3/1/2025 to 3/31/2025

Sarah Jones
Executive Director
Placer County Resource Conservation District
11641 Blocker Drive, Ste 120
Auburn, CA 95603

Account Summary

Source	Beginning Balance as of 3/1/2025	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 3/31/2025
OPEB	\$244,377.62	\$0.00	-\$6,553.20	\$187.85	\$0.00	\$0.00	\$237,636.57
Totals	\$244,377.62	\$0.00	-\$6,553.20	\$187.85	\$0.00	\$0.00	\$237,636.57

Investment Selection

Source	
OPEB	Balanced - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.68%	-0.27%	5.41%	4.67%	10.18%	6.01%	4/3/2014

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured: No Bank Guarantee: May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

PLACER COUNTY RESOURCE CONSERVATION DISTRICT
PARS OPEB Trust Program

Account Report for the Period
4/1/2025 to 4/30/2025

Sarah Jones
Executive Director
Placer County Resource Conservation District
11641 Blocker Drive, Ste 120
Auburn, CA 95603

Account Summary

Source	Beginning Balance as of 4/1/2025	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 4/30/2025
OPEB	\$237,636.57	\$0.00	\$123.80	\$118.95	\$0.00	\$0.00	\$237,641.42
Totals	\$237,636.57	\$0.00	\$123.80	\$118.95	\$0.00	\$0.00	\$237,641.42

Investment Selection

Source	
OPEB	Balanced - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.05%	-2.23%	9.01%	6.87%	8.55%	6.00%	4/3/2014

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured: No Bank Guarantee: May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Projects & Programs									
FY25 - Quarter 3									
21									
Program Area	Name	Funder	Grant/Agreement #	Length of Project	Amount Awarded	Remaining Amount as of 12/31/2024	3rd Quarter Invoicing	Remaining Amount as of 3/31/2025	Percentage of Grant Completed as of 3/31/2025
Natural Resources/ Watershed/Habitat	Red Sesbania Removal	Sacramento Area Flood Control District	1537	3/1/2021 - 2/28/2026	\$ 250,000.00	\$ 21,957.88		\$ 21,957.88	91%
	WCB Pollinator Habitat Restoration	CARCD		2/2023- 2/28/2027	\$ 427,278.00	\$ 388,994.79	\$ 24,902.57	\$ 364,092.22	15%
	Atwood Conservation Easement	Auburn Recreation District	9	Ongoing; Annual term: 3/1/24- 2/28/202X	\$ 5,000.00	\$ 891.17		\$ 891.17	82%
	Placer Riparian Restoration	United States Fish and Wildlife Service	F22AC02014-00	8/1/2022-7/31/2027	\$ 50,000.00	\$ 28,795.36		\$ 28,795.36	42%
Forestry / Fuels Reduction									
	Forestland Stewardship Newsletter & Forestry Committee	CALFIRE / United States Forest Service	8GA21900	9/30/2025	\$ 102,862.00	\$ 28,710.10		\$ 28,710.10	72%
	Forestry and Natural Resources Mentorship Program	CALFIRE	8CA21018	3/31/2026	\$ 250,880.00	\$ 144,404.58	\$ 23,237.32	\$ 121,167.26	52%
	Forestry Technical Assistance	CARCD / NRCS	NR239104XXXXC031	9/30/2023- 9/30/2026	\$ 65,873.21	\$ 42,554.93	\$ 3,677.73	\$ 38,877.20	41%
	FSC Community RX Burning	CALFIRE/WRFS	8GA23995	3/31/2026	\$ 49,038.08	\$ 27,386.37	\$ 1,255.89	\$ 26,130.48	47%
	Mosquito Fire Hazard Tree Mitigation Phase 2	CALFIRE	5GA21148	3/15/2026	\$ 969,999.80	\$ 781,277.39	\$ 237,112.33	\$ 544,165.06	44%
	Mosquito Fire Recovery and Reforestation 3	CALFIRE	8GG22608	3/31/2029	\$ 5,083,637.98	\$ 4,483,427.92	\$ 140,907.96	\$ 4,342,519.96	15%
	Mosquito Fire Tree Mortality 1	CALFIRE	5GA21146	5/15/2026	\$ 950,000.10	\$ 196,518.26		\$ 196,518.26	79%
	Mosquito Post Fire Disaster Recovery 4	USFS	23-DG-11052021-254	5/30/2028	\$ 5,000,000.00	\$ 4,946,399.37	\$ 777.72	\$ 4,945,621.65	1%
	North Fork Phase 1B	CALFIRE	5GA21147	3/15/2026	\$ 989,999.92	\$ 332,098.66	\$ 120,208.65	\$ 211,890.01	79%
	* EXPIRED North Fork Phase 2	CALFIRE	5GA20108	11/30/2021- 3/15/2025	\$ 4,767,082.00	\$ 864,250.25	\$ 851,015.78	\$ 13,234.47	100%
	PBA Hosted Training & Education	CALFIRE	8GA23903	12/13/2023- 12/31/2025	\$ 10,184.82	\$ 513.15		\$ 513.15	95%
	* NEW Placer County Chipper Program	CALFIRE	5TR23109	11/12/2024- 3/15/2030	\$ 1,180,000.00	\$ 1,180,000.00		\$ 1,180,000.00	0%
	Placer Co. Coordinated Fuelbreak -Block Grant	CALFIRE	8GA21903	2/25/2022- 3/31/2026	\$ 303,486.00	\$ 66,991.65		\$ 66,991.65	78%
	Placer County Parks and Open Spaces	Placer County		12/30/2024; End date update needed	\$ 74,982.00	\$ 50,290.86		\$ 50,290.86	33%
	Placer County Probation Chipper Program	Placer County		6/30/2025	\$ 350,000.00	\$ 186,069.29	\$ 72,859.67	\$ 113,209.62	68%
	* NEW Placer RCD Hazardous Fuels Reduction (was incl in budget)	CALFIRE (WUI)	5FG24100	11/30/2027	\$ 299,997.96	\$ 299,997.96		\$ 299,997.96	0%
	Placer Sierra Fuels Reduction	CALFIRE	5GA23100	3/1/2026	\$ 900,000.00	\$ 884,958.69	\$ 4,443.52	\$ 880,515.17	2%
	* EXPIRED Prescribed Burning on Private Lands Pilot Program	CALFIRE	8GG19100	5/4/2020-3/15/2025	\$ 399,947.00	\$ 7,556.68	\$ 7,556.68	\$ -	100%
	* NEW Prescribed Burning on Private Lands Pilot Program #2	CALFIRE	5GG23124	12/3/2024- 3/15/2030	\$ 1,001,539.84	\$ 1,001,539.84		\$ 1,001,539.84	0%
	Regional Conservation Partnership Program- Tree Mortality Program	CARCD/NRCS	2871	expires 11/15/2025	\$ 97,516.33	\$ 80,723.74	\$ 1,776.76	\$ 78,946.98	19%
	* EXPIRED Resource Legacy Fund	WRTC	WRTC2025-588-01-08	5/31/2025	\$ 5,000.00	\$ 2,476.25	\$ 2,476.25	\$ -	100%
	* EXPIRED RX Fire Outreach	FACNet - WRTC	428-24-03	12/15/23-5/2/2025	\$ 39,674.88	\$ 26,390.49	\$ 26,276.71	\$ 113.78	100%
	* EXPIRED Unit Support Services	CALFIRE	5GA21153	3/15/2025	\$ 989,999.36	\$ 412,200.45	\$ 412,198.34	\$ 2.11	100%
	Workforce Development	CARCD/CAL FIRE	MPYESGP2U9F5	10/24/2023- 2/28/2029	\$ 54,833.91	\$ 20,655.97		\$ 20,655.97	62%
	NRCS - Landowner Technical Assistance Agreement	USDA Natural Resource Conservation Service (NRCS)	NR219104XXXXC029	9/13/2021- 9/15/2025	\$ 225,000.00	\$ 50,008.45	\$ 530.95	\$ 49,477.50	78%
	Water Storage Tank Rebate Program	PCWA		12/31/2025	\$ 60,000.00	\$ 39,224.00	\$ 1,820.00	\$ 37,404.00	38%
	CAP-GAP	Yolo County RCD		6/14/2025	\$ 20,200.00	\$ 20,200.00		\$ 20,200.00	

Ag/ Soil Health	* EXPIRED Urban and Community 2023	NACD		10/31/2024; Extension requested; 4/30/25	\$ 59,939.00	\$ 9,588.38	\$ 9,588.38	\$ 22 -	100%
	Healthy Soils Block Grant	CDFA	23-0655-000-SO	11/30/2027	\$ 4,000,000.00	\$ 3,828,375.59	\$ 273,722.39	\$ 3,554,653.20	11%
	Healthy Soils Program	CA Dept. Food and Agriculture	21-0547-000-SG	6/30/2025	\$ 59,233.86	\$ 21,631.45	\$ 4,422.48	\$ 17,208.97	71%
Education and Outreach	Placer County Cooperative Agreement (Ag Tour, Forestry Tour, Stormwater)	Placer County		6/30/2024; End date update needed	\$ 65,000.00	\$ 65,000.00		\$ 65,000.00	0%
	* CANCELED Equity Grant	CARCD/NRCS	NR243A750003C134	7/30/2026	\$ 22,388.00	\$ 21,506.90	\$ 356.40	\$ 21,150.50	6%
	* EXPIRED Fire Prevention Education	CALFIRE	5GG17186	3/15/2025	\$ 86,357.00	\$ 38,193.50	\$ 16,312.86	\$ 21,880.64	75%
	Federally Funded Grants			Total	\$ 29,266,931.05	\$ 20,601,760.32	\$ 2,237,437.34	\$ 18,364,322.98	
	Not invoicing								
	Completed								

Forestry Director Report – Scott Stephenson, Forestry Director
Prepared 5/23/25

News and Events

- Several forestry grants including **North Fork Phase II, Unit Support Services, and Prescribed Burning on Private Lands I** expired in March 2025. All funds were spent and grant deliverables met, with hard work by our project managers and great cooperation with our admin team. The Placer RCD staff enjoyed a celebration at Auburn's new batting cages, Heavy Hitters, just a short walk down Nevada Street from the office.
- We are honored to accept the **2024 Partnership Award from CAL FIRE Nevada-Yuba-Placer Unit**. Chief Estes spoke of the achievements of the RCD including the 1,000s of acres of shaded fuel break construction and our Chipper Crew's fuels reduction work that makes our communities safer in the event of a wildfire.
- **Federal grant freezes** interrupted delivery of forestry technical assistance program and the Mosquito Fire Disaster Recovery Project
 - USFS Mosquito Fire Disaster Recovery funds received authorization to proceed.
 - CARCD RCPP and CARCD Forestry TA funds are requesting contract modification with subrecipients.
- The team met with its partners to review the **Governor's Emergency Proclamation and CEQA Suspension for Fuels Reduction Projects**. RCD projects are currently moving forward under Categorical or Statutory Exemption. No projects to submit under the CEQA Suspension.
- North Fork Forest Health Project was not accepted for the CAL FIRE 2024/2025 Forest Health grant cycle. This was a highly competitive grant cycle. CAL FIRE received \$300 million in requests, while having only \$70 million available.



RCD Staff accepting the CAL FIRE Nevada Yuba Placer Unit 2024 Partnership Award

Training and Development

- Ellen Murphy obtained Firefighter Type 2 (FFT2) qualification, soaring through the Arduous level firefighter pack test. All 4 full-time forestry staff are now FFT2 certified.
- Identified local FFT2 refresher courses, RT-130, for maintenance of FFT2 certification.

Outreach and Community Engagement

- All forestry team staff continue to attend the monthly **Firesafe Council** meetings throughout Placer County.
- The forestry team boothed the **CA Wildfire and Forest Resilience Task Force – Sierra Regional Meeting** in South Lake Tahoe.
- Sarah Jones – Executive Director, and Scott Stephenson – Forestry Director, continue to participate in the **Placer County Wildfire and Forest Health Coordinating Group**, helping to identify priority areas for treatment, sharing information, and collaborating on funding pursuits.

Mosquito Fire Restoration and Reforestation

Over 140 acres of reforestation were completed in the Winter/Spring 2024/2025.

Following a pause in El Dorado RCD's post-fire recovery planning, they have completed an RFP for 200 acres of site preparation and reforestation. 2025 will be a busy year for our partner on the El Dorado County side.

Placer RCD is currently marking hazard trees in Michigan Bluff, Foresthill, and surrounding communities. We are also preparing 300 acres for reforestation in 2025/2026.

We continue to receive funding support for this project through grant funders CAL FIRE, USFS, and One Tree Planted.



A seedling is immediately inspected for quality control following contract planting in the Mosquito Fire footprint.

Fuel Breaks and Forest Health Projects

- North Fork Phase II
 - Complete!
- Emigrant Gap Demonstration State Forest
 - Completed all work under Unit Support Services grant! Continued support under Placer Sierra Fuels Reduction and planning/treatments extending into 2026.
- Placer Sierra Fuels Reduction Grant
 - RFP for fuels reduction work prepared and scheduled to start work in July 2025. Completing treatments on 150 acres by March 15th, 2026.

Prescribed Fire Program

We just launched the **Annual Prescribed Fire Reporting Survey** where we get to learn how participants in the PBA and Prescribed Fire Workshops have applied the knowledge they've gained.

We have also had 2 large grants signed including the CAL FIRE Prescribed **Burning on Private Lands Grant**, and the **Western State Foresters Wildland Urban Interface Grant**, securing over \$1 million through 2030 to continue providing this successful program to Placer County.

Ag and Community

Directors Report for Monthly Regular Board Meeting, 5/27/2025

Native Plant Sale

- Plants are ordered and will be staged at Twin Peaks, thanks to Justin.
- Pickup scheduled for post-October 15.
- Presale launches June 6, pending County approval of the payment processor.
- We're aligning this with a Backyard Pollinator Workshop at BriarPatch on the same day.

Forestry Mentorship Program

- Grant submitted to continue the program. This was Liana's first grant submission—she's showing strong initiative and stewardship in managing this program.

LTAA

- We are within the budget limitations on the District.
- Brian and Andrew applied for SHOT Funding through the Regenerative Agriculture emergency Response. These are "movement sustaining grants" meant to fill holes. We don't have an existential need for them, so I'm unsure of what we will receive.

Workshops

- Brian has been working hard on a number of workshops including a pollinator workshop in partnership with Xerces, a pollinator education field day with the Tahoe Expedition Academy, soil erosion workshop in partnership with Sierra Harvest, and a gopher workshop in the coming weeks.

Placer County Ag Tour

- Tour was a resounding success—well-received with no critical feedback. Thank you to those who represented the District.

Accessible Raised Bed

- Continues to be the most visited page on our website.
- New intake forms show downloads from engineers, architects, and builders.
- Donation/payment system in development to support program sustainability and differentiate between commercial and nonprofit use.

e-Commerce Donation Systems

- Andrew has been developing systems to support online sales and donations through.



Notice of Exemption**Appendix E**

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☐ Categorical Exemption. State type and section number: _____
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency _____

Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

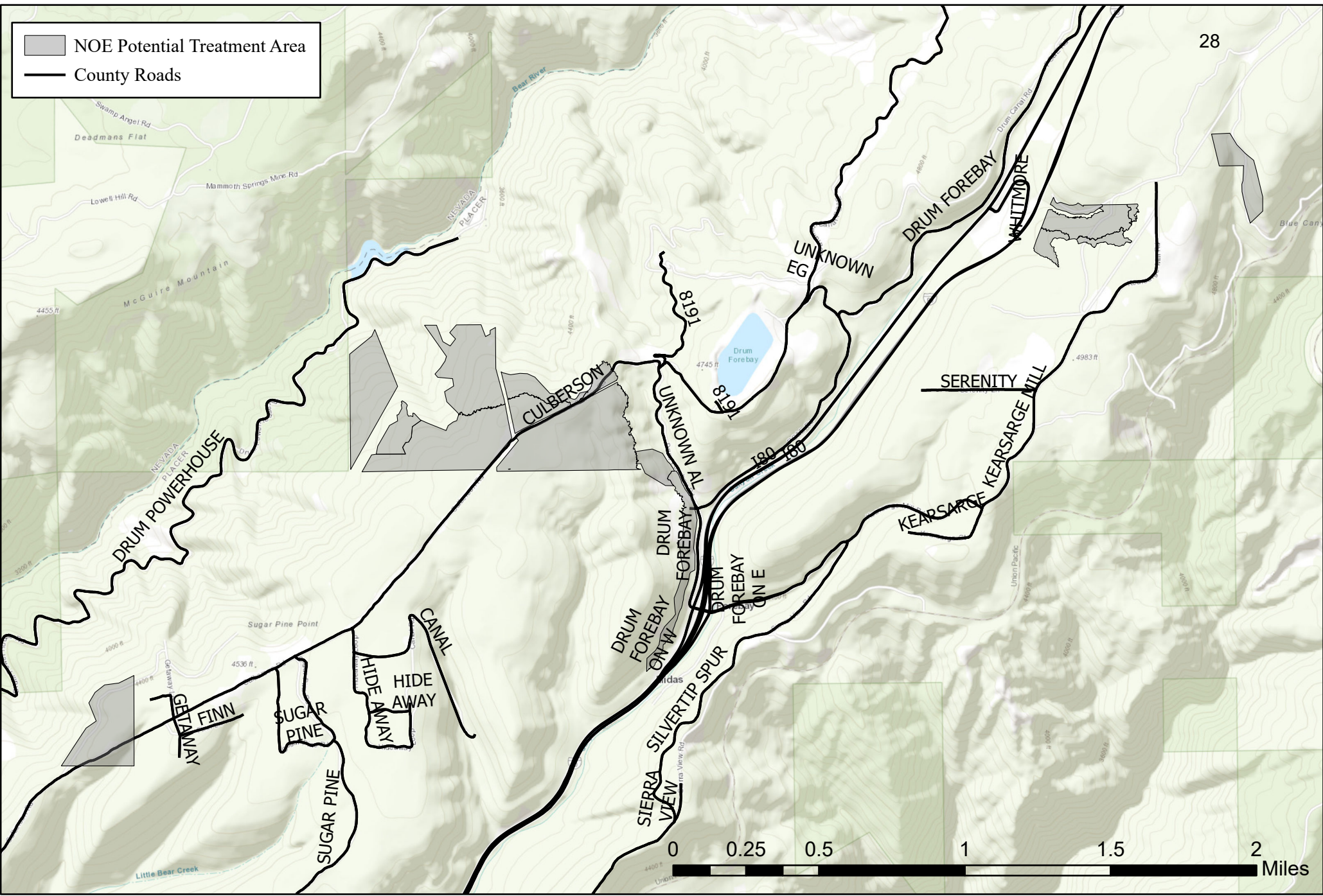
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

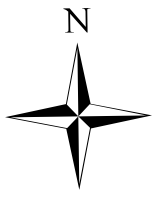
Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



Baxter Fuel Break Notice of Exemption Area

T16N R11E S15, 17, 19, 21 MDBM. Dutch Flat, Blue Canyon 7.5' USGS Quadrangles



PLACER SIERRA FUELS REDUCTION PROJECT
PLACER COUNTY RESOURCE CONSERVATION DISTRICT
Auburn, CA

Request for Proposals (RFP)



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I. SUMMARY

The RCD is seeking proposals from qualified and experienced CONTRACTORS to provide all labor, materials, and equipment necessary to complete the Placer Sierra Fuels Reduction Project (Project). This Project consists of fuels reduction and modification on approximately 162 acres. The RCD intends to award one contract for the entire Project, however, RCD retains the right to award to one or more CONTRACTORS to ensure that the Project is completed within the specified time frame.

The respondents are advised that the maps, scope of work, and specifications included in this solicitation are the basis for performance of the Project and for the purpose of establishing a cost proposal. The maps, scope of work, and specifications were prepared by the RCD and convey the scope and nature of the Project, including descriptions of environmental protection requirements.

Proposals must be received by 5:00pm on June 19th, 2025 in accordance with the instructions contained herein. Late proposals will not be considered.

The RCD estimates the total project cost for mastication, handwork, and pile burning to be **no greater than \$410,000**.

This Project requires performance and payment bonds for 100% of the contracted amount. Bond will be due upon signing of contract with CONTRACTOR.

This is not a sealed bid or low bid process. The RCD intends to make an award(s) using the evaluation criteria listed in the specifications to determine the proposal with the best value for the RCD. Proposal information and documents are available on the RCD website: www.placerrcd.org

For purposes of this RFP, "District" or "RCD" refers to the Placer County Resource Conservation District, "CONTRACTOR" refers to the submitter of the proposal, and "Project Manager" refers to RCD's Forestry Project Manager, Lewis Campbell, or other designated RCD employee.

II. PROPOSAL INSTRUCTIONS

A. RFP Schedule

Release of RFP	May 28 th , 2025
Notice of Interest for Field Tour Due	June 2 nd , 2025
Field Tour (Non-Mandatory)	June 3 rd , 2025
Field Tour Date(s) Confirmed by RCD	June 5-6 th , 2025
Final RFP Questions Due	June 11 th , 2025
Pre-Proposal Question Responses Posted	June 13 th , 2025
Proposal Due Date	No later than 5:00pm June 19 th , 2025
Contract Award	July 3 rd , 2025
CEQA Completion and Work Start Date	TBD and within 2 weeks of CEQA Completion

B. Questions

Questions regarding the RFP shall be submitted by email or in writing to the Project Manager, Lewis Campbell, at the following address:

Placer Resource
 Conservation District Attn:
 Lewis Campbell
 11641 Blocker Drive, Suite 120
 Auburn, CA 95603
lewis@placerrcd.org

Questions shall be submitted no later than 4:00 p.m. local time on June 11th, 2025. Question responses will be posted on the RCD website (<https://placerrcd.org/news/rfp/>) no later than June 13th, 2025. Responses will also address those questions posed during the non-mandatory field visit.

C. Field Meeting

The RCD will conduct a **NON-MANDATORY pre-proposal field tour** on June 5th and/or 6th, 2025. All interested parties are requested to R.S.V.P. to Lewis Campbell by email at lewis@placerrcd.org on or before 4:00 p.m. local time on June 2nd, 2025. Project site is near Baxter, CA. Details on meeting time and location will be provided to interested contractors no later than 4:00pm on June 3rd, 2025.

D. Proposal Submittal

Proposals may be submitted either:

1. Electronically: Must be received via email to Lewis Campbell (lewis@placerrcd.org) no later than 5:00 p.m., local time, on June 19th, 2025. Please cc yourself as verification of submittal.
2. By hardcopy [ELECTRONIC SUBMITTAL IS PREFERRED]: One hard copy must be received no later than 5:00 p.m. on June 19th, 2025 at the RCD office at 11641 Blocker Drive, Suite 120, Auburn CA, 95603. Please contact the Project Manager, Lewis Campbell, if you plan to drop off your proposal at the office.

Faxed or late proposals will not be accepted. It is the responsibility of the proposer to assure that the Proposal is received prior to the deadline date and time. Proposals received after the submission deadline will not be accepted and will be returned unopened. Any changes to this RFP are invalid unless specifically modified by the RCD and issued as a separate addendum document. Should there be any question as to changes to the content of this document, the RCD's copy shall prevail.

E. Proposal Format

The proposals must be in an 8 ½ X 11 format, may be no more than a total of ten (10) pages, single-sided. NOTE: A single sheet cover letter, dividers, any attachments included in this RFP which are required to be submitted with the proposal, cost proposal, insurance, licensing documents, and Addenda acknowledgments do NOT count toward the ten (10) page limit. Proposals that do not furnish information organized according to the format or do not include the content specified in this RFP may be rejected as non-responsive.

F. Required Proposal Content

1. **Cost Proposal:** Cost Proposal will include rates based upon the best available information at the time of advertisement of the RFP. Refer to the Scope of Work in Section IV. Respondents are expected to identify the cost to complete the work and provide firm unit costs for all Zones and treatment types identified in Exhibit A, “Schedule of Items/Cost Proposal Form”.

Due to the variability of the landscape and fuel types, it is likely that up to 10% of the area for each designated treatment (hand work or mastication) may fluctuate between treatments as designated by Project Manager. While these actual quantities required may fluctuate up or down, the unit prices proposed shall remain firm and shall not be negotiated. All prices shall include all necessary overhead and profit. Items not listed in Exhibit A such as preparation and submittal of necessary permits, profit, etc. shall be accounted for in the proposed rate and total estimated cost for the items listed.

2. **Approach, Staffing, Work Plan, Schedule:** Provide an overview of your understanding of the services to be provided and your approach to the work, including but not limited to equipment to be utilized, staffing requirement expectations, outside agency coordination required, and any other items necessary to demonstrate your strategy to complete the Project. The approach shall include a proposed work plan and schedule. CONTRACTOR must be capable of beginning work no later than 30 days following award of contract. Project must be completed by March 15th, 2026.
3. **Experience, Qualifications, and References:** Describe the firm’s experience and qualifications related to fuels reduction and modification work of similar scope and complexity. Provide contact information for at least two references who oversaw past projects with a similar scope of work. Photographs of other projects completed are helpful but not required.
4. **Insurance Certificates:** Provide copies of insurance certificates reflecting the requirements outlined below. Note that CONTRACTOR may be required to obtain additional certificates for landowners as needed. **Endorsements do not need to be provided with proposal.** CONTRACTOR insurance requirements:

CONTRACTOR shall file with District concurrently herewith a Certificate of Insurance, in companies acceptable to District, with a Best’s Rating of no less than A- VII showing.

A. Worker’s Compensation and Employer’s Liability Insurance

Worker’s Compensation Insurance shall be provided as required by any applicable law or regulation. Employer’s liability insurance shall be provided in amounts not less than one million dollars (\$1,000,000) each accident for bodily injury by accident, one million dollars (\$1,000,000) policy limit for bodily injury by disease, and one million dollars (\$1,000,000) each employee for bodily injury by disease.

If there is an exposure of injury to Contractor’s employees under the U.S. Longshoremen’s and Harbor Worker’s Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

Each Worker’s Compensation policy shall be endorsed with the following specific language:

Cancellation Notice: “This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the District of Placer.”

Waiver of Subrogation: The workers' compensation policy shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the District, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by the Contractor.

Contractor shall require all subcontractors to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with District upon demand.

B. General Liability Insurance

- (i) Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of Contractor, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for:
 - a. Contractual liability insuring the obligations assumed by Contractor in this Agreement.
- (ii) One of the following forms is required:
 - a. Comprehensive General Liability;
 - b. Commercial General Liability (Occurrence); or
 - c. Commercial General Liability (Claims Made).
- (iii) If Contractor carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:
 - a. One million dollars (\$1,000,000) each occurrence
 - b. Two million dollars (\$2,000,000) aggregate
- (iv) If Contractor carries a Commercial General Liability (Occurrence) policy, the limits of liability shall not be less than:
 - a. One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
 - b. One million dollars (\$1,000,000) for Products-Completed Operations
 - c. Two million dollars (\$2,000,000) General Aggregate

If the policy does not have an endorsement providing that the General Aggregate Limit applies separately, or if defense costs are included in the aggregate limits, then the required aggregate limits shall be two million dollars (\$2,000,000).

(v) Special Claims Made Policy Form Provisions:
Contractor shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of District, which consent, if given, shall be subject to the following conditions:

- a. The limits of liability shall not be less than:
 - i. One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
 - ii. One million dollars (\$1,000,000) aggregate for Products Completed Operations
 - iii. Two million dollars (\$2,000,000) General Aggregate
- b. The insurance coverage provided by Contractor shall contain language providing coverage up to one (1) year following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a

claims-made policy.

C. Conformity of Coverages

If more than one policy is used to meet the required coverages, such as a separate umbrella policy, such policies shall be consistent with all other applicable policies used to meet these minimum requirements. For example, all policies shall be Occurrence Liability policies or all shall be Claims Made Liability policies, if approved by District as noted above. In no cases shall the types of policies be different.

D. Endorsements

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

- (i) “The Placer County Resource Conservation District, their officers, agents, employees, and volunteers are to be covered as an additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.”
- (ii) “The insurance provided by the Contractor, including any excess liability or umbrella form coverage, is primary coverage to the Placer County Resource Conservation District with respect to any insurance or self- insurance programs maintained by the Placer County Resource Conservation District and no insurance held or owned by the Placer County Resource Conservation District shall be called upon to contribute to a loss.”
- (iii) “This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the Placer County Resource Conservation District.”

E. Automobile Liability Insurance

Automobile Liability insurance covering bodily injury and property damage in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence. Covered vehicles shall include owned, non-owned, and hired automobiles/trucks.

F. Additional Insurance Requirements

- (i) Premium Payments: The insurance companies shall have no recourse against the District and funding agencies, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by a mutual insurance company.
- (ii) Policy Deductibles: The Contractor shall be responsible for all deductibles in all of the Contractor’s insurance policies. The maximum amount of allowable deductible for insurance coverage required herein shall be \$25,000.
- (iii) Contractor’s Obligations: Contractor’s indemnity and other obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this agreement.
- (iv) Verification of Coverage: Contractor shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be

received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

(v) Material Breach: Failure of the Contractor to maintain the insurance required by this agreement, or to comply with any of the requirements of this section, shall constitute a material breach of the entire agreement.

5. Bond Requirements:

A. CONTRACTOR shall acknowledge the requirements for payment and performance bonds.

1. Payment Bond. CONTRACTOR shall provide, at the time off execution of the CONTRACT, and at his/her own expense, a separate surety bond in an amount equal to at least one hundred percent (100%) of the contract price as security for the payment of all persons performing labor and furnishing materials in connection with said agreement. Sureties on each of said bonds shall be satisfactory to MCRCD.
2. Performance Bond. CONTRACTOR shall also provide, at the time of execution of the CONTRACT, and at his/her own expense, a separate surety bond in an amount equal to at least one hundred percent (100%) of the contract price as security for the performance of all services in connection with said agreement. Sureties on each of said bonds shall be satisfactory to MCRCD.
3. Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in California Code of Civil Procedure Section 995.120, shall be accepted. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the District.

6. Licenses:

- CONTRACTOR shall provide proof of Placer County Business License. This license may be obtained after award of contract, but must be in hand prior to the start of work. Contact the Placer County Treasurer- Tax Collector's office at 530-889-4120 or at taxcollector@placer.ca.gov.
- CONTRACTOR must also provide a certificate of "active" status obtained from the CA Secretary of State website at <https://bizfileonline.sos.ca.gov/search/business>.

7. List of Subcontractors:

- CONTRACTOR shall list all SUBCONTRACTORS, including the name and address, to whom PROPOSER proposed to subcontract portions of the work in the proposal (see .

G. Evaluation Process

An evaluation committee will evaluate all proposals received for completeness and the proposer's ability to meet all specifications as outlined in this RFP. The following 50-point evaluation criteria and weight of importance shall be used in evaluating and selecting a CONTRACTOR(s). Cost proposal criteria points will be awarded on a relative scale as described below.

Evaluation Criteria	Points
Cost Proposal	20
Approach, Staffing, Work Plan, Schedule	15
Experience, Qualifications, and References	15
Proof of Insurance	Y/N

Acknowledgment of Bond Requirements	Y/N
Willingness to obtain Placer Co. Business License	Y/N
“Active” status with CA Secretary of State	Y/N

H. Award of Contract

The RCD may reject any and all proposals and re-issue this RFP. The RCD may choose to award one or more CONTRACTORS to service any portion of the project. The RCD may waive any minor irregularities or immaterial defects in a proposal. The RCD reserves the right to request additional written or oral information from proposers to obtain clarification on their proposals. All proposals become the property of the RCD. All costs associated with development of the proposal in response to the RFP shall be the sole responsibility of the proposers and shall not be charged in any manner to the RCD.

The contract shall be awarded by July 3rd, 2025. Start date is dependent on RCD project management capacity and CEQA completion. CONTRACTOR shall not begin work without express permission from the RCD. All work (excluding Option Areas) must be complete, and invoices submitted, prior to March 15, 2026. Completion of Option Areas may be included with a contract amendment at a later date, and following completion of or significant progress toward the initial contract. Contract amendment to award Option Areas to CONTRACTOR is not guaranteed.

Within 10 days of the receipt of CONTRACT, the CONTRACT shall be executed by the successful PROPOSER and shall be returned with the performance and payment bonds and fully endorsed certificates of insurance as described in II.F.4, and II.F.5.

III. PROJECT BACKGROUND AND OBJECTIVES

The Placer Sierra Fuels Reduction Project is located on private and state property on either side of Interstate-80 between Baxter and Blue Canyon. The entire project covers portions of T16N R11E Sections 15, 17, 19, and 21 and is within the Dutch Flat and Blue Canyon 7.5' USGS Quadrangles. Acres will be treated with the intent of modifying fire behavior to increase the probability of success of fire suppression activities. A thin-from-below tactic will be used to remove ladder fuels with the intent of protecting life, property, infrastructure, and biological/cultural/natural resources within the Wildland Urban Interface.

This RFP will cover hand treatment, chipping, mastication, and pile burning on 162 acres of the project. A Notice of Exemption has been filed for the project area.

The project primarily consists of the Sierra mixed conifer vegetation type, with some smaller sections of brush and black oak woodland. Elevation within the project area ranges from approximately 3980 to 5040 feet and slopes range from 0-65%.

IV. SCOPE OF WORK

A. PROJECT AREAS

The District has identified 3 treatment zones encompassing 162 acres. See Exhibit B: Project Maps. Subtotals do not include option areas. Final date of work is March 15th, 2026. Proposal Items are listed below:

Zone 1 – 27 acres

Item I:

Mastication: Timber – 15 acres

Item II:

Mastication: Brush – 3 acres

Item III:

Hand Treat, Chip and Spread – 3 acres

Item IV:

Hand Treat and Pile – 6 acres

Item V:

Pile Burn – 6 acres

Item VI:

Option Area Hand Work – 13 acres

Zone 2 – 15 acres

Item VII:

Hand Treat Chip and Spread – 15 acres

Item VIII:

Option Area Hand Work – 6 acres

Zone 3 – 134 acres

Item IX:

Hand Cut and Pile – 113 acres

Item X:

Mastication: Brush – 8 acres

Item XI:

Option Area Hand Work – 100 acres

B. TREATMENT SPECIFICATIONS

The following treatments may be modified by the Project Manager to reflect on-the-ground conditions. Any planned treatment type may be redesignated for a different treatment type at the discretion of the Project Manager. Vegetative material designated for cutting and removal shall be identified by the CONTRACTOR based on Exhibit D: Treatment Specifications. Commercialization of forest products is prohibited. Vegetative material designated for cutting and removal has not been marked by painting or other indicator by the RCD. Refer to Exhibit C: Project Maps.

Flagging Scheme

- Fluorescent Orange: Treatment boundary and property boundary
- Blue and White Striped: Watercourse and Lake Protection Zone Buffer
- Pink and Black Striped: Sensitive Resource Protection Boundary
- Pink “DO NOT CUT”: Individual/groups of plants to be avoided

Hand Treat, Chip and Spread

- CONTRACTOR shall employ a variety of hand tools (e.g. chainsaws, pole saws) and techniques for processing vegetative material to implement the treatment and achieve the project objective of fuel reduction and modification. These practices shall be performed in a way that prevents damage to residual vegetation.
- Trees shall be pruned to a height of 10 feet, or 50% of the crown, whichever is less, according to pruning specifications in Exhibit D.

- CONTRACTOR shall employ a tracked hand- or machine-fed chipper, or a combination of tracked and tow-behind hand- or machine-fed chippers capable of processing material of the sizes specified in Exhibit D.
- In all areas less than 50% slope, material may be chipped using a tracked chipper.
- All material generated by chipping shall be spread to a material depth not to exceed 6 inches.
- A tow-behind chipper may be used on established roads and trails as needed. Roads shown in Exhibit C Project Maps have been deemed adequate for access by tracked chippers or tow-behind chippers of typical dimensions in the industry. Trails shown in Exhibit C may also provide access, but access is not guaranteed as the District does not have control over equipment dimensions. Passage on trails may be blocked by vegetative material, requiring the CONTRACTOR to perform hand work to gain passage. Not all trails have been mapped in the project area. Unmapped trails inside the project area are permitted for use when the CONTRACTOR deems the trail to be stable and suitable for use. Use of unmapped trails remain subject to the Best Management Practices in Section C of this RFP. Contact the Project Manager in the event that a trail or road is blocked by a locked gate.
- If there is an area where material cannot be chipped due to topographic variables, safety, environmental barriers, etc., CONTRACTOR shall alert the Project Manager.

Spreading

- Chips shall be spread to a depth not to exceed 6 inches.
- Chips shall not be broadcast onto roads, trails, or into the water or dry channel of any streams. Hauling of cut material out of stream zones to be chipped and broadcast is required.
- Chips shall be broadcast as widely as possible to avoid large chip piles. Chips shall not be broadcast to cause piling of chips at the base of residual trees.

Hand Cut and Pile

- CONTRACTOR shall employ a variety of hand tools (e.g. chainsaws, pole saws) and techniques for processing vegetative material to implement the treatment and achieve the project objective of fuel reduction and modification. These practices shall be performed in a way that prevents damage to residual vegetation.
- Hand pile all vegetative material processed in implementation of the treatment.
- Trees shall be pruned to a height of 10 feet, or 50% of the crown, whichever is less, according to pruning specifications in Exhibit D.
- Piles shall not be built within 200 feet of residences, or other structures occupied by humans.
- As much as possible, piles shall be built within forest canopy openings or between residual trees. Piles shall be at least 10 feet from the trunk of any overhead trees. In denser conditions, piles may be built under the dripline of trees, however piles must be smaller in size and burned when adequate moisture is present in tree crowns. Piles shall *not* be placed on active road surfaces, in ditches, near structures or poles, under or around powerlines, or on top of logs or stumps that may catch fire and continue smoldering.
- All piles will be sufficiently dry and free of soil and other non-combustible material to allow for effective burning.
- Hand piles will be covered with wax paper or poly sheeting upon construction. Paper will be provided by CONTRACTOR. Waxed side of paper will be face up when piles are covered.
- Hand piles shall not exceed 6x6x6 feet. All piles shall be created in areas where they do not pose a threat of igniting or causing severe heat damage to residual overstory trees, communication lines, structures, or powerlines. CONTRACTOR may build

feeder piles in areas where there is too much vegetation to restrict to a 6x6x6 ft hand pile. Feeder piles shall be neatly stacked in windrows with the butt end of limbs piled on one side. Windrows shall not be stacked within 4 feet of the piles.

- On slopes with potential for rollout, a trench deep enough to arrest rollout material but no less than 8 inches deep shall be cut into the slope on the lower side of the pile.
- A perimeter line shall be established free and clear of all flammable material and vegetation around each pile, wide enough to prevent escape but no less than 2 feet in width, unless otherwise specified by RCD Project Manager.
- In areas less than 50% slope a grapple equipped excavator or tracked front end loader may be used to create slash piles which can later be burned.
- Garbage and debris shall not be placed in pile.
- Below are two representative photos of these units:



Figure 1: Photo of hand treat, pile and burn unit.



Figure 2: Photo of hand treat, pile and burn unit.

Mastication

Timber:

- CONTRACTOR shall include the specifications of equipment they plan to use on the project in their bid. Contractor is expected to include equipment in the proposal that can effectively treat the material while minimizing ground disturbance and damage to residual trees.
- CONTRACTOR shall employ a masticator to grind, shred, or chop targeted vegetative material into small chunks or pieces to implement the treatment and achieve the project objective of fuels reduction and modification.
- The specific equipment configuration shall be determined by the CONTRACTOR. However, RCD foresees a combination of equipment being used for this project. The CONTRACTOR should consider the project site characteristics to make the appropriate equipment configuration selection.
- Certain sites will require treatment of conifers up to 12" in diameter and 50 feet tall and equipment may be limited to existing skid trails to minimize ground disturbance.
- Damage to residual trees shall be minimized (see Best Management Practices – Impacts on Plants). Project Manager may require hand falling and mulching of damaged trees, regardless of size.
- A machine with zero tail swing; that is, one where the cab and boom can swing within its own footprint, may be necessary to prevent damage to residual live trees.
- Process vegetation to a height of at least 25 feet. The tops of trees that exceed the reach of the masticating head will fall to the ground in one large piece. These must secondarily be processed with the masticating head.
- All material generated by mastication shall be masticated to a material depth not to exceed 6 inches. Piece size of masticated material shall not exceed 3 feet in length.

- Below are two representative photos of areas designated for timber mastication.



Figure 3: Photo of Mastication: Timber unit



Figure 4: Photo of Mastication: Timber unit

- Mastication shall not be permitted during saturated soil conditions as determined by the Project Manager.
- **NOTE:** Mastication areas will require supplemental work by hand crews to prune residual trees, and cut brush away from residual trees in order to fulfill the Treatment Specifications in

Exhibit D.

Brush:

- There is one unit designated for mastication that is a brush field with young conifers and black oaks scattered throughout.
- Brush is the targeted vegetation in this unit (manzanita, cherry, deer brush, coffee berry, etc.).
- Young conifers and black oaks are preferred for retention.
- All material generated by mastication shall be masticated to a material depth not to exceed 6 inches. Piece size of masticated material shall not exceed 3 feet in length.
- Downed logs may also need to be masticated.
- Below is a representative photo of this unit.



Figure 5: Photo of Mastication: Brush unit

Pile Burning

- The District will write a burn plan (see Exhibit E for example burn plan) and smoke management plan that CONTRACTOR is expected to adhere to.
- CONTRACTOR shall provide all necessary equipment and resources to complete the pile burning in compliance with the burn plan.
- CONTRACTOR is responsible for minimizing residual tree scorch to less than 1/3 of the tree crown on over 95% of the trees, as measured by Project Manager using random plots (see Best Management Practices – Impacts on Plants). In no instance should tree scorch exceed 1/3 of the tree crown.
- CONTRACTOR shall ensure adequate consumption of piled material. This may require CONTRACTOR to revisit a pile and consolidate unburned material greater than 1 inch in diameter and 1 foot in length.
- CONTRACTOR is responsible for ensuring that at least a 2-foot-wide line is cut to bare mineral soil around each pile.
- The District reserves the right to pause operations and/or stop ignitions even within the burn prescription.

C. BEST MANAGEMENT PRACTICES

General:

- With all environmentally sensitive areas, identification and avoidance during project implementation is important. Should any sensitive resources be discovered during project implementation, the area should be avoided until the supervising forester reviews the situation.
- The contractor shall comply with all applicable federal, state and local laws, regulations and policies governing the funds and scope under this project.
- Burning may occur throughout the winter period if weather, fuel moisture and burning permits allow.
- Site inspections by the supervising forester and District staff will ensure that the services are acceptable, and do not relieve the contractor of the responsibility for maintaining quality control. Compliance inspections will be made on an “as needed” basis. Such inspections are not final, and do not constitute acceptance by the District. Final inspections for payment will be made on completed items only. The contractor is encouraged to break the job out into logical measurable units.
- Trees and brush shall be cut as close to the ground as possible. Residual brush stumps shall not be taller than 4 inches. Residual tree stumps should be as low as possible, but not taller than 6 inches on the uphill side.
- Prior to beginning the project, the CONTRACTOR shall attend a pre-operations meeting at which the District staff will discuss operations, scheduling, environmental constraints and sensitive resources.
- Fuel or equipment storage will only be permitted in areas designated by the Project Manager.

Ground Impacts:

- Soil disturbance shall be as minimal as possible. Operations shall cease before causing damage that will result in soil erosion or compaction.
- No equipment operations are permitted on saturated soils, as determined by the Project Manager. Saturated soil conditions may be indicated by potential for significant sediment discharge or equipment inoperability under its own power.
- Tracking of equipment along roads shall not be permitted when it could result in significant road damage, i.e. displacement of gravel, disruption of water conveyance features, ditch damage, etc. Any such damage that may occur shall be remedied by the CONTRACTOR (see “V. General Conditions,” Item H).
- Berms and/or ruts created by machine tracks that are greater than 6 inches in depth or height shall be smoothed out by CONTRACTOR per Project Manager’s instructions.
- Contractor shall prepare and submit to the RCD a plan for responding to any spill of a substance posing a threat to water quality.
- Trails created by CONTRACTOR’s equipment shall be waterbarred per the standards below:

Trail Gradient (%)	≤10	11-25	26-50	>50
Max Distance Between Waterbreaks (ft.)	200	150	100	75

- Equipment shall be limited to the following slopes:

Equipment type	Maximum percent slope
Wheeled front end loaders or masticators	30%
Tracked Chippers	50%
Tracked Masticators or front-end loaders	50%
Walking Excavators equipped with masticators	65%

Noise:

- Hours of operation are subject to Placer County noise ordinance.
- All equipment used will meet or exceed State standards for noise control.
- Equipment operation around occupied wildlife habitats such as nest sites will be subject to restrictions on timing and location.

Transportation and Traffic:

- If project is expected to impact public safety on adjacent public roads, CONTRACTOR is responsible for providing signage and traffic control if necessary. If closure of roads frequently used by the public is necessary for project work, CONTRACTOR shall be responsible for providing traffic control and obtaining an encroachment permit as necessary.
- Movement of equipment to and from the project area will be subject to restrictions on timing and traffic controls to avoid congestion.
- Vehicle speeds will be limited to 15 miles/hour all roads.

Impacts on Wildlife:

- Surveys have been conducted to determine if any special status wildlife species (special status as indicated by listing under the federal or state Endangered Species Acts or designation by the State as a “species of concern”) are present on participating parcels. No special status species were detected.
- If work occurs during February 15 to August 31, a qualified biologist will survey treatment areas in advance of commencing work to determine if nesting birds are present. If present, measures to prevent impacts on nesting behavior, adult or fledgling birds will be implemented.
- If during the course of work wildlife enter a treatment area, work should cease and resume only after the animal(s) have left the area. This does not apply to birds flying overhead.

Impacts on Plants

- Pruning practices shall adhere to American National Standards Institute (ANSI) A300 standard and with the International Society of Arboriculture Best Management Practices for Tree Pruning.

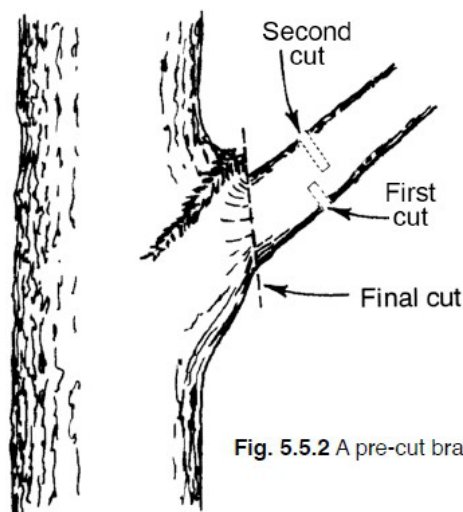


Fig. 5.5.2 A pre-cut branch.

- Example of proper pruning technique:

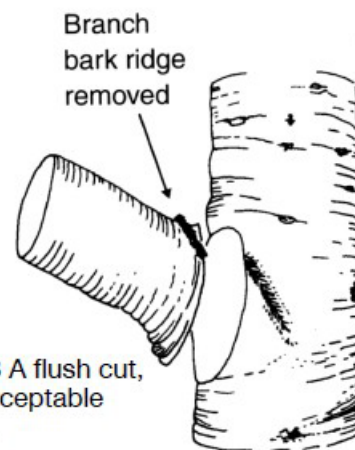


Fig. 5.5.8 A flush cut, not an acceptable practice.

- Example of IMPROPER pruning technique:
- Surveys were conducted to determine if any special status plant species are present in the project area. No special status plants were identified.
- In the event that previously undetected special status plants are discovered during the course of work, activities shall cease until the Project Manager determines what provisions for protection should be applied.
- Care should be taken to minimize residual stand damage during operations.
- No more than 5% of the residual trees in a unit shall be significantly damaged, as determined by project manager and measured using randomly sampled plots. Any additional damaged tree beyond 5% of the unit shall incur a \$200 fine per tree to the contractor.

Impacts on Cultural Resources:

- Surveys were conducted to determine if cultural resources are located on participating parcels. Survey results are confidential. All known cultural resources will have been flagged in the field and shall be avoided unless the Project Manager says otherwise.
- If previously unknown cultural resources are discovered during operations, all work in the area shall cease and the project manager shall be notified. Any cultural sites discovered during project operations will be flagged for avoidance.

Exposure to Smoke, Dust and Fumes

- Dust abatement measures including watering will be implemented at the direction of the Project Manager or other District staff. No dust suppressing chemicals are permitted.
- Vehicle speeds will be limited to 15 miles/hour on dirt roads and surfaces.
- No visible dust transport will be permitted outside of project boundaries. Operations will be suspended at the direction of the Project Manager or other District staff if that occurs.
- Within 200 feet of residences, open public roads, or trails, masticators shall operate during periods where the soil moisture is high enough to prevent generation of noticeable airborne dust. If operations must occur in these areas during low soil moisture periods, applied watering will be utilized to minimize dust, or the treatment will switch to hand treat and chipping of material.
- All equipment will conform to California emission standards unless exempt from those standards. Residents will be informed when prescribed burning will occur.

Watercourse Protections:

All streams and riparian vegetation shall be protected through implementation of Watercourse and Lake Protection Zones (WLPZ). Drafting of water from natural watercourses is not permitted. See table below:

Watercourse Classification	Class I	Class II	Class III	Class IV
WLPZ/ELZ buffer width				
Slope Class	Class I (WLPZ)	Class II (WLPZ)	Class III (ELZ)	Class IV
<30	75	50	25	Determined by consultation with facility owner
30-50	100	75	50	
>50	150	100	50	
Protection Measures by Treatment Type within the Buffer				
Mastication	No operations	No operations	1) At least 50% of the understory vegetation present before operations will be left living and well distributed within the ELZ to maintain soil stability. 2) Equipment operation in the ELZ is prohibited except as follows: In areas where side slopes are less than 30%, masticators will be allowed to enter and exit the ELZ perpendicularly to the watercourse to masticate material which cannot be reached from outside the ELZ. Masticators will not be allowed to come into contact with the watercourse except at existing crossings flagged by an RPF which are dry at the time of operations.	Determined by consultation with facility owner
Hand Work (Roadside)	1) To protect water temperature, filter strip properties, upslope stability, and fish and wildlife values, at least 50% of the over story and 50% of the understory canopy covering the ground and adjacent waters shall be left in a well distributed multi-storied stand configuration composed of a diversity of species similar to that found before the start of operations. Live trees larger than 12 inches DBH may not be cut. 2) Burning is prohibited within the WLPZ		At least 50% of the understory vegetation present before operations will be left living and well distributed within the ELZ to maintain soil stability.	Determined by consultation with facility owner

Hand Work (Non roadside)	<p>1) To protect water temperature, filter strip properties, upslope stability, and fish and wildlife values, at least 50% of the over story and 50% of the understory canopy covering the ground and adjacent waters shall be left in a well distributed multi-storied stand configuration composed of a diversity of species similar to that found before the start of operations. Live trees larger than 12 inches DBH may not be cut.</p> <p>2) Burning is prohibited within the WLPZ</p> <p>3) Heavy Equipment Shall be prohibited from entering the WLPZ</p>		<p>1) At least 50% of the understory vegetation present before operations will be left living and well distributed within the ELZ to maintain soil stability.</p> <p>2) Equipment operation in the ELZ is prohibited except as follows: In areas where side slopes are less than 30%, tracked heavy equipment will be allowed to enter and exit the ELZ perpendicularly to the watercourse to chip or pile reached from outside the ELZ. Tracked chippers will not be allowed to come into contact with the watercourse except at existing crossings flagged by an RPF which are dry at the time of operations.</p> <p>3) If more than 100 square feet of mineral soil is exposed by the equipment operation the ELZ, such areas will be treated by applying chips, mulch or slash lopped to no more than 12 inches in height, covering 80% of the exposed area.</p>	
Piling/burning	No operations	No operations	<p>1) At least 50% of the understory vegetation present before operations will be left living and well distributed within the ELZ to maintain soil stability.</p> <p>2) Piles can be constructed and burned within the ELZ, but outside of the stream bank and channel.</p>	Determined by consultation with facility owner

D. INSPECTIONS

RCD will conduct inspections to ensure that the services are acceptable. Inspections do not relieve the CONTRACTOR of the responsibility for maintaining quality control. Compliance inspections will be made on a sporadic basis. Such inspections are not final, and do not constitute acceptance by the District. Final inspections for payment will be made on completed items only. CONTRACTOR is encouraged to break the job out into logical measurable units.

V. GENERAL CONDITIONS

- a. It is not the intent of the specifications to cover each and every detail. Any problems that may arise must be promptly reported to the RCD and shall be subject to the decision of the RCD. The CONTRACTOR is expected to carefully examine the size and scope of the proposed work prior to submitting a proposal. The CONTRACTOR certifies they have checked carefully all the quantities, specifications, and maps, and understands that the RCD shall not be responsible for any errors or omissions on the part of the proposer in compiling and submittal of this proposal.
- b. The CONTRACTOR agrees that they will provide the materials and/or perform the work herein under the terms and conditions set forth in the awarded contract and/or purchase order; and shall furnish and be responsible for all the labor, materials, tools, equipment, transportation, insurance, notifications, licenses, permits, and all other services and facilities necessary, including all incidental work and appurtenances as may be reasonably implied and as described in the specifications and other Contract documents. All costs incidental to these requirements will not be paid for separately but shall be included in the work, including testing, if needed. CONTRACTOR shall be responsible to pay all costs for permits, licenses, fees, sureties, and insurance which may be required to perform the work required.
- c. The CONTRACTOR certifies by submitting his or her proposal that to the best of his or her knowledge and belief, the required language of these General Conditions shall be included in all lower-tier subcontracts which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.
- d. Work shall not occur outside of project boundaries, which are clearly flagged in fluorescent orange. If there is a question on location of project boundaries, Contractor shall contact the Project Manager prior to working in an area where the boundary is not clearly delineated.
- e. All equipment, including machinery, chainsaws and hand tools, must be cleaned before entering the Project area to prevent spread of noxious weeds and pathogens. This also applies when moving from an area with a large population of weeds to an area where noxious weeds have not yet colonized.
- f. CONTRACTOR shall abide by all applicable state fire prevention laws (Public Resources Code), in addition to equipment use restrictions during Fire Weather Watch days and Red Flag days.
- g. CONTRACTOR is responsible for ensuring protection of residual trees, structures, property improvements, fences, power lines/other utilities, and recreational areas including but not limited to: roads, trails, and signage. Chips or debris must not be propelled onto the neighboring lands. No woody material is to be left on or piled up against fences.
- h. Roads, trails, and other improvements, including but not limited to gates, fences, culverts and/or drainage structures, or signs damaged by CONTRACTOR shall be repaired to equal or better condition as that found prior to the start of work. Repairs may include repairing or replacing drainage

control features. Significant damage to existing roads, trails or other improvements, caused by CONTRACTOR, must be repaired by CONTRACTOR at CONTRACTOR's expense within ten (10) working days of notification by the RCD.

- i. CONTRACTOR is responsible for renting an outhouse for use on site. No human waste shall be left on site.
- j. Before daily acceptance, all areas occupied by the CONTRACTOR in connection with the work shall be cleaned of all CONTRACTOR's garbage, excess materials, temporary structures, and equipment, and all parts of the work area shall be left in a neat and presentable condition. CONTRACTOR will take all reasonable precautions to avoid injury to the public.
- k. CONTRACTOR shall avoid damages to utilities.

VI. EXHIBIT A - Schedule of Items/ Cost Proposal Form

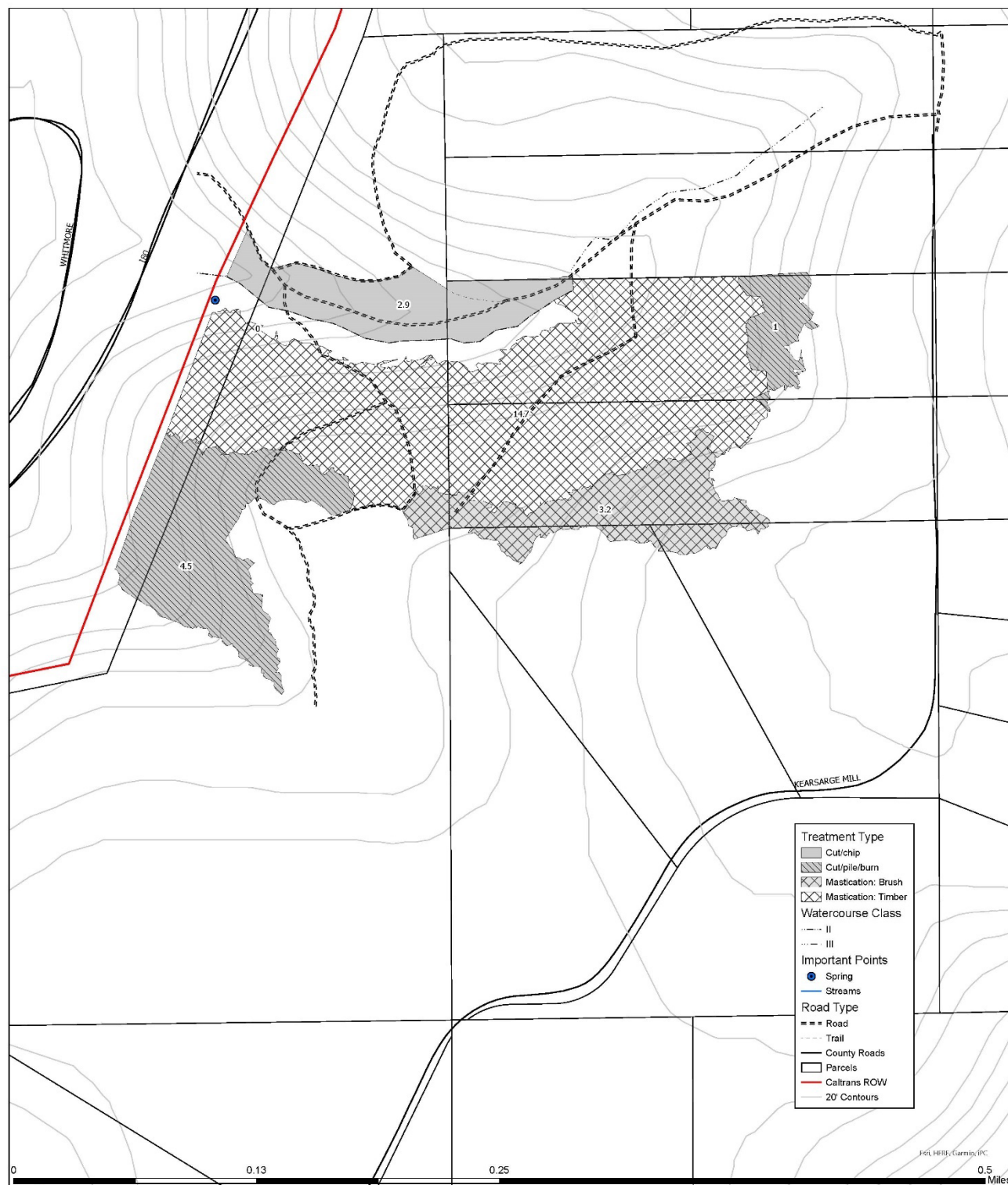
ZONE	ITEM NO.	DESCRIPTION (Vegetation Treatment Type)	UNIT (acres +/-)	PRICE	TOTAL ESTIMATED PRICE	NOTES
Zone 1	Item I	Mastication: Timber	15	_____ per acre	_____	
	Item II	Mastication: Brush	3	_____ per acre	_____	
	Item III	Hand Treat Chip and Spread	3	_____ per acre	_____	
	Item IV	Hand Treat and Pile	6	_____ per acre	_____	
	Item V	Pile Burning	6	_____ per acre	_____	
Zone 2	Item VII	Hand Treat Chip and Spread	15	_____ per acre	_____	
Zone 3	Item IX	Hand Treat and Pile	113.5	_____ per acre	_____	
	Item X	Mastication	8.1	_____ per acre	_____	
GRAND TOTAL: _____						

VII. EXHIBIT B: List of Subcontractors

Each PROPOSER shall list below the name, location, and place of business of each SUBCONTRACTOR who shall perform any portion of the contract work. In each instance, the nature and extent of the work to be sublet shall be described. Placer RCD encourages PROPOSERS to create a team of qualified SUBCONTRACTORS in order to efficiently and effectively complete the Project in a timely manner. Add additional sheets if necessary.

Subcontractor Name	Address	Description of Work to be Performed

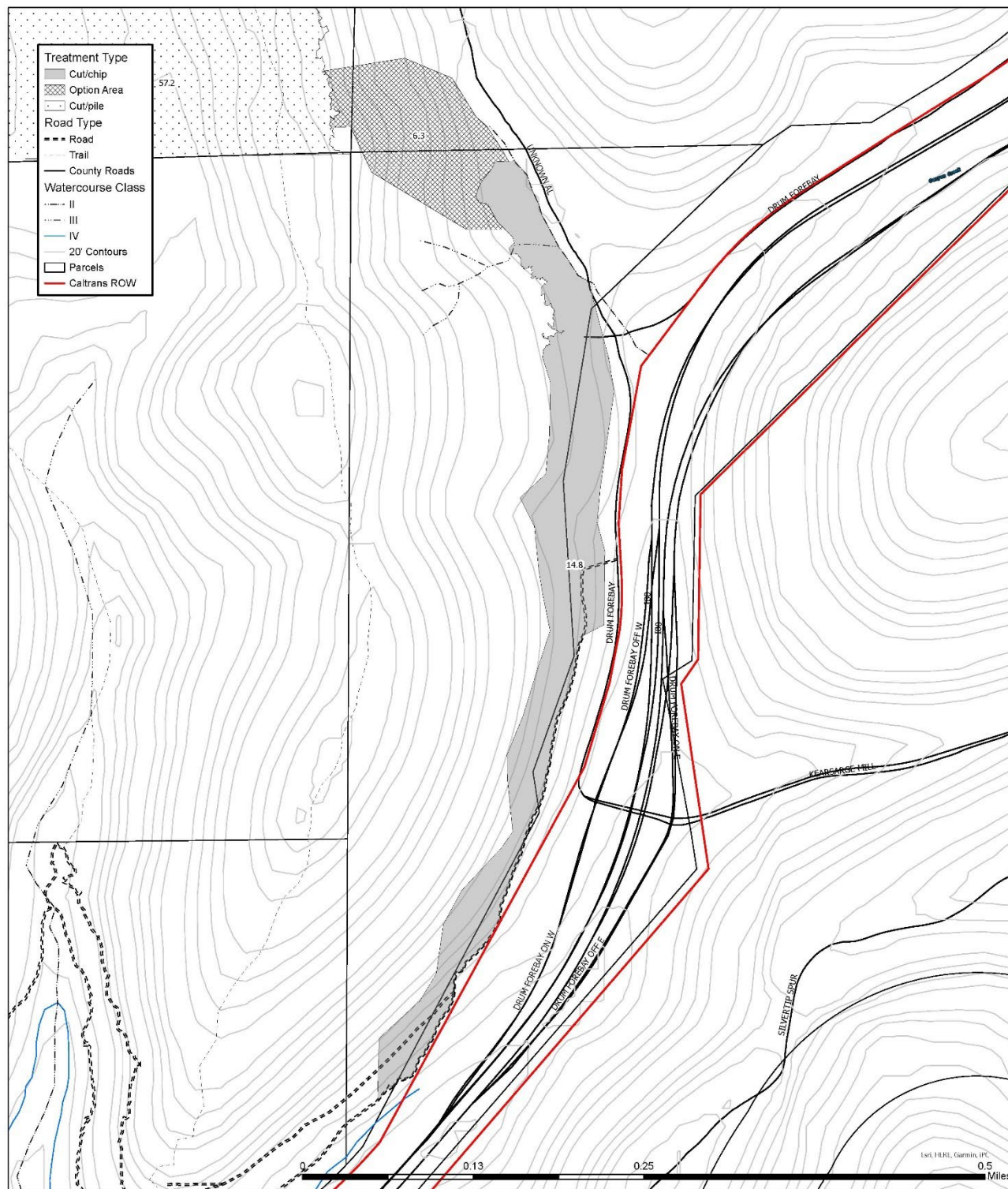
VIII. EXHIBIT C – Project Maps



Zone 1: Kearsarge Mill

T16N R11E S15. Blue Canyon 7.5 Minute Quadrangle

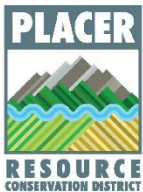
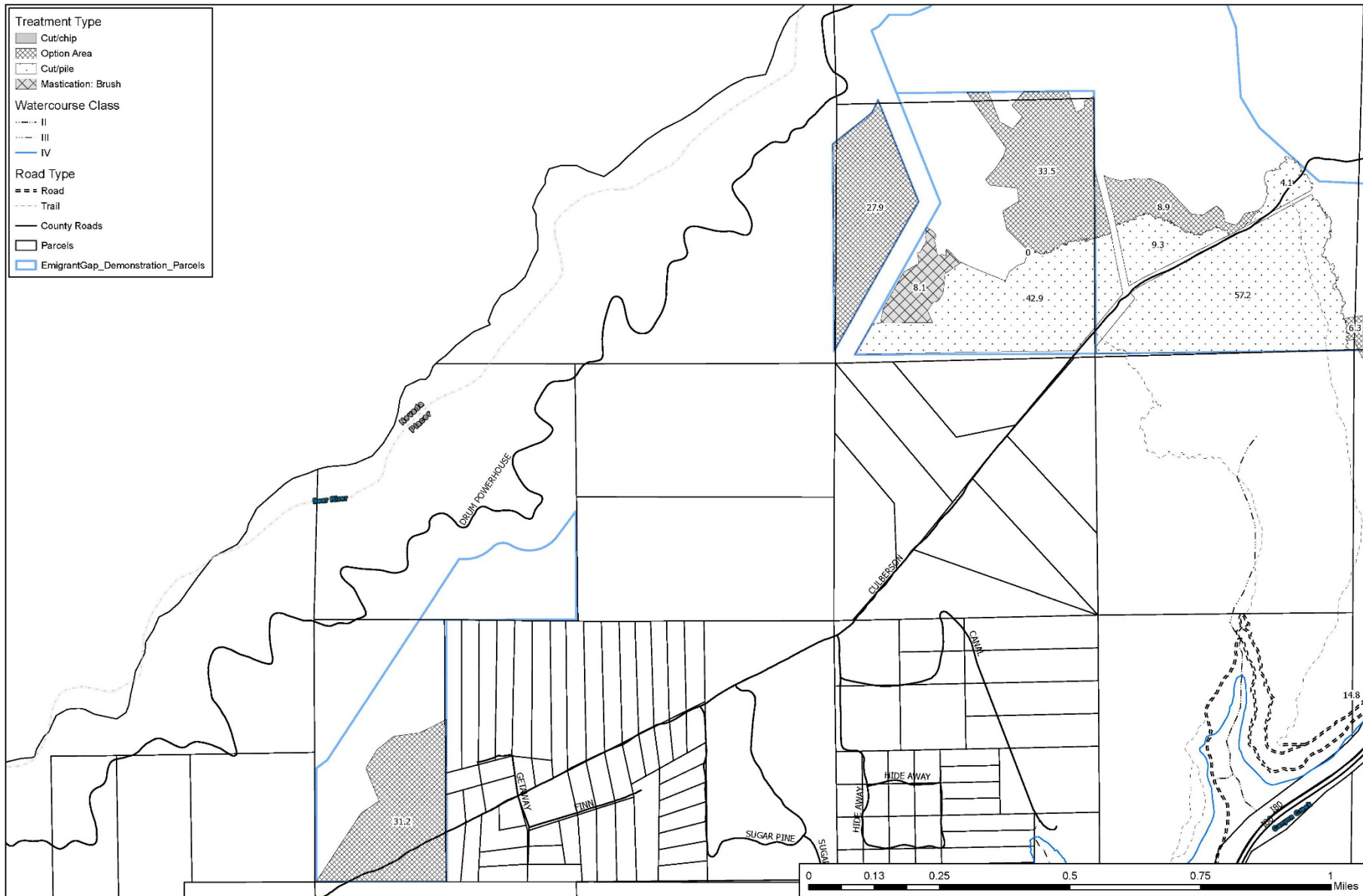




Zone 2

T16N R11E S21. Dutch Flat 7.5 Minute Quadrangle





Zone 3: Emigrant Gap Demonstration State Forest

T16N R11E Sections 17 & 19, Dutch Flat 7.5 Minute Quadrangle



IX. EXHIBIT D – Treatment Specifications

Mastication: Timber

Vegetation Type/Location	Size	Inside Dripline Spacing	Outside Dripline Spacing	Canopy retention (outside WLPZ)	Pruning (up to height of 10 feet from base of tree on uphill side)
Conifer	Less than 8 inches DBH	Remove 100% within dripline of tree larger than 8 inches DBH	15 feet average between leave trees	Not applicable	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live limbs less than 4 inches, or to 50% live crown, whichever is less • Trees under 10 feet tall shall not be pruned
	Greater than 8 inches DBH	Do not cut	No cut, except for dead and dying hazard trees designated by RCD Project Manager or designee	Maintain 100% of existing	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live limbs less than 4 inches, or to 50% live crown, whichever is less
Hardwoods	All sizes	Do not cut	Do not cut	Do not cut	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access
Brush	All	Remove 100% within dripline of any tree	Remove all brush within 25 feet from existing road	Not applicable	No pruning
Dead standing conifers, hardwoods, and brush	Less than 12 inches DBH	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
	Greater than 12 inches DBH	No cut, except for dead hazard trees designated by RCD Project Manager or designee	No cut, except for dead hazard trees designated by RCD Project Manager or designee	Not applicable	All dead, weakened, diseased, or dangerous limbs
Woody debris	Greater than 1 inch diameter, less than 10 inch diameter, greater than 3 feet in length	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
All marked with pink “DO NOT CUT” flagging	All	Do not cut	Do not cut	Do not cut	Do not cut

Mastication: Brush

Vegetation Type/Location	Size	Spacing	Canopy retention	Pruning (up to height of 10 feet from base of tree on uphill side)
Conifers and hardwoods	All sizes	The goal is to retain existing hardwoods and conifers in brush field at 17 feet average spacing between leave trees (either hardwood or conifer). Preference for retaining larger diameter trees.	Maintain 100% of existing. Some removal is expected.	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live, healthy hardwood limbs shall not be pruned • Trees under 10 feet tall shall not be pruned • Live conifer limbs less than 4 inches, or to 50% live crown, whichever is less
Brush	All	In shrub dominated areas, retain 1 shrub or shrub cluster every 50 feet. Remove all brush within 25 feet from existing road	Not applicable	No pruning
Dead standing conifers, hardwoods, and brush	Less than 12 inches DBH	Remove 100%	Not applicable	Not applicable
	Greater than 12 inches DBH	No cut, except for dead hazard trees designated by RCD Project Manager or designee	Not applicable	All dead, weakened, diseased, or dangerous limbs
Woody debris	Greater than 1 inch diameter, less than 10 inch diameter, greater than 3 feet in length	Remove 100% outside dripline of any tree	Not applicable	Not applicable
All marked with pink "DO NOT CUT" flagging	All	Do not cut	Do not cut	Do not cut

Hand Treat, Chip and Spread

Vegetation Type/Location	Size	Inside Dripline Spacing	Outside Dripline Spacing	Canopy retention (outside WLPZ)	Pruning (up to height of 10 feet from base of tree on uphill side)
All trees	Less than 6 inches DBH	Remove 100% within dripline of tree larger than 6 inches DBH	Slopes less than 30%: 17 feet average between leave trees (either hardwoods or conifers) Slopes greater than 30%: 30 feet average between leave trees (either hardwoods or conifers)	Not applicable	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live, healthy hardwood limbs shall not be pruned • Live conifer limbs less than 4 inches, or to 50% live crown, whichever is less • Trees under 10 feet tall shall not be pruned
	Greater than 6 inches DBH	Do not cut	No cut, except for dead and dying hazard trees designated by RCD Project Manager or designee	Maintain 100% of existing	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live, healthy hardwood limbs shall not be pruned • Live conifer limbs less than 4 inches, or to 50% live crown, whichever is less
Brush	All	Remove 100% within dripline of any tree	In shrub dominated areas, retain 1 shrub every 50 feet. Remove all brush within 25 feet from existing road.	Not applicable	No pruning
Dead standing conifers, hardwoods, and brush	Less than 12 inches DBH	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
	Greater than 12 inches DBH	No cut, except for dead hazard trees designated by RCD Project Manager or designee	No cut, except for dead hazard trees designated by RCD Project Manager or designee	Not applicable	All dead, weakened, diseased, or dangerous limbs
Woody debris	Greater than 1 inch diameter, less than 10 inch diameter, greater than 3 feet in length	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
All marked with pink "DO NOT CUT" flagging	All	Do not cut	Do not cut	Do not cut	Do not cut

Hand Treat and Pile

Vegetation Type/Location	Size	Inside Dripline Spacing	Outside Dripline Spacing	Canopy retention (outside WLPZ)	Pruning (up to height of 10 feet from base of tree on uphill side)
All trees	Less than 8 inches DBH	Remove 100% within dripline of tree larger than 8 inches DBH	30 feet average between leave trees	Not applicable	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live, healthy hardwood limbs shall not be pruned • Live conifer limbs less than 4 inches, or to 50% live crown, whichever is less • Trees under 10 feet tall shall not be pruned
	Greater than 8 inches DBH	Do not cut	No cut, except for dead and dying hazard trees designated by RCD Project Manager or designee	Maintain 100% of existing	<ul style="list-style-type: none"> • All dead, weakened, diseased, or dangerous limbs • Limbs encroaching access • Live, healthy hardwood limbs shall not be pruned • Live conifer limbs less than 4 inches, or to 50% live crown, whichever is less
Brush	All	Remove 100% within dripline of any tree	<ul style="list-style-type: none"> • Retain 1 shrub every 50 feet • Remove all brush within 25 feet from existing road 	Not applicable	No pruning
Dead standing conifers, hardwoods, and brush	Less than 12 inches DBH	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
	Greater than 12 inches DBH	No cut, except for dead hazard trees designated by RCD Project Manager or designee	No cut, except for dead hazard trees designated by RCD Project Manager or designee	Not applicable	All dead, weakened, diseased, or dangerous limbs
Woody debris	Greater than 1 inch diameter, less than 10 inch diameter, greater than 3 feet in length	Remove 100% within dripline of any tree	Remove 100% outside dripline of any tree	Not applicable	Not applicable
All marked with pink "DO NOT CUT" flagging	All	Do not cut	Do not cut	Do not cut	Do not cut

X. EXHIBIT E – Sample Burn Plan

BURN PLAN

Pile Burning: Baxter Fuel Break

Created May 15, 2025

Summary:

The Baxter Fuel Break is a 162-acre fuel break project, funded by CAL FIRE and implemented by Placer Resource Conservation District (RCD, District). The project spans multiple landowners and includes a variety of vegetation management tools including pile burning. The pile burning spans 6 acres and 2 private properties. The project must be completed by the grant expiration date (March 15, 2026).

The Contractor is responsible for following the burn prescription parameters outlined below in addition to the specifications outlined in the Agreement Scope of Work.

PLACER RCD CONTACT INFORMATION:

Cordi Craig, 516-669-4112, cordi@placerrcd.org

Lewis Campbell, 530-392-8049, lewis@placerrcd.org

Scott Stephenson, 408-803-3583, scott@placerrcd.org

LANDOWNER 1 CONTACT INFORMATION:

Landowner 1: Dustin Taylor, dtaylor@drtrental.com

Landowner 2: Ronald Waller, ronww44@hotmail.com

LOCATION INFORMATION:

LATITUDE: 120.7306202 W LONGITUDE: 39.2551454 N (center point)

Crossroads: End of pavement on Kearsarge Mill Road, Alta, CA (south side of Interstate-80)

BURN UNIT INFORMATION:

SIZE: 6 Acres

Unit 1: 5 acres

Unit 2: 1 acre

PRIMARY MANAGEMENT OBJECTIVE(S):

Pile burning will be used on this site:

- To reduce fuel loading by at least 80% and reduce the risk of catastrophic wildfire along the I-80 corridor;
- To return fire to the landscape as a maintenance tool;
- Piles must not burn with such intensity as to cause significant scorching (>1/3 crown damage) of residual trees (*this may require Contractor to move piles or burn smaller piles and organize feeder piles*).
- Piles will be constructed according to parameters outlined in Contractor's Scope of Work and Best Management Practices.

FUEL TYPE (CHECK ALL THAT APPLY):

☐ GRASS

☐ SHRUBS

☒ SLASH/PILE BURNING

☐ TIMBER UNDERSTORY

UNIT 1 DESCRIPTION (5 acres):

	Within the Unit	Adjacent to Unit
Fuel type/model (i.e., timber, brush, grass)	Oak woodland/Timber	North: Timber (will be treated with mastication) South: Timber East: Manzanita (treated in last decade)

		through CFIP program; mastication) West: interstate 80
Slope (%)	10 - 50%	North: 10 – 50% South: 10 – 50% East: 10 - 30% West: 0 – 50%
Aspect	West	North: West South: West East: West/Flat West: Flat/East
Special features (i.e., structures, utilities, assets to protect)	Old buried phone cable;	North: n/a South: n/a East: Residential structures West: Interstate 80

UNIT 2 DESCRIPTION (1 acre):

	Within the Unit	Adjacent to Unit
Fuel type/model (i.e., timber, brush, grass)	Oak woodland/Timber	Timber
Slope (%)	10-30%	North: 10 – 50% South: 10 – 50% East: 10 - 30% West: 0 – 50%
Aspect	West	North: West South: West East: West/Flat West: Flat/East
Special features (i.e., structures, utilities, assets to protect)	Old buried phone cable;	North: South: East: Residential structure West: Interstate 80

PLANNED DATE(S)/SEASON OF BURN PROJECT: Pile burning will be implemented in late fall, winter, and springtime only under prescribed conditions outlined on Page 3. Project will be completed by grant expiration date (March 15, 2026).

PERMITS: Pile burning will be implemented according to Public Resources Code 4423.

- A Smoke Management Plan will be prepared by Placer RCD staff and approved by the Placer Air Pollution Management District prior to implementation. Burning will only occur on a permissive Burn Day.
- An LE-5 permit will be obtained by RCD staff from the local Battalion if permits are required (according to PRC 4423).

PRE-BURN CONSIDERATIONS:

- Signage and notifications:
 - Property owners will be notified during project implementation.
 - Placer RCD will contact CalTrans to notify drivers on Interstate 80 of potential smoke impacts
 - CalTrans Non-Emergency Phone Number: 946-654-2852

IMPORTANT CONTACT INFORMATION:

- Placer Resource Conservation District:
 - General office phone: 530-390-6680

- Cordi Craig, cell: 516-669-4112
- Lewis Campbell, cell: 530-392-8049
- Scott Stephenson, cell: 408-803-3583
- Placer Air Pollution Control District:
 - Heather Selvester, hselvest@placer.ca.gov
 - Phone: 530-209-0276
- Burn Day Status:
 - Website: <https://www.placerair.org/1671/Burn-Days>
 - Phone Number: 800-998-2876
- Local CAL FIRE Battalion Chiefs:
 - Nolan Hale (Nolan.hale@fire.ca.gov); 530-277-2311
 - Clint Siebert (clint.siebert@fire.ca.gov); 530-277-2313
- CAL FIRE Emergency Command Center
 - 530-477-0641

PRESCRIPTION:

Contractor must ensure that ignition of piles occurs within the range of conditions specified below. Contractor is responsible for recording weather conditions using a belt weather kit and/or an appropriately calibrated Kestrel weather meter. However, operational decision-making may be made based on observed fire behavior and the potential for any pile burns to threaten life, property, or natural resources (PRC 4104). Thus, if one of the following metrics falls outside of the prescription or is forecasted to fall outside of the prescription, burn activities may continue with advance approval from Project Manager/District Staff.

MAX TEMPERATURE: 70 degrees F
 MINIMUM RELATIVE HUMIDITY: 30%
 MAX WIND SPEED: 5 mph
 WIND DIRECTION (i.e., N, S, W, E, any): any

Pile burning may only take place when Energy Release Component (ERC) and Burning Index (BI) fall below the 60th percentile according to the [NC07v.4-Northern Sierra](#) (see screenshot below). ERC and BI are predictive indices identified in the NFDRS Fire Danger Index Charts provided by the [Northern California Geographic Area Coordination Center](#). In addition to the Predictive Indices, on-site conditions must be monitored using a belt weather kit or appropriately calibrated kestrel weather meter. Weather must be recorded at a minimum of twice per day (before ignition and before personnel demobilization from work site) by a team member who has been properly trained according to NWCG standards. Anticipated overnight conditions and weekend conditions must also be recorded. Contractor is responsible for implementing additional resources/personnel or tactical adjustments to maintain legal and safe control of burning operations. Resources will be allocated in accordance with compliance of PRC 4104.

Contractor must only burn on permissive burn days when smoke is lifted up and away from the project area and Interstate 80. Contractor, District personnel, and the Placer Air Quality Pollution Control District will communicate prior to ignitions to ensure that burn conditions avoid impacts to the Interstate.

Contractor agrees to take any other action necessary to avoid potential escapes not identified in this burn plan. The District reserves the right to pause operations and/or stop ignitions even when conditions fall within the burn prescription

PATROL/MONITORING PLAN:

Ingress/Egress: The Unit has one ingress/egress route via Kearsarge Mill Road.

Unit 1 (5 acres): Unit 1 is accessible by high-clearance 4WD vehicles via skid roads to the south and east.

Unit 2 (1 acre): Unit 2 is accessible by vehicle via the residence on the eastern perimeter of the unit. Access closer to the unit is only accessible via UTV or small, off-road vehicle.

Patrol Plan:

Contractor is responsible for lighting only as many piles as can be controlled with the personnel on site based on weather/fuel conditions.

At a minimum, contractor must patrol entire day's unit and ensure that piles are adequately lined prior to

departure such that, remaining heat does not risk a slop over or spot fire. Weather must be recorded and within prescription prior to departing for the day. Contractor must follow parameters outlined in the SOW Agreement for specifications on chunking.

Monitoring Plan:

Patrolling and night-time monitoring operations will be based on observed and predicted weather conditions. Piles will be allowed to burn overnight with landowner cooperation and safe overnight conditions (i.e., minimal winds, good RH recovery, lower temperatures).

Piles will be extinguished prior to departure OR nighttime operations will be organized if:

- There is poor overnight humidity recovery;
- Sustained winds greater than 10 mph are predicted overnight or through the weekend and fuels are receptive to fire spread;
- It is deemed necessary by Contractor, Project Manager, or RCD staff based on observed or predicted conditions;

Contractor agrees to take any other action necessary to avoid potential escapes not identified in this burn plan.

CONTINGENCY PLAN and DECISION POINTS:

Decision points are opportunities for pause to adjust operational tactics. Specific decision points are made based on Fuels/Fire Danger threshold data from the [Northern California Geographic Area Coordination Center](#) (see example chart below). The Energy Release Component (ERC) is a proxy for head fire intensity. GACC measurements are based on ‘worst case scenario,’ meaning that measurements are taken on unshaded southwest aspects at 1300 (when and where conditions are hottest and driest). Therefore, the use of these charts and resources will be used in the context of project location.

In addition to the resources outlined above, Contractor must have access to an operable Kestrel weather meter and/or belt weather kit for additional on-site weather monitoring. Burn planning, decision points, contingency plans, and resource requirements must be based on scientific data (GACC, Remote Area Weather Stations) and on-site conditions/ observations.

If Interstate 80 is significantly impacted by smoke due to pile burning, Contractor shall shut down operations and extinguish piles as quickly as possible.

The nearest water refill station is on Kearsarge Mill Road and will be included in an updated map before operations begin. Contractor agrees to take any other action necessary to avoid potential escapes not identified in this burn plan.

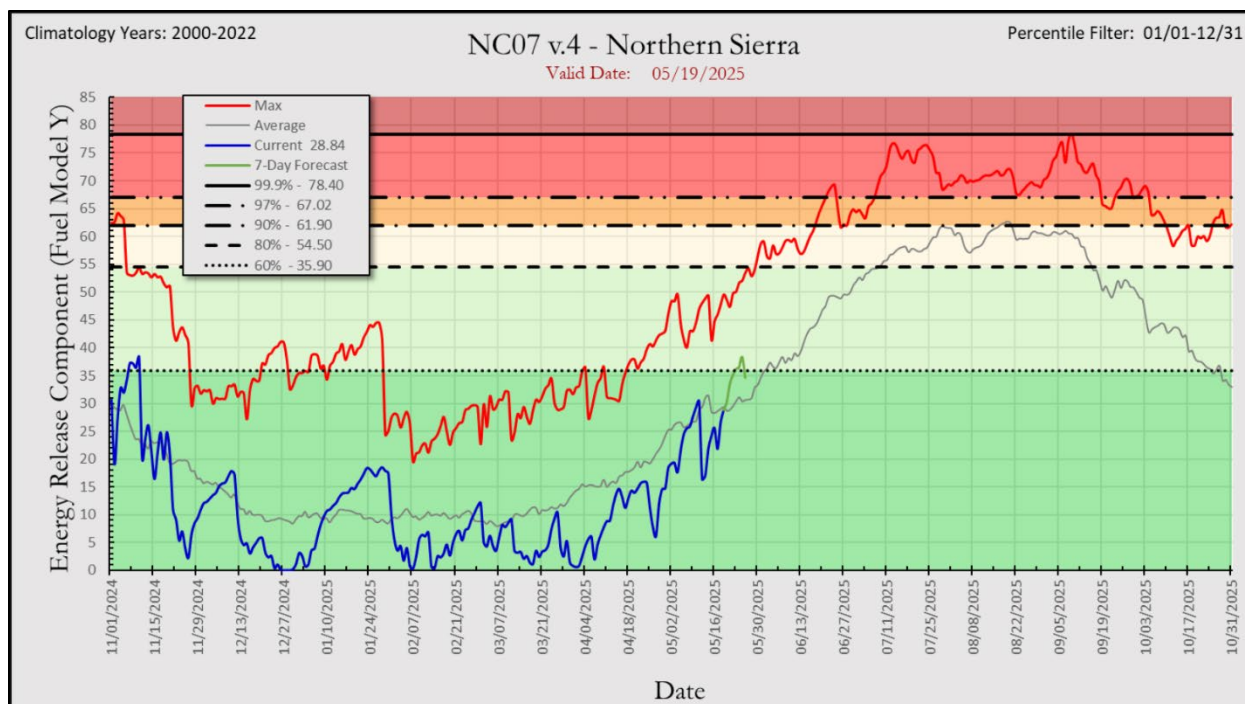
RESOURCE REQUIREMENTS:

1. The following baseline resources will be present on-site regardless of conditions:

- >500 gallons of accessible water (i.e., mobile water unit, tote tank, water buffalo, engine, etc.)
- Contractor must have enough hose and brass on-site to deploy a 300-foot progressive hose lay if needed (300 ft 1.5” NH trunk line, 300 ft 1” NPSH hose, 3 1.5” gated wyes, nozzles). Contractor must ensure that personnel on-site have the skills and knowledge to deploy a progressive hose lay.
- Pumps must be fueled and additional gasoline (at least 3 gallons) must be available on site for pump refill, if needed.
- All personnel on site must be equipped with appropriate PPE (leather gloves, leather boots, natural fiber clothing, long sleeves, long pants, helmet) and operable hand tool.
- At least 4 filled and operable bladder bags are required on-site for piles that may not be accessible by hose or required for quick deployment.
- A perimeter line shall be established free and clear of all flammable material and vegetation around each pile, wide enough to prevent escape but no less than 2 feet in width, unless otherwise specified by RCD Project Manager.

2. When ERC (according to Northern California GACC, NC07v.4 Northern Sierra) reaches 60th percentile or above:

- No pile burning permitted.



ROLES AND RESPONSIBILITIES:

Placer RCD Role/Responsibility

- Develop and submit Smoke Management Plan (SMP) through Placer Air Pollution Control District PFIRS platform;
- Submit SMP ignition authorization requests for dates when pile burning is anticipated; complete pile burning reports through PFIRS;
- Monitor work quality to ensure management objectives are being met; address changes if necessary;
- Communicate with contractor related to SMP or other project activity changes.
- Placer RCD will obtain CAL FIRE burn permits, if required (PRC 4423).

Contractor Role/Responsibility

- Review and agree to prescription and management objectives outlined in this Burn Plan;
- Implementation of pile burning activities within prescription outlined on Page 3;
- Complete daily checklist and document completion of daily activities; make records available to District staff, if requested;
- Ensure piles are left in a manner that adheres to PRC 4104 (and does not threaten life, property, or natural resources);
- Communicate anticipated activities the Friday (before 5pm) before the work week to District staff;
- Communicate any changes to work plans with District staff in accordance with Agreement SOW.
- Ensure medical plan is up to date and communicated with personnel on site;

DAILY CHECKLIST:

Contractors must complete the following tasks each day prior to ignitions. Documentation of the following activities is required and must be made available to District staff if requested.

Morning Checklist:

- ☐ Burn Day Status verified
- ☐ Call Emergency Command Center (530-477-0641 ext 7) and report pile burn activities
- ☐ Weather forecast checked and conditions deemed within prescription
- ☐ Roles/responsibilities verified
 - Weather recording

- Burn boss/ignitions lead
- Torchers
- Medical lead
- ☐ Check all pumps to make sure operational
- ☐ Check that truck(s) start
- ☐ Extra gasoline available for pump (at least 3 gallons)
- ☐ Emergency comms established (i.e., radios distributed and tested, and comms channels identified)
- ☐ Previous day(s) unit patrolled (at least once during the heat of the day)
- ☐ Assigned personnel *must monitor lit piles* during lunch break and anytime when fewer personnel are on site;

Prior to site departure:

- ☐ Any piles that still have heat in them must be lined;
- ☐ Weather conditions (temperature, relative humidity, winds) must be recorded, and predicted overnight conditions must also be recorded;
- ☐ Contractor must check-in with assigned RCD staff at end of day with plans for next working day, any necessary changes, or questions/concerns;

Suggested decision points for Contractor's internal operations:

- When temperatures approach 70 degrees F and/or relative humidity approaches 30%, pause and evaluate fire behavior; establish where water trucks are in proximity to burning and vulnerable areas in the unit
- Create contingency plan of continuing ignitions and discuss said plan with personnel on site

Medical Plan: Contractor is responsible for writing their own medical plan. The completed medical plan must be provided to the Project Manager prior to the start of any operations. A blank template of the NWCG ICS 206 Medical Plan is included below for reference.

AGREEMENT FOR SERVICES

Trainer : David Curry, M.Ed., PCC
Associate Trainer: Sydney Dion, M.Ed., PCC

Services to be provided to: Placer Resource Conservation District
 281 Nevada Street
 Auburn, CA 95603-3719

Client Contact: Donna Thomassen, Administration & Finance Mgr.
Email Address: donna@placerrcd.org
Telephone: (530) 390-6680
Billing Contact: same as above
Dates of this Agreement: June 25-27, 2025
Services to be provided: Seminar

Location of Services: Placer Resource Conservation District site

Description of Services:

- Conduct one 3-day seminar entitled, ***Building Better***, 8:30 am – 4:00 pm
- Maximum of 20 participants.
- District will provide a training site and room setup based on Trainer prep sheet guidelines.
- District will prepare, print and assemble learning guides for the seminar as outlined in the prep instructions.
- Manager of Contract: David Curry
- Services to be provided by two Trainers

Total Fees: \$10,000

- Trainer Costs (3 days) \$9,000
- Discount (-33%) -\$3,000
- Travel Expenses* \$ 4,000 (Receipts furnished, less if mitigated as prior)

*With the last training travel expenses were mitigated by the provision of lodging, transportation and some meals by Donna Thomassen. Should this happen again the expenses for travel would be reduced accordingly.

Payment Terms:

- An initial invoice will be emailed to the District for services and travel expenses with receipts upon completion of the services (June 27, 2025).
- Payment is expected within 30 days of the date of invoice

Cancellation Policy: Full payment of one day of Trainer costs and purchased travel costs for each trainer if agreement is cancelled within 30 days of the first date of the seminar. If materials have already been sent, they are to be returned to Trainer with an assurance that a copy has not been retained in any form, including electronic or printed.

Please sign this Agreement and return via email within fourteen (14) days.


 Signature

4/24/25
 Date

David Curry, M.Ed., PCC
 Trainer

01.01.2025
 Date

David Curry (dctruckeedave@gmail.com)

Proposal for the Content of the Training

This 2nd Level training folds in new team members with review and then focuses on building a deeper level of skills from training 1. There is a heavy emphasis on communication skills (mindset, listening, paraphrasing, positive presupposition and reflective feedback) through partner and group practice. It then expands the practice of leadership skills by concentrating on the differences between individual coaching and team coaching. If time allows and is requested, instructors may include "how to handle difficult conversations" as part of the training at this level.

Day 1: Building the new team and reviewing skills from Level 1 Training

Day 2: Going deeper into our skill set (mindset, essential communication skills, communication tools), understanding challenges and blind spots.

**Day 3: Individual vs. Team Coaching - How to do both
(Handling Difficult Conversations)**

Carpet Pro / Clean Pro
P.O. Box 142
Penn Valley, CA 95946
530-432-5700

Placer RCD
11641 Blocker Dr Suite #120
Auburn, CA 95603
308-0615

Commercial cleaning proposal for: 11641 Blocker Dr # 120

April 3 2025

Dear Donna,

As per our conversation, please consider this documentation a proposal for janitorial services at the above location. The service will include A-grade professional janitorial service 4x per month. Our company will provide the manpower, cleaning equipment and cleaning chemicals as necessary. Your facility will provide the supplies for us to restock the paper and soap products. Your facility will also provide the trashcan liners for our people to replace at time of service.

You have requested a quote for 4 times a month of full service. Although facilities vary, and each has it's own unique challenges, our original conversation offers a good foundation to start off with. We will learn more about your facility as we begin our service.

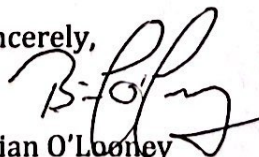
Monthly Pricing:

For above stated janitorial services of 1x per week / 4 days per month: \$ 580.00

Carpet Cleaning truck mounted steam .40 per sq. ft

I hope this is documented in a format you find useful. We will follow with a schedule of services that we have discussed. If you have any questions, or if I can be of any further assistance our direct line is 530-432-5700. I'll be looking toward a mutually beneficial relationship in the future. I have certainly appreciated the opportunity to work with you and your company.

Sincerely,



Brian O'Looney
Owner Carpet Pro/ Clean Pro



Placer County Resource Conservation District

2025 Organizational Chart

Dated 5/23/2025

