



**June 25, 2024  
11641 Blocker Drive  
Auburn, CA 95603  
(second floor conference room)**

**Regular Board Meeting  
4:00pm**

- 1) CALL TO ORDER
- 2) MEMBERS & GUESTS PRESENT
- 3) APPROVAL OF AGENDA
- 4) PUBLIC COMMENT

*This time is provided so that persons may speak to the Board on any item not on this agenda. Public comments are limited to 5 minutes. The Board cannot act on items not included on this agenda.*

- 5) APPROVAL OF PREVIOUS MINUTES
  - Regular Board Meeting – May 28, 2024

*The board will review and act to accept/deny previous meeting minutes listed*

- 6) FINANCIAL REPORTS
  - May 2024 Financial Report

*The board will be given an update by the Administration and Finance Manager on recent financial management activities and will review and may act to accept/deny the May 2024 Financial Report*

- 7) AGENCY REPORT
- 8) BUSINESS:

*New Business:*

- a. Communication and Outreach Presentation  
*The board will be given a presentation on the district's communication and outreach activities*
  - b. California Environmental Quality Act (CEQA) Notice of Exemption (NOE) for the Mosquito Fire Recovery and Reforestation  
*The board will review and may act to approve the CEQA NOE for the Mosquito Fire Recovery and Reforestation - Michigan Bluff Cemetery owned by Placer County*
  - c. Accounts Receivable Write-Off Policy  
*The board will review and may act to approve the Accounts Receivable Write-Off Policy*
  - d. Workplace Violence Prevention Plan  
*The board will review and may act to adopt the Workplace Violence Prevention Plan*
  - e. Emergency Action Plan  
*The board will review and may act to adopt the Emergency Action Plan*
  - f. Public Records Request Policy  
*The board will review and may act to adopt the Public Records Request Policy*
  - g. Education and Outreach Coordinator  
*The board will review and may act to approve the Education and Outreach Coordinator job description*
- 9) **CLOSED SESSION:** Pursuant to the cited authority (all references are to the Government Code), the Board of Directors will hold a closed session to discuss the following listed item. A report of any action taken will be presented prior to adjournment.
1. GOVERNMENT CODE 54957 (§ (b)(1)) – PERSONNEL DISCUSSION  
Discussion of performance and pay rate of the Community Engagement & Outreach Specialist
- 10) DIRECTORS REPORTS/COMMENTS
- 11) FUTURE AGENDA ITEMS

12) ADJOURNMENT