

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
February 27, 2024**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:00 pm in the second-floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Patricia (Patti) Beard
Kristin Lantz
Jonathan (Jon) Jue

Directors Absent: Thomas (Tom) Wehri
Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Scott Stephenson, RCD Employee
Andrew Fritz, RCD Employee
Chris Robbins, NRCS District Conservationist
Ingrid Sheipline, Richardson & Company, LLC
Torri Sherlin, Baron and Budd
John Fiske, Baron and Budd

APPROVAL OF AGENDA

Kristin Lantz moved to approve the agenda. Steve Jones seconded, and the motion passed unanimously.

PUBLIC COMMENT

The board provided a round table of introductions for guests present.

APPROVAL OF MEETING MINUTES

Kristin Lantz moved to approve the meeting minutes for the special board meeting held on December 12, 2023. Jon Jue seconded, and the motion passed unanimously.

Approval of the Finance Committee meeting minutes was tabled for the next regular meeting.

FINANCIAL REPORTS

Donna Thomassen presented the January 2024 financial reports. It was disclosed that the monthly reports are subject to change due to revisions to second quarter invoicing and any adjusting journal entries that may affect the period of reporting. The Finance Committee will meet regarding the Bad Debt Policy. Kristin Lantz moved to accept financials as presented. Jon Jue seconded, and the motion passed unanimously.

AGENCY REPORTS

Chris Robbins, NRCS District Conservationist for the Auburn Field Office presented his report. Anna Gibson is now working at the Davis Office. There will be interviews for a new District Conservationist for the Nevada County NRCS field office. Deadline for applications is being pushed back due to software issues. New deadline will be early March.

BUSINESS

New Business:

a) Draft Placer County Resource Conservation District Financial Statement and Independent Auditor's Report and Management Report for the year ending June 30, 2023

Ingrid Shepline with Richardson & Company presented the FY23 Financial Statement and Independent Audit's Report and Management Report. There were no significant findings reported. Jon Jue moved to adopt the audit for fiscal year ending June 30, 2023. Patti Beard seconded, and the motion passed unanimously.

b) Financial Committee Meeting

Steve Jones provided a summary of the finance committee meeting on February 13, 2024. Discussion only.

c) Election of Board Officers

Patti Beard moved to nominate the current officers to remain in their current positions. Jon Jue seconded, and the motion passed unanimously.

Chair – Claudia Smith, Vice Chair – Steve Jones, and Treasurer/ Secretary – Kristin Lantz.

d) Employee Acknowledgements

The board recognized Liliana Santellano for 2 years, Anthony Corral for 2 years and Kate Espinola for 5 years of employment with the district. Discussion only.

e) Community & Ag Department Update

Andrew Fritz provided a quarterly update on the Ag and Community department. Discussion only.

f) Memorandum of Understanding (MOU) Regarding Completing of Central Sierra Healthy Soils Program

This MOU will allow the Central Sierra RCDs to work within each other's district boundaries for the Central Sierra Healthy Soils Program. Kristin Lantz moved to adopt the MOU for the Central Sierra Healthy Soils program. Jon Jue seconded, and the motion passed unanimously.

g) CAL-Card Credit Card Acquisition

Donna Thomassen presented the details of acquiring a CAL-Card credit card. Patti Beard moved to approve the district to acquire a CAL-Card. Steve Jones seconded, and the motion passed unanimously.

h) Notice of Exemption – Mosquito Fire Recovery and Reforestation – SPI Acreage

Allison Erny provided the details of this NOE. Jon Jue moved to approve the Notice of exemptions for the SPI Acreage for the Mosquito Fire Recovery and Reforestation project. Patti Beard seconded, and the motion passed unanimously.

i) Request for Proposal (RFP) Award – North Fork American River Shade Fuel Break Phase II

Scott Stephenson explained the request for proposal process, committee, award criteria and recommendation. Steve Jones moved to award Timbersmith the contract for North Fork American River Shaded Fuel Break Phase II project. Jon Jue seconded, and the motion passed unanimously.

Entered Closed Session at 5:55 pm.

CLOSED SESSION

a. GOVERNMENT CODE SECTIONS 54956.9 – CONFERENCE WITH LEGAL COUNSEL

Existing Litigation (Government Code §54956.9(d)(1)): (a) El Dorado County, et al. v. PG&E Corporation, a California Corporation, et al. San Francisco County Superior Court Case No: CGC-23-604087

Closed Session ended at 6:05 pm.

- a) Report Out: The board approved the allocation agreement among participating entities collectively.

DIRECTORS COMMENTS

Jon Jue attended the Leadership training and enjoyed getting to know the staff.

Kristin Lantz attended the first aid training.

Claudia Smith announced the details of the Central Sierra Regional meeting, March 15th in Farmington. RSVP by March 8th to Kate Espinola.

FUTURE AGENDA ITEMS

Future agenda items: CEQA for the North Fork American River Shaded Fuel Break Phase II, CAL-Card credit limit approval.

ADJOURNMENT

The regular meeting was adjourned at 6:11 pm. Jon Jue moved to adjourn the regular meeting. Steve Jones seconded, and the motion passed unanimously. The next regular meeting is scheduled for March 26, 2024, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.