

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS  
SPECIAL MEETING  
December 12, 2023**

**CALL TO ORDER**

The special meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:02 pm in the conference room at 11641 Blocker Drive in Auburn, CA.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Stephen (Steve) Jones  
Patricia (Patti) Beard  
Thomas (Tom) Wehri  
Kristin Lantz  
Jonathan (Jon) Jue  
Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director  
Donna Thomassen, RCD Employee  
Kate Espinola, RCD Employee  
Scott Stephenson, RCD Employee  
Chris Robbins, NRCS District Conservationist

**APPROVAL OF AGENDA**

Jon Jue moved to approve the agenda. Tom Wehri seconded, and the motion passed unanimously.

**PUBLIC COMMENT**

Chris Robbins, District Conservationist for the NRCS Auburn Office, reported there has been an increase in the tractor rebate program. Also, there is more funding for the Inflation Reduction Act (IRA) for climate smart practices. The next District Conservationist meeting will be held at the CARCD Conference 12/13/23.

**APPROVAL OF MEETING MINUTES**

Kristin Lantz moved to approve the meeting minutes for the regular board meeting held on October 24, 2023. Steve Jones seconded, and the motion passed with 5 ayes and 2 abstentions.

Tom Wehri moved to approve the amended meeting minutes for the special meeting held on November 8, 2023. Kristin Lantz seconded, and the motion passed with 5 ayes and 2 abstentions. Correction to update Kristin Lantz as present at the meeting.

## **FINANCIAL REPORTS**

Donna Thomassen presented the October 2023 financial reports. It was disclosed the monthly reports are subject to change due to revisions to first quarter invoicing and any adjusting journal entries that may affect the period of reporting. OPEB-PARS will be removed from the financial reports moving forward. Monthly PARS statements will be provided instead. Recommendations regarding the very old landowner receivables for the Chipper Program, totaling \$200.00, is to put the landowner on the do not service list. It was suggested the Finance Committee create a policy for nonpayment of service. Kristin Lantz moved to accept financials as presented. Steve Jones seconded, and the motion passed unanimously.

## **BUSINESS**

### **New Business:**

#### **a) Resolution 23-08, Prescribed Burning on Private Lands**

Tom Wehri moved to approve Resolution 23-08 to enter into an agreement with the State of California to carry out the "Prescribed Burning on Private Lands" project. Cathy Johnson seconded, and the motion passed unanimously.

#### **b) Resolution 23-09, Placer County Chipper Program**

Kristin Lantz moved to approve Resolution 23-09 to enter into an agreement with the State of California to carry out the "Placer County Chipper Program" project. Patti Beard seconded, and the motion passed unanimously.

#### **c) Surplus Goods Disposal**

The surplus goods disposal list dated 12/12/2023 was reviewed. It contained two protective headache racks, one air compressor and one Bandit chipper. Tom Wehri moved to approve the surplus goods to be auctioned. Jon Jue seconded, and the motion passed unanimously.

#### **d) Cost of Living Increase (COLA)**

Kristin Lantz moved to approve a 3% cost of living increase for all staff starting on December 30<sup>th</sup>, 2023, Pay Period 15. Steve Jones seconded, and the motion passed unanimously.

#### **e) Request for Proposal (RFP) – North Fork American River Shaded Fuel Break Phase II, Priority 1 RFP**

Scott Stephenson presented the details of the RFP. Tom Wehri moved to approve the RFP for the North Fork American River Shaded Fuel Break Phase II, Priority 1. Jon Jue seconded, and the motion passed unanimously.

Entered Closed Session at 4:54 pm.

## **CLOSED SESSION**

a. *GOVERNMENT CODE SECTIONS 54956.9 – CONFERENCE WITH LEGAL COUNSEL*

Existing Litigation (Government Code §54956.9(d)(1)): (a) El Dorado County, et al. v. PG&E Corporation, a California Corporation, et al. San Francisco County Superior Court Case No: CGC-23-604087

Closed Session ended at 5:06 pm.

a) Report Out: Board received an update from legal counsel.

## **DIRECTORS COMMENTS**

Tom Wehri SCRMC board is planning to meet in person.

## **FUTURE AGENDA ITEMS**

Future agenda items, Finance Committee Meeting, Attendance Policy and Officer Nominations.

## **ADJOURNMENT**

The special meeting was adjourned at 5:21 pm. Kristin Lantz moved to adjourn the special meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for January 23, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.