

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
OCTOBER 24, 2023**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:00 pm in the 2nd floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Jonathan (Jon) Jue
Kristin Lantz
Cathy Johnson

Directors Absent: Thomas (Tom) Wehri
Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Chris Robbins, NRCS District Conservationist

APPROVAL OF AGENDA

Jon Jue moved to approve the amended agenda. Steve Jones seconded, and the motion passed unanimously. Correction on item e) should read Staff and Board.

PUBLIC COMMENT

No public comment was given.

MEETING MINUTES

Cathy Johnson moved to approve the amended meeting minutes for the Regular Board meeting held on September 26, 2023. Jon Jue seconded, and the motion passed with 4 ayes and 1 abstained. Correction on spelling of Jon Jue's last name in item c).

FINANCIAL REPORTS

Donna Thomassen presented the financial reports for September 2023. It was disclosed the monthly reports are subject to change due to first quarter invoicing and any adjusting journal entries that may affect the period of reporting. Kristin Lantz moved to accept the financial reports as presented. Jon Jue seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Office gave his report. The Forestry Agreement with CARCD is being finalized with more funding for landowner assistance. The local working group meeting went well using a different format. NRCS funding has doubled through the Inflation Reduction Act and Climate Smart activities, a new special funding, i.e. covered crops. ACT Now is a new funding format for the Inflation Reduction Act and Climate Smart Programs. This format will speed up the application process. RCPP 2.0 is still being processed.

BUSINESS

New Business:

a) Employee Acknowledgements

The board recognized Sarah Jones for 4 years, Andrew Justus-Fritz for 3 years, Jason Graydon for 3 years of employment. Discussion Only.

b) Executive Director Performance Evaluation

Claudia Smith presented the Executive Director's performance evaluation. Kristin Lantz moved to approve a 5% merit increase for the Executive Director. Cathy Johnson seconded, and the motion passed unanimously.

c) Designation of Authority to Enter into Lease Negotiations

Cathy Johnson moved to give the Executive Director authority to negotiate a lease for the new chipper program location. Steve Jones seconded, and the motion passed unanimously.

d) CARCD Representative for the 2023 Annual Conference Business Meeting

Kristin Lantz nominated Tom Wehri for the district's representative for the CARCD 2023 Annual Conference Business Meeting, Claudia Smith will be Tom's back up. Jon Jue seconded, and the nomination passed unanimously.

e) Community Service

Kristin Lantz moved to approve, providing opportunities and to encourage staff and board to participate in community service days. Jon Jue seconded, and the motion passed unanimously.

f) Strategic Direction Review

Sarah Jones presented an update on the 2022-2027 strategic direction goals and objectives. Discussion Only.

Old Business:

g) Amended and restated bylaws of the Placer County Resource Conservation District

Kristin Lantz moved to amend article 2.5 of the Board's bylaws requiring a minimum of 80% of meetings attended within the previous 12 months. Steve Jones seconded, and the motion passed unanimously.

DIRECTORS COMMENTS

Claudia Smith mentioned the regular November and December meetings will be combined, Special Meeting is Scheduled December 12, 2023 at 4:00 pm. The board will have a special meeting to approve the Chipper lease agreement. Claudia also mentioned all trainings have been completed. The district has received a Grand Jury request regarding Ethics training Compliance.

FUTURE AGENDA ITEMS

Future agenda items include Strategic Plan comments and Chipper Lease.

ADJOURNMENT

The regular meeting was adjourned at 5:10 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next special meeting is scheduled for December 12, 2023, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.