



**September 11, 2023
11641 Blocker Drive, Suite 120
Auburn, CA 95603
(conference room)**

The public may attend the meeting at the address listed above or remotely via the information provided below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83546825386?pwd=SWszSXJkWXJkK2VxTDIYUytGaUVUdz09>

Call in option: (669) 444-9171

Meeting ID: 835 4682 5386

Passcode: 492765

**Special Board Meeting
4:00pm**

- 1) CALL TO ORDER
- 2) MEMBERS & GUESTS PRESENT
- 3) APPROVE THE AGENDA
- 4) PUBLIC COMMENT

This time is provided so that persons may speak to the Board on any item not on this agenda. Public comments are limited to 5 minutes. The Board cannot act on items not included on this agenda.

5) BUSINESS:

New Business:

- a. Claim Against the District
The board will discuss and may act to reject the claim against the District submitted by Cari McCormick

- b. Notice of Exemption- Mosquito Fire Recovery and Reforestation
The board will discuss and may act to approve the Notice of Exemption- Mosquito Fire Recovery and Reforestation
- c. Notice of Exemption- Emigrant Gap Demonstration State Forest Roadside Fuelbreak
The board will review and may act to approve the Notice of Exemption- Emigrant Gap Demonstration State Forest Roadside Fuel Break
- d. Draft 23-24 Fiscal Year (FY) Annual Budget
The board will review and may act to approve the Draft FY 23-24 Annual Budget

6) DIRECTORS REPORTS/COMMENTS

7) FUTURE AGENDA ITEMS

8) ADJOURNMENT

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Placer

From: (Public Agency): Placer County Resource
Conservation District

11641 Blocker Drive Ste. 120 Auburn, CA 95603

(Address)

Project Title: Mosquito Fire Recovery and Reforestation

Project Applicant: Placer County Resource Conservation District (RCD)

Project Location - Specific:

Private parcels of Mosquito Fire footprint.

Project Location - City: Foresthill

Project Location - County: Placer

Description of Nature, Purpose and Beneficiaries of Project:

Placer RCD is proposing post-fire restoration on private land in the Mosquito Fire footprint. This may include chipping on-site, dead tree removal, strategically falling trees for erosion control, pile burning, herbicide application, mastication, machine piling, and planting.

Name of Public Agency Approving Project: Placer County Resource Conservation District

Name of Person or Agency Carrying Out Project: Placer County Resource Conservation District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Placer RCD is proposing the qualification of exemption from a comprehensive CEQA analysis under section 15269(a) for a declared state of emergency. This project will restore forests that were destroyed in the Mosquito Fire and maintain landscape-level watershed health. The project will not have adverse impacts to archaeological or biological resources, and does not involve the removal of healthy, mature, scenic trees.

Lead Agency

Contact Person: Lewis Campbell

Area Code/Telephone/Extension: 530-392-8049

If filed by applicant:

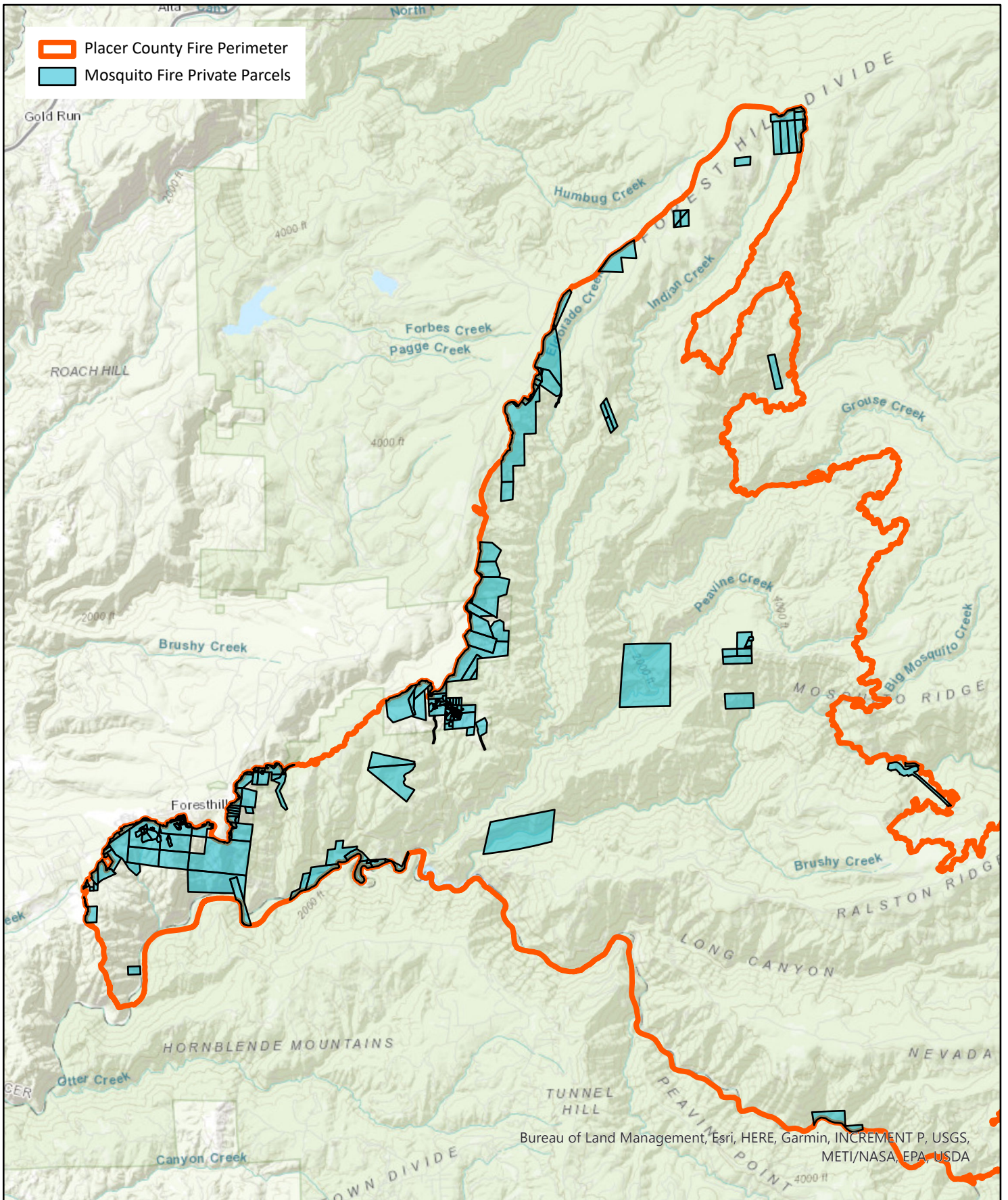
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Lewis Campbell Date: 9/1/23 Title: Forestry Project Coordinator

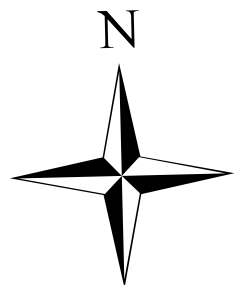
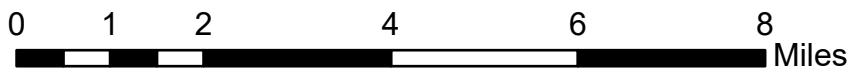
Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



Mosquito Fire Private Parcels



Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency

Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

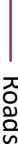

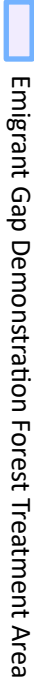
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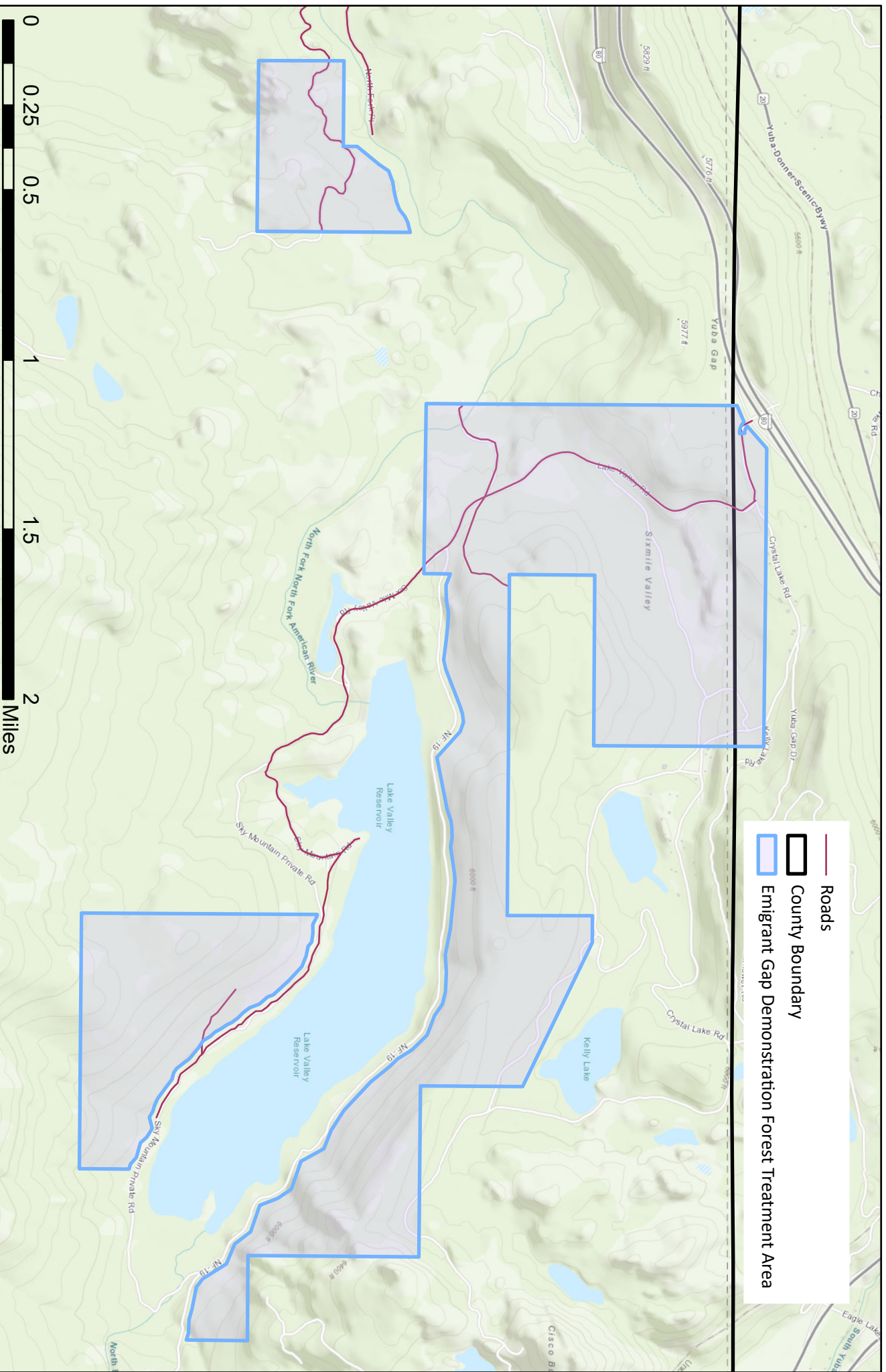
Signature: Lewis Campbell Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

-  Roads
-  County Boundary
-  Emigrant Gap Demonstration Forest Treatment Area



Emigrant Gap Demonstration State Forest Fuelbreak



PLACER RESOURCE CONSERVATION DISTRICT- FY23/24 DRAFT ANNUAL BUDGET

	DIRECT & IND				
4010 Federal Grants/contracts	\$ 260,700.00	Direct	Indirect	Total 23/24	Notes:
USFWS -Placer County Riparian Restoration		\$ 32,670.00	\$ 3,267.00	\$ 35,937.00	Expires 9/15/24
NRCS - LTAA		\$ 58,840.00	\$ 5,884.00	\$ 64,724.00	Expires 9/15/24
USFS Mosquito Post Fire Disaster & Recovery in PC & EDC (Mosquito 4)		\$ 145,490.00	\$ 14,549.00	\$ 160,039.00	Expires 5/30/28
4020 State Grants	\$ 4,614,901.44				
Forestland Newsletter #2		\$ 37,084.35	\$ 5,562.65	\$ 42,647.00	Expires 9/30/24
PC Chipper Program		\$ 135,340.18	\$ 16,240.82	\$ 151,581.00	Expires 3/1/24
Mosquito Fire Hazard Tree Mitigation 1		\$ 362,169.34	\$ 43,460.32	\$ 405,629.66	Expires 5/15/26
Mosquito Fire Hazard Tree Mitigation 2		\$ 578,525.98	\$ 69,423.12	\$ 647,949.10	Expires 3/15/26
Mosquito Fire Recovery & Reforestation		\$ 1,221,838.39	\$ 146,620.61	\$ 1,368,459.00	Expires 3/31/29
PC Wildfire Prevention Support Services		\$ 86,740.18	\$ 10,408.82	\$ 97,149.00	Expires 3/15/25
CALFire Fire prevention outreach - CCI		\$ 8,992.96	\$ 719.44	\$ 9,712.40	Expires 3/15/25
North Fork Phase IB		\$ 405,780.36	\$ 48,693.64	\$ 454,474.00	Expires 3/15/26
PBPL Program		\$ 146,960.07	\$ 17,635.21	\$ 164,595.28	Expires 3/15/25
CDFA Healthy Soils Program		\$ 18,340.00	\$ 3,668.00	\$ 22,008.00	Expires 10/1/24
North Fork Phase II		\$ 916,819.64	\$ 110,018.36	\$ 1,026,838.00	Expires 3/15/25
Placer County Coordinated Fuelbreak BG		\$ 46,459.82	\$ 5,575.18	\$ 52,035.00	Expires 3/15/26
Forestry and National Resource Mentorship Program		\$ 46,300.00	\$ 5,556.00	\$ 51,856.00	Expires 3/31/26
CDFA - CAPGP		\$ 11,994.00	\$ -	\$ 11,994.00	Through 2025
WCB Pollinator Habitat		\$ 107,974.00	\$ -	\$ 107,974.00	
4050 Foundation Grants	\$ 51,455.00				
NACD Urban Ag Grant		\$ 38,226.36	\$ 3,572.64	\$ 41,799.00	
RCP		\$ 9,656.00	\$ -	\$ 9,656.00	Expires 8/31/23
4080 Landowner Contributions	\$ 90,148.50	\$ 90,148.50			\$80K plus sale of surplus vehicle
5020 State Contracts	\$ 6,265.21				
Calfire Sac HQ		\$ 5,593.94	\$ 671.27	\$ 6,265.21	Expires 6/30/2024
5021 County Contracts	\$ 393,385.00				
Placer County Cooperative Agreement		\$ 30,725.00	\$ -	\$ 30,725.00	Expires 6/30/24
CWPP			\$ -		
County Parks		\$ 12,660.00	\$ -	\$ 12,660.00	Expires 12/30/24
Probation Chipper Program		\$ 312,500.00	\$ 37,500.00	\$ 350,000.00	Expires 6/30/24
5035 Special District Income	\$ 72,560.00				
Atwood Preserve- Auburn Rec Dist		\$ 3,777.15	\$ 222.85	\$ 4,000.00	
Red Sesbania- SAFCA		\$ 49,144.88	\$ 855.12	\$ 50,000.00	
Water Tank Rebate		\$ 18,560.00		\$ 18,560.00	Expires 12/31/2025
Total Grant/Project Revenue	\$ 5,489,415.15	\$ 4,939,311.10	\$ 550,104.05		
5050 Interest Income	\$ 2,000.00				
5005 Property Tax Revenue	\$ 516,566.41				
TOTAL EARNED REVENUES	\$ 6,007,981.56				

PLACER COUNTY RESOURCE CONSERVATION DISTRICT- FY23/24 DRAFT ANNUAL BUDGET

EXPENSES	TOTAL		PER LINE ITEM		
6010 Accounting	\$ 19,000.00	Auditing Services 22/23	\$ 15,000.00		
		Acturial Study-Gasby 75	\$ 4,000.00	Every two years	
6020 Bank Fees	\$ 99.00	Credit card annual fee only	\$ 99.00	Excludes Chipper processing fees	
6141 Contracted Services: Grants/Contr	\$ 3,481,586.97	Grants/contracts	\$ 3,481,586.97	<i>FEEDS IN FROM GRANT EXPENDITURE SPREADSHEET</i>	
6143 Contracted Services: OPS	\$ 17,960.00	HR TO GO	\$ 1,500.00		
		IT support services - TeamLogic	\$ 11,800.00		
		Secured Storage	\$ 660.00	\$55/mo x 12	
		Office Cleaning	\$ 1,000.00	Carpet cleaning Blocker Office	
		Carina Merrick (Website Design)	\$ 500.00		
		Printed District Apparel	\$ 2,500.00		
6148 Copier Lease	\$ 1,544.40	Northshore Leasing	\$ 1,544.40	\$128.70*12 (Kate annual increase?)	
6151 Depreciation & Amortization		Do not book in Quickbooks		New trucks coming soon	
6155 Subscriptions	\$ 24,119.32	Arc GIS ESRI	\$ 500.00		
		Adobe	\$ 4,500.00		
		Avenza	\$ 733.43		
		Microsoft	\$ 4,500.00		
		Parcel Quest (land)	\$ 2,553.00		
		Quickbooks	\$ 2,376.00	10% over prior year	
		Zoom	\$ 150.00	150.00 Per Year	
		Vista Social	\$ 99.00	Annual cost	
		Archieve Social	\$ 4,688.00	7/5/23-7/4/2024	
		Contingency - 20%	\$ 4,019.89		
6160 Education Training Fees (Professional Development)	\$ 57,375.00	All Staff, not including staff time	\$ 34,000.00	Includes Forestry \$6,210; All pending review with SJ & Staff	
		Leadership Training - Dave Curry	\$ 15,000.00	4 full days all staff training	
		Annual CARCD Fall Conference - all staff	\$ 3,375.00	Based on prior year, unsure who is going and for how long	
		Chipper Program Training	\$ 5,000.00	What is needed/required	
		Board Members		Pending review with SJ	
6165 - Equipment: Grants & OPS/Truck	\$ 60,000.00		\$ 60,000.00	<i>FEEDS IN FROM GRANT EXPENDITURE SPREADSHEET</i>	
6182 Insurance Liability	\$ 20,491.05		\$ 20,491.05	Operations Only; \$13,167 in Chipper Program Exp	
		Contingency	\$ 2,000.00	Pending increase for new vehicles & Cert of Ins	
6183 Health Retirees	\$ 34,200.00	Mark White \$950 per mo max;	\$ 11,400.00		
		Kathryn Maloney \$950 per mo max;	\$ 11,400.00		
		Richard Gresham \$950 per mo max;	\$ 11,400.00		
6184 Health Active	\$ 233,230.00	Estimated \$216,000 + 17,230 = \$233,230	\$ 233,230.00	fully loaded at \$1200mo x 15/+ ancillary	

6185 Workmans Comp	\$ 40,020.00		\$ 40,020.00	Based on payroll expenditures	
6192 LAFCO Fees	\$ 2,695.24		\$ 2,695.24	Per Estimate from County 7.1.23 for 23/24	
6195 Legal Fees;	\$ 20,000.00		\$ 20,000.00	Total PY \$12,529; \$5,270 moved to grants pending reimb	
6216 Materials & Supplies:Grants	\$ 38,348.00	Grants and Agreements	\$ 38,348.00	<i>FEEDS IN FROM GRANT EXPENDITURE SPREADSHEET</i>	
6219 Materials & Supplies:OPS	\$ 21,900.00	Printer Supplies: Milk Man	\$ 2,000.00		
		Office Supplies; Amazon/Staples/Home Depot	\$ 7,500.00		
		Technology- computer/monitor/misc	\$ 2,500.00		
		Forestry Team Budget Items	\$ 9,500.00	Pending review SJ & SS	
		Safety Supplies	\$ 400.00	AED \$400 ea; office	
6219 Materials & Supplies, Etc: OUTREA	\$ 11,665.00	Promotional/Outreach	\$ 11,665.00	Pending breakdown by type of expense	
6235 Meals & Entertainment	\$ 5,500.00	Operations only; Not factored into IDC	\$ 5,500.00	Team Building, Meetings, Empl Evals, PD; PY \$3,055: Summer BBQ's, Xmas party, Staff Appreciation lunch PD Meals NOT built into this line item; may be part of PD above?	
6240 Membership Dues	\$ 8,885.00	CARCD	\$ 5,000.00	Same as 22/23	
		NACD	\$ 775.00	Same as 22/23	
		Farm Bureau	\$ 150.00	Same as 22/23	
		CSDA	\$ 1,500.00	22/23 \$1287	
		CAPIO; CA Public Information Officer	\$ 400.00	New for Outreach staff	
		Sierra Nevada Alliance Membership	\$ 650.00	Same as 22/23	
		CA Licensed Foresters Assoc; Annual Exp	\$ 410.00	LC, AE, SS	
6290 Other Grant/Program Costs	\$ 240,013.85		\$ 240,013.85	<i>FEEDS IN FROM GRANT EXPENDITURE SPREADSHEET</i>	
6330 Printing & copying	\$ -	Included in above Outreach Budget	0	printing Annual Report and Brochure to a different line item	
6335 Property Tax Admin	\$ 8,433.05		\$ 8,433.05	Per email estimates 9.1.23 from county office	
6320 Postage & Mail Delivery	\$ 500.00		\$ 500.00	Office only	
6309 Payroll-County Admin Fees	\$ 9,068.16		\$ 9,068.16	Per MOU 7.1.23 (Accounting Fees)	
6338 Rent expense (RCD Office Only)	\$ 49,649.60		\$ 49,649.60	\$4076.80*7, \$4222.40*5 (Creekside); Chipper in grant exp	
6340 Repairs and Maintenance				Chipper expenses in grant details	
6342 Utilities	\$ 20,160.00	PGE, office only; chipper in grant exp	\$ 10,800.00	More expensive in new space	
OPS & Chipper space		Wave (Office)	\$ 6,000.00	phone/internet bundle;	
		Contingency - 20%	\$ 3,360.00		
6350 Sponsorships	\$ 1,000.00	Forestry Challenge	\$ 500.00		

		Range Camp	\$ 500.00		
6600 Telephone	\$ 6,480.00	Cell phone reimbursement	\$ 6,000.00	10x50x12	Anticipated increase \$50/\$25
		Cell phone P/T	\$ 480.00	3x25x12	
6310 Payroll-wages	\$ 1,323,791.61	Office staff/FT	\$ 331,669.23		
6313 Accrued-vacation-sick used		Chipper Program Staff not inc DT, SJ, KE	\$ 300,060.80		
1,095,229.84 - 976,523 =118,707		Program Mangers, Coordinators, etc	\$ 482,322.80		
		Outreach Increased to Fulltime	\$ 59,987.20		
		Addition of Forestry Team - 960 hours, no bens	\$ 48,527.75		
		Mark & Jerry	\$ 38,186.14	@20% of total cost for two of	
		Contingency 5%	\$ 63,037.70		
6313 Accrued-vacation payout	\$ 20,000.00		\$ 20,000.00	Potentially owed if someone resigns from the district	
6312- PERS	\$ 103,296.00	Based on above numbers	\$ 103,296.00	Based on above numbers	
6315 Payroll Tax expense	\$ 99,669.18	Based on above numbers	\$ 99,669.18	Based on above numbers	
6345 Unfunded Retirement	\$ 26,224.00	PEPRA	\$ 1,804.00	paid July 23	
		Classic/Misc.	\$ 24,420.00	paid July 23	
6830 Travel & Mileage; OPS	\$ 9,100.00	ED Conference budget	\$ 2,500.00		
(Airfare, Hotel, Car Rental, Parking, Taxi		Mileage Annual all staff, excluding mileage to gran	\$ 1,000.00		
			\$ 600.00	22/23 \$500; Office staff mileage to county, etc.	
			\$ 5,000.00	To support PD/Conferences above	
6830 Travel & Mileage; Grants	\$ 21,880.00	Grants/Contracts/Agreements	\$ 21,880.00	<i>FEEDS IN FROM GRANT EXPENDITURE SPREADSHEET</i>	
TOTAL EXPENSES	\$ 6,037,884.43				
TOTAL REVENUES	\$ 6,007,981.56				
Total Net Income	\$ (29,902.87)	<i>Deficit carryover from Chipper Program</i>			