

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS  
SPECIAL MEETING  
SEPTEMBER 11, 2023**

**CALL TO ORDER**

The special meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:32 pm in the conference room at 11641 Blocker Drive, Ste 120 in Auburn, CA.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Patricia (Patti) Beard  
Jonathan (Jon) Jue  
Kristin Lantz

Directors Absent: Stephen (Steve) Jones  
Thomas (Tom) Wehri  
Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director  
Donna Thomassen, RCD Employee  
Kate Espinola, RCD Employee  
Allison Erny, RCD Employee  
Lewis Campbell, RCD Employee  
Eric Brumfield, Placer County Counsel

**APPROVAL OF AGENDA**

Kristin Lantz moved to approve the agenda. Jon Jue seconded, and the motion passed unanimously.

**PUBLIC COMMENT**

No public comment was given.

**BUSINESS**

**New Business:**

**a) Claim Against the District**

Eric Brumfield presented the details regarding the claim. Kristin Lantz moved to reject the claim and authorized Sarah Jones to send a rejection letter. Jon Jue seconded, and the motion passed unanimously.

**b) Notice of Exemption (NOE) – Mosquito Fire Recovery and Reforestation**

Allison Erny presented the details for the Notice of Exemption for the Mosquito Fire Project. The NOE is for noncommercial work and falls under the emergency provision. Patti Beard moved to approve the NOE for the Mosquito Fire Recovery and Reforestation project. Jon Jue seconded, and the motion passed unanimously.

**c) Notice of Exemption – Emigrant Gap Demonstration State Forest**

Lewis Campbell presented the details of the Notice of Exemption for the Emigrant Gap Demonstration State Forest. This NOE falls under the Categorical Exemption. Kristin Lantz moved to approve the notice of exemption as presented. Jon Jue seconded, and the motion passed unanimously.

**d) Draft 23-24 Fiscal Year (FY) Annual Budget**

Donna Thomassen presented the proposed 23/24 Annual Budget, which included project managers anticipated budgets on the grants/contracts they manage. The proposed Chipper Program budget was reviewed in detail and reflects a deficit ending balance for the fiscal year, until additional grant funding is secured to support the program. Due to the proposed chipper program deficit, the PRCD proposed budget reflects a deficit balance of \$29,903.23 +/- . Board members were encouraged to review the documents provided in the board packet and address any questions to Donna before the next board meeting.

**DIRECTORS COMMENTS**

Claudia Smith explained the importance of directors' meeting attendance. Board bylaws will be reviewed to consider inclusion of special meetings in the required meetings. Directors are also expected to complete the required and suggested trainings.

**FUTURE AGENDA ITEMS**

Future agenda items include leadership training and draft budget.

**ADJOURNMENT**

The special meeting was adjourned at 5:33 pm. Jon Jue moved to adjourn the special meeting. Kristin Lantz seconded, and the motion passed unanimously. The next regular meeting is scheduled for September 26, 2023, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.