

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
June 27, 2023**

**CALL TO ORDER**

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:01 pm in the 2<sup>nd</sup> floor conference room at 11641 Blocker Drive in Auburn, CA.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Stephen (Steve) Jones  
Jonathan (Jon) Jue  
Thomas (Tom) Wehri  
Kristin Lantz  
Patricia (Patti) Beard  
Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director  
Donna Thomassen, RCD Employee  
Kate Espinola, RCD Employee  
Cathy Cahoon, NRCS Employee  
Mark Egbert, El Dorado County/Georgetown RCD Executive  
Director (Closed Session)  
John Fisk, Baron & Budd (Closed Session)  
Ed Diab, Dixon, Diab & Chambers, LLC (Closed Session)

**APPROVAL OF AGENDA**

Jon Jue moved to approve the agenda. Patti Beard seconded, and the motion passed unanimously.

**PUBLIC COMMENT**

No public comment was given.

**MEETING MINUTES**

Steve Jones moved to approve the meeting minutes for the Regular Board meeting held on April 25, 2023. Jon Jue seconded, and the motion passed unanimously.

**FINANCIAL REPORTS**

Donna Thomassen presented the financial reports for May 2023. It was disclosed the monthly reports are subject to change due to any adjusting journal entries that may affect the period of reporting. Kristin Lantz moved to accept the financial reports as presented. Cathy Johnson seconded, and the motion passed unanimously.

## **AGENCY REPORT**

Cathy Cahoon, NRCS Employee presented her agency report. Cathy reported 41 new applications for CSP, RCPP and EQIP. 15 applications have been selected for funding. The Auburn field office is currently managing 105 contracts.

## **BUSINESS**

### **New Business:**

#### **a) Employee Acknowledgements**

The board recognized Chad Chaney and Allison Erny employee anniversaries. Discussion only.

#### **b) Memorandum of understanding (MOU) between Placer County Resource Conservation District and Georgetown Divide Resource Conservation District**

The district was awarded \$5,000,000 from the US Forest Service for Mosquito Fire post-fire recovery and restoration. Tom Wehri moved to approve entering a MOU with Georgetown Divide/ El Dorado RCD for the USFS "Mosquito Post Fire Disaster Recovery in Placer and El Dorado Counties" project. Steve Jones seconded, and the motion passed unanimously.

#### **c) Employee Handbook**

Tom Wehri moved to approve the updated Employee Handbook with minor corrections. Jon Jue seconded, and the motion passed unanimously.

#### **d) Surplus Goods Disposal**

It was explained that the district does not host the FSTEP Classes anymore and there is no need to store the practice shelters. Kristin Lantz moved to approve the disposal of the FSTEP practice shelters. Steve Jones seconded, and the motion passed unanimously.

#### **e) Assembly Bill (AB) 338 Position**

The Executive Director provided the details of AB338 and how it would affect the District. Kristin Lantz moved to adopt the opposition position on Assembly Bill 338. Steve Jones seconded, and the motion passed unanimously.

#### **f) Grants and Projects Updates**

The Executive Director presented an update on the district's grants and projects. The district received \$60,000 from NACD Urban Ag grant. The USFS awarded the district with \$5,000,000 for the Mosquito Fire disaster recovery. The district submitted a \$4,000,000 grant application to the Healthy Soils Program. Discussion only.

**g) IT Support Services**

The Executive Director presented 2 proposals for local IT support services. Kristin Lantz moved to select Team Logic for the office IT support. Tom Wehri seconded, and the motion passed unanimously.

**h) Social Media Archiving, Monitoring, Analytics and Website Capture Software Service**

Cathy Johnson made a motion to use Archive Social for the district's social media archiving, monitoring, analytics, and website capture software service. Patti Beard seconded, and the motion passed unanimously.

**i) Summer BBQ**

Discussion only.

**j) Outside Legal Counsel**

Tom Wehri moved to allow the Executive Director to hire outside legal counsel for our forestry projects. Steve Jones seconded, and the motion passed unanimously.

**Old Business:**

**k) All Staff Report**

Staff reports are provided in Board packet.

Entered Closed Session at 5:08 pm.

**CLOSED SESSION**

- a. GOVERNMENT CODE SECTION 54956.9  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED  
LITIGATION  
Decision whether to initiate litigation pursuant to paragraph (4) of  
subdivision (d) of Section 54956.9: One Case*

- a) Report out: The board directed the Executive Director to speak with Placer County and coordinate a joint board meeting with El Dorado County/Georgetown Divide RCD boards.**

- b. GOVERNMENT CODE SECTIONS 54956.8 and 54954.5  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: 2370 Rickenbacker Way, Auburn, CA 95603  
Agency negotiator: Sarah Jones, Donna Thomassen- Placer County  
Resource Conservation District  
Negotiating parties: Jim Esway, Crossroad Ventures Group  
Under negotiation: Lease terms*

- b) Report out: The board directed the Executive Director to continue negotiations with terms.**

**Closed Session ended at 6:29 pm.**

**DIRECTORS COMMENTS**

Jon Jue and Kristin Lantz provided the dates they will be unavailable.

Tom Wehri finished and submitted the questionnaire for the SCRMC audit. Placer County has approved the audit. Tom also mentioned he will be attending the NACD Summer meeting in North Dakota.

Claudia Smith reminded the directors about the required trainings.

**FUTURE AGENDA ITEMS**

Future agenda items include follow-up on lease negotiations and litigation.

**ADJOURNMENT**

The regular meeting was adjourned at 6:40 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for July 25, 2023, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.