

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
April 25, 2023**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, at 4:02 pm in the 2nd floor conference room at 11641 Blocker Drive in Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Jonathan (Jon) Jue
Thomas (Tom) Wehri
Kristin Lantz

Directors Absent: Patricia (Patti) Beard
Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Brian Pimentel, RCD Employee
Chris Robbins, NRCS District Conservationist
Johnnie Siliznoff, NRCS Assistant State Conservationist

APPROVAL OF AGENDA

Tom Wehri moved to approve the amended agenda. Jon Jue seconded, and the motion passed unanimously. The agenda was amended to move item D before item A.

PUBLIC COMMENT

No public comment was given.

MEETING MINUTES

Steve Jones moved to approve the meeting minutes for the Regular Board meeting held on March 28, 2023. Tom Wehri seconded, and the motion passed with 4 ayes and 1 abstention.

FINANCIAL REPORTS

Donna Thomassen presented the financial reports for March 2023. It was disclosed that the financial reports presented are not complete as invoicing for grants and programs will be backdated to March. Additionally, it was disclosed that Ending Fund Balance assignments for the Chipper Program and Operating Reserves have been manually entered into the financial reports using Excel and are not produced through QuickBooks,

pending auditors' input on how this should be set up in QuickBooks. Kristin Lantz moved to accept the financial reports as presented. Steve Jones seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Field Office presented his agency report. Chris reported that his staff and RCD staff are conducting irrigation inspections. Tim Yamagata has become a full time NRCS employee. Johnnie Siliznoff met with District staff to discuss additional funding.

BUSINESS

New Business:

d) 2022 District Presentation

The board was given a presentation on District accomplishments and activities in 2022.

a) Grant Updates

The board was updated on the current grant opportunities. Discussion only.

b) Fleet Truck Purchase – Chipper Program

Steve Jones moved to approve the purchase of one truck with the class 5 towing hitch. Tom Wehri seconded, and the motion passed unanimously. Jason Graydon verified the truck can be ordered with a class 5 towing hitch which is appropriate for towing the chippers.

c) Request for Proposal – Professional Auditing Services

Kristin Lantz moved to accept Richardson's proposal for the District's Professional Auditing Services. Tom Wehri seconded, and the motion passed unanimously. Both proposals were recommended by Donna Thomassen. The decision was based on cost.

e) Employee Acknowledgements

The board recognized employee anniversaries. Discussion only.

Old Business:

f) All Staff Report

Staff reports are provided in Board packet.

DIRECTORS COMMENTS

Information and instructions to complete the required sexual harassment training has been emailed to board members.

FUTURE AGENDA ITEMS

Future agenda items to include –None mentioned.

ADJOURNMENT

The regular meeting was adjourned at 5.21 pm. Kristin Lantz moved to adjourn the regular meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for June 27, 2023, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.