

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
SPECIAL MEETING
JANUARY 30, 2023**

CALL TO ORDER

The special meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith, 4:01 p.m., in the conference room at 11641 Blocker Drive, Auburn, CA.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Jonathan (Jon) Jue
Kristin Lantz
Thomas (Tom) Wehri
Patricia (Patti) Beard

Directors Absent: Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Cordi Craig, RCD Employee
Chris Robbins, NRCS District Conservationist
Scott German, Auditor

APPROVAL OF AGENDA

Tom Wehri moved to approve the agenda as presented. Steve Jones seconded, and the motion passed unanimously.

Kate Espinola gave Jon Jue, new Director, the Board Oath.

PUBLIC COMMENT

No public comment was given.

MEETING MINUTES

Meeting minutes from The Regular Board meeting held on August 23, 2022, were tabled for next meeting.

Tom Wehri moved to approve the meeting minutes for the special meeting held on October 4, 2022. Patti Beard seconded, and the motion passed unanimously. Steve Jones moved to approve the meeting minutes for the regular meeting held on October 25, 2022. Tom Wehri seconded, and the motion passed unanimously. Tom Wehri moved to approve the meeting minutes for the special meeting held on December 13, 2022. Patti Beard seconded, and the motion passed unanimously.

FINANCIAL REPORTS

Donna Thomassen presented the financial reports for November and December 2022. Kristin Lantz moved to accept the financial reports as presented. Jon Jue seconded, and the motion passed unanimously.

AGENCY REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Field Office presented his agency report. His office will submit 52 applications for this funding period. There is more funding coming to NRCS.

BUSINESS

New Business:

a) Resolution 23-01, Reauthorizing Remote Meetings

Claudia Smith presented the information for Resolution 23-01 to allow virtual board meetings according to AB361.

Tom Wehri moved to approve Resolution 23-01 as presented. Kristin Lantz seconded, and the motion passed unanimously with 6 ayes.

b) Draft Placer County Resource Conservation District Financial Statements and Independent Auditor's Report and Management Letter for year ending June 30, 2022

Scott German, CPA, presented a draft of the financial statements and Auditor's report. Tom Wehri moved to accept the amended financial statements, Auditor's report and Management letter. Patti Beard seconded, and the motion passed unanimously.

c) Notice of Exemption – Prescribed Burning on Private Lands (Applegate)

Cordi Craig gave a background of the Prescribed Burning on Private Land program and the details for the Notice of Exemption for the Applegate project. Tom Wehri moved to approve the PBPL Notice of Exemption for the Applegate project. Kristin Lantz seconded, and the motion passed unanimously.

d) Notice of Exemption – Prescribed Burning on Private Lands Pilot Program (Edwards)

Cordi Craig gave the details for the PBPL Notice of Exemption for the Edwards property project. Kristin Lantz moved to approve the PBPL Notice of Exemption for the Edwards Property. Steve Jones seconded, and the motion passed unanimously.

e) Notice of Exemption – Prescribed Burning on Private Lands (PBPL) Pilot Program (Foresthill)

Cordi Craig gave the details for the PBPL Notice of Exemption for the Foresthill property project. Kristin Lantz moved to approve the PBPL Notice of Exemption for the Foresthill property. Tom Wehri seconded, and the motion passed unanimously.

f) Resolution 23-02, Placer County Post-Fire Restoration Project

Sarah Jones provided the details for entering an agreement with the State of California for the Placer County Post-Fire Restoration project. Patti Beard moved to approve Resolution 23-02. Steve Jones seconded, and the motion passed unanimously.

g) Bad Debt Write Off – Sierra Coordinated Resources Management Council (SCRMC)

Sarah Jones and Tom Wehri explained the history of the \$540 due to the District from the SCRMC. This amount has been on our accounts receivable for over three years. Tom Wehri moved to write off the \$540 as bad debt. Kristin Lantz seconded, and the motion passed unanimously.

h) Fleet Truck Purchase

The new Chipper Program truck arrived at the County. Our older (2) 2006 and (1) 2014 Chipper trucks need a lot of work or are out of service. Sarah requested approval for purchase of a second new truck, purchased through Placer County Fleet department. Kristin Lantz moved to approve the purchase of a new truck. Jon Jue seconded, and the motion passed unanimously.

i) Surplus Goods Disposal

Claudia Smith explained the surplus list, which are items the District would like to dispose. Jon Jue moved to approve the disposal of the items on the surplus list. Tom Wehri seconded, and the motion passed unanimously.

j) Board Training

Claudia explained to the Board the importance of the annual trainings and Board meeting attendance.

Old Business:

DIRECTORS COMMENTS

Tom Wehri will be attending the National NACD Conference in New Orleans next month.

Claudia Smith and Sarah Jones attended a tour with CSDA, ARD, Assembly and Congressmen and their representatives. They discussed reforestation and fire restoration.

FUTURE AGENDA ITEMS

Future agenda items to include – Update Board binders, Financial Committee updates, August 23 meeting minutes.

ADJOURNMENT

The special meeting was adjourned at 5:45 pm. Tom Wehri moved to adjourn the special meeting. Jon Jue seconded, and the motion passed unanimously. The next regular meeting is scheduled for February 28, 2023, from 4:00 pm to 6:00 pm in the upstairs conference room at 11641 Blocker Drive, Auburn.