

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
REGULAR MEETING  
OCTOBER 25, 2022**

**CALL TO ORDER**

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith 4:00 p.m. in the conference room at 281 Nevada Street in Auburn.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Stephen (Steve) Jones  
Kristin Lantz  
Thomas (Tom) Wehri  
Patricia (Patti) Beard

Directors Absent: Cathy Johnson

Others Present: Sarah Jones, RCD Executive Director  
Donna Thomassen, RCD Employee  
Chris Robbins, NRCS District Conservationist  
Jon Jue, Member of the Public

**APPROVAL OF AGENDA**

Tom Wehri moved to approve the agenda. Steve Jones seconded, and the motion passed unanimously.

**PUBLIC COMMENT**

No public comment was given.

**APPROVAL OF PREVIOUS MINUTES**

Approval of the August 23, 2022, and October 4, minutes were tabled for next regular Board meeting.

Patti Beard moved to approve the meeting minutes from the September 27, 2022 special Board meeting held on. Tom Wehri seconded, and the motion passes unanimously.

**FINANCIAL REPORTS**

Donna Thomassen presented the financial reports for September 2022. Tom Wehri moved to accept the financial reports as presented. Kristin Lantz seconded, and the motion passed unanimously.

## **AGENCY REPORTS**

### **NRCS REPORT**

Chris Robbins, NRCS District Conservationist provided an update on their end of fiscal year, new batching cycles, new budget and staffing.

## **BUSINESS**

### **New Business:**

**a) Resolution 22-16, Reauthorizing Remote Meetings**

Claudia Smith presented the information for Resolution 22-16 to allow virtual board meetings according to AB361.

Tom Wehri moved to approve Resolution 22-16 as presented. Patti Beard seconded, and the motion passed unanimously with 5 ayes.

**b) Civil Rights Training**

Chris Robbins, NRCS District Conservationist presented the Civil Rights training to the Board.

**c) Election of Board Officers**

Tom Wehri moved to nominate Claudia Smith as President and Steve Jones as Vice President and Kristin Lantz as Secretary. Patti Beard seconded, and the motion passed unanimously.

**d) Recommendation of Placer County Resource Conservation District Board of Directors applicants to the Placer County Board of Supervisors**

Claudia Smith introduced Jon Jue, applicant for the open Board seat. Steve Jones moved to recommend Jon Jue to the Placer County Board of Supervisors to fill the empty Board seat. Kristin Lantz seconded, and the motion passed unanimously.

**e) Adoption of Amended and Restated By Laws of the Placer County Resource Conservation District**

Sarah Jones proposed to remove the operations standing committee and change appointment of Board officers for before December 1<sup>st</sup>. Tom Wehri moved to adopt and reinstate the amended Board By Laws. Kristin Lantz seconded, and the motion passed unanimously.

**f) Adoption of 2022 Placer County Resource Conservation Organization Chart**

Sarah Jones explained the 21/22 updated Organization chart with new Forestry Project Manager position. Kristin Lantz moved to approve the updated 21/22 organization chart. Steve Jones seconded, and the motion passed unanimously.

**g) Board Meeting Calendar**

The Board agreed to cancel the regular November and December meetings. They will meet virtually on December 13<sup>th</sup> at 4:00 pm.

**h) National Association of Conservation Districts (NACD) Pacific Regional Conference Presentation**

Sarah Jones presented the presentation she created for the NACD Conference.

**i) Executive Director Performance Evaluation**

Claudia Smith presented Sarah Jones evaluation. Sarah declined the merit increase but will accept the cost-of-living increase. Steve Jones moved to approved Sarah Jones evaluation. Patti Beard seconded, and the motion passed unanimously.

**Old Business:**

**STAFF REPORTS**

District staff provided a written update of recent activities and project updates in the board packet.

**DIRECTORS COMMENTS**

Claudia Smith will attend the CARCD Board meeting as the District's Delegate. Claudia reported the lease for the new office will be signed this week.

Tom Wehri reported there will be new funding opportunities through NACD.

Sarah Jones proposed to host the Holiday party at Donna Thomassen's house. The Board gave Sarah direction to move forward with the planning.

**FUTURE AGENDA ITEMS**

Future agenda items to include: Approval to write off the SCRMC Debt.

**CLOSED SESSION**

The Board entered closed session at 5:57 pm. Claudia Smith reported the Board approved increases for two Chipper Program employees. Close session adjourned at 6:07 pm.

**ADJOURNMENT**

The regular meeting was adjourned at 6:11 pm. Tom Wehri moved to adjourn the regular meeting. Steve Jones seconded, and the motion passed unanimously. The next special meeting is scheduled for December 13, 2022, from, 4:00 pm to 6:00 pm via Zoom.