

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
REGULAR MEETING
August 23, 2022**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith 4:01 p.m. in the conference room at 281 Nevada Street in Auburn.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Cathy Johnson
Patricia (Patti) Beard

Directors Absent: Christine Johnson
Kristin Lantz
Thomas (Tom) Wehri

Others Present: Sarah Jones, RCD Executive Director
Donna Thomassen, RCD Employee
Kate Espinola, RCD Employee
Allison Erny, RCD Employee
Chris Robbins, NRCS District Conservationist
Johnnie Siliznoff, NRCS Assistant State Conservationist
John Holleran, Guest
Jenny Johnson, Guest

APPROVAL OF AGENDA

Patti Beard moved to approve the amended agenda. Steve Jones seconded, and the motion passed unanimously. Item F was moved to before Item A.

PUBLIC COMMENT

John Holleran of Holleran Performance expressed concerns of being in proximity to the Chipper Program shop. His main concerns are lack of parking, blocking access and safety and security concerns regarding probation members being around his shop, and probation participants smoking on the premises. He also expressed he has taken substantial time to assist the District in reviewing video footage related to thefts of District property. Jennifer Johnson reiterated these concerns.

APPROVAL OF PREVIOUS MINUTES

Patti Beard moved to approve the meeting minutes from the Regular Board meeting held on June 28, 2022. Steve Jones seconded, and the motion passes unanimously.

AGENCY REPORTS

NRCS REPORT

Chris Robbins, NRCS District Conservationist reported NRCS and RCD are hosting a Local Working Group meeting on September 28th. Johnnie Siliznoff mentioned the CARCD Conference is on November 30th – December 2nd in Folsom.

BUSINESS

New Business:

f) Request for Proposal – Placer County Coordinated Fuel Break Phase III

Allison Erny presented the request for proposal for the Placer County Coordinated Fuel Break Phase III. Cathy Johnson moved to approve the RFP, with dates adjusted appropriately. Steve Jones seconded, and the motion passed unanimously.

a) Resolution 22-11, Reauthorizing Remote Meetings

Claudia Smith presented the information for Resolution 22-11 to allow virtual board meetings according to AB361.

Steve Jones moved to approve Resolution 22-11 as presented. Cathy Johnson seconded, and the motion passed unanimously with 4 ayes.

b) Employee Acknowledgement

Sarah Jones presented employee acknowledgments for employee anniversaries. Cordi Craig -2 years and Brian Pimentel- 1 year.

c) Grants Update

Sarah Jones presented grants and contracts updates:

- Coco Grant for Prescribed Burning on Private Land Program was awarded for \$75,000.00

d) Expiration of Board Seats

The Board discussed board seats that will expire on November 30, 2022. Steve Jones and Cathy Johnson would like to re-new their term. Christine Johnson will vacate her seat. Patti Beard moved to recommend Steve Jones and Cathy Johnson remain in their current seats. Claudia Smith seconded, and the motion passed unanimously.

e) Appointment of Board Committee Assignments

The Board discussed the following Board Committee assignments. Appointed to the Finance Committee was Kristin Lantz, Steve Jones, and Tom Wehri. Appointed to the Operations Committee was Claudia Smith, Cathy Johnson, and Steve Jones. Appointed to the Executive Committee was Claudia Smith, Kristin Lantz, and Christine Johnson. Cathy Johnson moved to approve the appointed

members to the standing committees. Steve Jones seconded, and the motion passed unanimously.

g) Board Authorization to transfer funds

Sarah Jones recommended transferring funds from the Mechanics Bank account to the Placer County bank account to maintain adequate cash flow and to gain interest on those funds. The district will leave \$15,000.00 in the Mechanics Bank account. Patti Beard moved to authorize the Executive Director to transfer funds. Cathy Johnson seconded, and the motion passed unanimously.

h) Financial Update

Sarah Jones reported that the draft budget for fiscal year 2022/2023 and the end of fiscal year 2021/2022 reports are being completed and will be presented at the next Board meeting.

Old Business:

STAFF REPORTS

District staff provided a written update of recent activities and project updates in the board packet.

DIRECTORS COMMENTS

Patti Beard reported the Ag Commission did not meet last month.

Steve Jones reported he will be gone the last week of September.

Claudia Smith announced that the District was invited to present at the NACD Regional conference in Maui. Sarah Jones will present on the district's capacity growth. Claudia requested the board share the Districts Facebook posts. Claudia re-addressed the Chipper location issues and mentioned there is a history with John Holleran and Jenny Johnson and that they have expressed similar concerns in the past. Sarah reiterated she will meet with the Chipper Program Supervisor to address the concerns brought to the board and reach out to John to outline the steps the District will take resolve the issues. She indicated that the warehouse is on a month-to month lease, and the District will actively search for a new space to house the Chipper Program.

FUTURE AGENDA ITEMS

Future agenda items to include – Chipper location issues, End of Fiscal FY21/22, and FY22/23 Draft Budget

ADJOURNMENT

The regular meeting was adjourned at 5:24 pm. Steve Jones moved to adjourn the regular meeting. Patti Beard seconded, and the motion passed unanimously. The next regular meeting is scheduled for September 27, 2022, from, 4:00 pm to 6:00 pm at the RCD office conference room.