

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
SPECIAL MEETING
July 22, 2021**

CALL TO ORDER

The special meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:02 p.m. at a Zoom online meeting.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Thomas (Tom) Wehri
Cathy Johnson
Patricia (Patti) Beard

Directors Absent: Christine Johnson
Stephen (Steve) Jones
Kristin Lantz

Others Present: Sarah Jones, RCD Executive Director
Kate Espinola, RCD Employee
Allison Erny, RCD Employee
Cordi Craig, RCD Employee

APPROVAL OF AGENDA

Cathy Johnson moved to approve the agenda, Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Tom Wehri, Cathy Johnson, and Patti Beard)

PUBLIC COMMENT

No public comment given.

BUSINESS

New Business:

a) Contractor Bid Award for Auburn Shaded Fuel Break Phase III Request for Proposal (RFP)

Allison Erny presented the bid spreadsheet for Phase III of the Auburn Shaded Fuel Break Project. Five bids were received and ranked according to criteria. Tom Wehri moved to award the bid to Red Mountain Resources with the highest ranked proposal. Patti Beard seconded, and the motion passed unanimously.

Public comment: None.

(Roll Call: Claudia Smith, Tom Wehri, Cathy Johnson, and Patti Beard)

b) Contractor Bid Award for Placer County Coordinated Fuel Break Phase II, RFP

Cordi Craig presented the bid spreadsheet for the mastication work on the Placer County Coordinated Fuel Break Phase II. Three bids were received and ranked according to criteria. Cathy Johnson moved to award Ridge Logging based on ranking and experience. Patti Beard seconded, and the motion passed unanimously.

Public comment: None.

(Roll Call: Claudia Smith, Tom Wehri, Cathy Johnson, and Patti Beard)

c) Conservation Program Coordinator Job Description/position Approval

Sarah Jones presented the job description for the Conservation Program Coordinator. This position will be 66% paid for by grants. Tom Wehri moved to approve the job description as presented. Cathy Johnson seconded, and the motion passed unanimously.

Public Comment: None.

(Roll Call: Claudia Smith, Tom Wehri, Cathy Johnson, and Patti Beard)

d) COVID-19 Prevention Program Update

Sarah Jones presented the updated COVID-19 Prevention Program. Patti Beard moved to adopt the COVID -19 Prevention Program. Tom Wehri seconded, and the motion passed unanimously.

Public Comment: None.

(Roll Call: Claudia Smith, Tom Wehri, Cathy Johnson, and Patti Beard)

DIRECTORS REPORTS

Tom Wehri reported that is attending the NACD summer meeting in Chicago.

Patti Beard reported that farmers are suffering due to the drought. Farmers can contact the Elk Grove USDA Office for assistance.

Claudia Smith mentioned that Sarah will be out of the office for 2 weeks. Claudia will be out of town the 27th and 28th. Claudia and Sarah Jones gave an update on new projects received.

The financial committee will need to meet to review the annual budget.

FUTURE AGENDA ITEMS

Future agenda items to include –

ADJOURNMENT

The regular meeting was adjourned at 5:17pm. Tom Wehri moved to adjourn the regular meeting. Patti Beard seconded, and the motion passed unanimously.

The next regular board meeting is scheduled for August 24, 2021, details to follow.