

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
REGULAR MEETING
January 25, 2022**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith 4:00 p.m. on a Zoom online meeting.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Kristin Lantz
Thomas (Tom) Wehri
Christine Johnson

Directors Absent: Cathy Johnson
Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director
Kate Espinola, RCD Employee
Chris Robbins, NRCS, District Conservationist

APPROVAL OF AGENDA

It was proposed to remove the December 2021 Financial report from the agenda. Steve Jones moved to approve the amended agenda. Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, Kristin Lantz and Tom Wehri)

PUBLIC COMMENT

No public comment given.

APPROVAL OF PREVIOUS MINUTES

Tom Wehri moved to approve the meeting minutes from the regular Board meeting held on October 26, 2021. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, Kristin Lantz and Tom Wehri)

Kristin Lantz moved to approve the meeting minutes from the special Board meeting held on November 30, 2021. Steve Jones seconded, and the motion passed with 4 ayes and 1 abstention.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz and Tom Wehri)

The meeting minutes from the special meeting held on December 2, 2021 was tabled.

FINANCIAL REPORTS

Sarah Jones presented the October 2021 financial reports, Mechanics Bank Statement and PARS. Sarah mentioned that the PARS and Fixed assets were removed from the balance sheet and will be presented separately. The Board recommend the District create a policy for purchases from the Mechanics bank account. The Board accepted the October 2021 financial reports as presented.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

Sarah presented the November 2021 Financial reports, Mechanics Bank Statement and PARS. The Board approved the November 2021 financial reports as presented.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

AGENCY REPORTS

NRCS REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Field Office gave a brief report for NRCS. Chris announced the Local Working Group meeting was last month. The District has submitted a report to NRCS. Chris also reported that the funding pools have been moved out a month. Chris also reported there will be a new employee at the NRCS Auburn office for Rangeland.

BUSINESS

New Business:

a) Resolution 22-01, Reauthorizing Remote Meetings

Claudia Smith presented the information for Resolution 22-01 to allow virtual board meetings according to AB361.

Tom Wehri moved to approve Resolution 22-01 as presented. Kristin Lantz seconded, and the motion passed unanimously with 5 ayes.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

b) Draft Placer County Resource Conservation District Financial Statements and Independent Auditor's Report and Management Report for the year ending June 30, 2021

Sarah Jones presented the original draft Auditor's report. There are mistakes within the report and Andrea Drew has made suggested changes. All the numbers within the report are correct. The Board adopted the amended report as presented.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

c) Election of Board Officers

Claudia Smith agreed to remain as the President. Christine Johnson also agreed to stay in her current position as Vice President and Kristin Lantz agreed to be the Secretary/Treasurer. Tom Wehri moved to nominate Claudia Smith as President,

Christine Johnson as Vice President and Kristine Lantz as Secretary/Treasurer. Steve Jones seconded, and the motion passed unanimously.
(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

d) Tracked Chipper Rental

Claudia Smith presented the need to rent out the tracked chipper to local agency through contract, without an RCD employee operator. The Board asked Sarah to bring the full contract back for the Board to review and approve. This item is tabled.

e) Grant Updates

Sarah Jones presented the grant updates to the Board:

CCI Grant – Done

US Fish and Wildlife Service Agreement – Done

NRCS Soli Health Agreement – Done

CA Fire Foundation – Done

CALFIRE Education and Outreach Grant – Extended

CALFIRE PBPL – Extended

CALFIRE Placer County Coordination Fuel Break – Extended

NRCS Forestry 2 – Extended

Pollinator Grant – 5 Years \$450,000 – Application Submitted

f) Placer County Chipper Program Update

Sarah Jones presented the update for the agreement with Placer County. The County will likely move forward with funding the Chipper Program. In addition, the County may want to expand the program to a defensible Space program for the elderly and very low income. Sarah will present at the next Board of Supervisors meeting. When approved by the Board of Supervisors Sarah will bring the agreement back to the Board to review and approve.

g) CALFIRE Fuels Reduction Agreement

This agreement is similar to the Sac Headquarters Contract. This agreement will provide fuels reduction work on private and other land to clean up after the winter storm. Tom Wehri moved to enter into agreement with CALFIRE for the Fuels Reduction Agreement. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

h) Resolution 22-02, Approval of CALFIRE Grant Application #21-FP-NEU-0085

This application is for a 5-year contract. This is in addition to the grant we previously received. Steve Jones moved to adopt Resolution 22-02 to apply for the grant. Kristin Lantz seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

i) Resolution 22-03, Adoption of the Placer County Local Hazard Mitigation Plan (LHMP) Update

Sarah Jones presented resolution 22-03 for the LHMP. Tom Wehri moved to adopt resolution 22-03 for the LHMP. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

j) Resolution 22-04, for Funding from Wildfire Resilience and Forestry Assistance Grant Program

Sarah Jones presented resolution 22-04 to apply for the Wildfire Resilience and Forestry Assistance Grant Program. Tom Wehri moved to approve resolution 22-04. Kristin Lantz seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

k) Emergency Project Status – North Fork American River Shaded Fuel Break (NFAMSFB), Phase 2/3

Sarah Jones recommended the Board to approve an emergency project status for the North Fork American River Shaded Fuel Break, Phases 2/3 because of the recent winter storm damage. Placer County has an emergency proclamation due to the storm impacts. Steve Jones moved to approve the emergency project status for the North Fork American River Shaded Fuel Break, Phases 2/3.

Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

l) Covid Prevention Program Update

The District will update our policy to reflect the changes per CalOSHA. Christine Johnson moved to adopt the most recent Covid protocol updates. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

m) Cost of Living Wage Increase

Sarah Jones presented the details of the 3% cost of living increase to the Board. Steve Jones moved to approve the 3% cost of living increase to all District employees. Kristin Lantz seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

n) Sierra Coordinated Resource Management Council (SCRMC) Audit Preparation Costs and Dissolution

Claudia Smith gave a background of SCRMC and explained the current situation. SCRMC has no more money and all Districts involved are asked to contribute funds for the audit. Tom Wehri moved to contribute up to \$1,000.00 for the audit and close out. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)

Old Business:

STAFF REPORTS

District staff provided a written update of recent activities and project updates in the board packet.

DIRECTORS COMMENTS

Tom Wehri reported he will be attending the NACD meeting Orlando in February.

Claudia Smith reminded all Board members that the form 700 is due by April. Claudia also reminded the Board that the Strategic Planning report was emailed out for comments. Claudia also would like the Boards input on training, workshops and event that would help their position on the Board and with the District.

FUTURE AGENDA ITEMS

Future agenda items to include – NRCS Civil Rights Training, December 2, 2021, Meeting Minutes, December 2021 Financial Reports, Tracked Chipper Rental Contract, Placer County Chipper Program new Agreement, Adoption of Strategic Plan.

ADJOURNMENT

The special meeting was adjourned at 5:38 p.m. Steve Jones moved to adjourn the special meeting. Christine Johnson seconded, and the motion passed unanimously.
(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Steve Jones, and Kristin Lantz)