

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
REGULAR MEETING
OCTOBER 26, 2021**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith at 4:04 p.m. at a Zoom online meeting.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Christine Johnson
Thomas (Tom) Wehri
Cathy Johnson
Stephen (Steve) Jones
Kristin Lantz
Patricia (Patti) Beard

Directors Absent:

Others Present: Sarah Jones, RCD Executive Director
Kate Espinola, RCD Employee
Chris Robbins, NRCS Auburn Area, District Conservationist

APPROVAL OF AGENDA

Sarah Jones mentioned a correction in the board packet for items a. and b. The document information was combined. Item a. is for the Molakides property and item b. is for the Harrison property.

Steve Jones moved to approve the agenda with changes as mentioned. Cathy Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

PUBLIC COMMENT

No public comment given.

APPROVAL OF PREVIOUS MINUTES

Tom Wehri moved to approve the meeting minutes from the regular Board meeting held on July 22, 2021. Cathy Johnson seconded, and the motion passed with 4 ayes and 3 abstention.

(Roll Call: Tom Wehri, Claudia Smith, Cathy Johnson, and Patti Beard)

Cathy Johnson moved to approve the meeting minutes from the regular Board meeting held on September 28, 2021. Steve Jones seconded, and the motion passed with 5 ayes and 2 abstention.

(Roll Call: Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard and Kristin Lantz)

FINANCIAL REPORTS

Sarah Jones presented the September 2021 financial reports. Sarah mentioned we are currently preparing invoices for fiscal year quarter 1 expenses. Andrea Drew is working on the soft audit in preparation for the hard audit on November 9th and 10th. The Board accepted the September financial reports as presented.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

AGENCY REPORTS

NRCS REPORT

Chris Robbins, District Conservationist for the NRCS Auburn Field Office gave a brief report for NRCS. Chris announced they have received funding timelines, which include wildfire funding pools. Chris will provide the District staff with the timeline details. Chris would like to present the Civil Right Training at a future board meeting.

BUSINESS

New Business:

a) Notice of Exemption – Prescribed Burning on Private Lands – Case Study Burn 1

Sarah Jones presented the Notice of Exemption and map for the case study on the Molakides, Iowa Hill location. Christine Johnson mentioned the project location on the NOE is incorrect and needs to be corrected. Tom Wehri moved to approve the Notice of Exemption for case study burn 1 pending location correction. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

b) Notice of Exemption – Prescribed Burning on Private Lands – Case Study Burn 2

Sarah Jones presented the Notice of Exemption and map for the case study on the Harrison location. Christine Johnson mentioned the project location on the NOE is incorrect and needs to be corrected. Steve Jones moved to approve the Notice of Exemption for case study burn 2 pending location correction. Cathy Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

c) Resolution 21-05

Claudia Smith presented the Resolution 21-05 to the Board. Sarah Jones checked with County Council, and they confirmed we can meet in person and on zoom as an option. Christine Johnson moved to approve Resolution 21-05. Steve Jones seconded, and the motion passed unanimously with 7 ayes and 0 nays. (Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

**d) California Association of Resource Conservation Districts (CARCD)
Delegate for the Annual Business Meeting**

Claudia Smith gave a brief background of what the appointed delegate does for the District at the CARCD Conference Business meeting. Kristin Lantz moved to nominate Tom Wehri as the District's delegate at the CARCD Conference business meeting. Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

e) Board Meeting Schedule

Sarah Jones suggested combining the November and December Board meetings. The Board discussed and there will be a special Board meeting on December 14th followed by a Holiday Dinner. Details to follow.

f) Strategic Planning Retreat Planning Discussion

The Strategic Planning retreat will be held at Community Development Resourced Building on November 30th at 9 am – 4 pm. Claudia Smith suggested each board member to write down their thoughts on the future of the District. No action taken.

g) Executive Director Performance Evaluation

Claudia Smith and Sarah Jones met to Sarah's evaluation. Claudia presented Sarah's written review. Claudia suggested that Sarah receive a 10% merit increase. Christine Johnson moved to approve the 10% merit increase for Sarah Jones effective November 4th. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

Old Business:

STAFF REPORTS

District staff provided a written update of recent activities and project updates in the board packet.

BOARD COMMITTEE REPORTS

No committee reports.

DIRECTORS REPORTS

Claudia Smith mentioned the Board Officer Elections will be at the next board meeting. Cathy Johnson asked when the new website will be available or the old one updated with the new Board Directors. Sarah Jones answered that the new website will be finished by the end of the calendar year or early 2022.

FUTURE AGENDA ITEMS

Future agenda items to include – NRCS Civil Rights Training, Board Officer Election.

ADJOURNMENT

The regular meeting was adjourned at 5:55pm. Tom Wehri moved to adjourn the regular meeting. Kristin Lantz seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Tom Wehri, Cathy Johnson, Steve Jones, Patti Beard, and Kristin Lantz)

The next special board meeting is scheduled for December 14, 2021, details to follow.