

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
Regular Meeting
July 28, 2020**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:07 p.m. on a Zoom online meeting.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Thomas (Tom) Wehri
Mica Heilmann

Absent Directors: Steven (Steve) Garcia
Christine Johnson
Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director
Maddison Easley, RCD Employee
Allison Erny, New RCD Employee
Kate Espinola, RCD Employee
Chris Robbins, District Conservationist, NRCS

APPROVAL OF AGENDA

Mica Heilmann moved to approve the agenda, Tom Wehri seconded, and the motion passed unanimously.
(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

PUBLIC COMMENT

No Public comment.

APPROVAL OF PREVIOUS MINUTES

Steve Jones moved to approve the meeting minutes from the regular Board meeting held on June 24, 2020. Tom Wehri seconded, and the motion passed unanimously.
(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

FINANCIAL REPORTS

Sarah Jones presented the financial reports. The Board accepted the financial as presented.
(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

AGENCY REPORTS

NRCS REPORT

Chris Robbins, District Conservationist for NRCS Auburn Field office presented his agency report. In the last batching period several RCPP applications were chosen, however rangeland applications did not have any approvals. NRCS and RCD have met several times to coordinate the Local Working Group questionnaire and virtual town hall meeting (September 2nd at 6:00pm). Chris also provided the details of the Joint Chief Initiative which is due August 21, 2020.

BUSINESS

New Business:

a) Memorandum of Understanding (MOU) – Grizzly Corps, Fellow Agreement

Sarah Jones presented the MOU with Grizzly Corps, Fellow agreement. Tom Wehri moved to approve the MOU with Grizzly Corps. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

b) Memorandum of Understanding (MOU) – Placer County

Sarah Jones explained the MOU with Placer County for financial services. Steve Jones moved to approve the MOU with Placer County. Mica Heilmann seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

c) Request for Proposal (RFP) Auburn Shaded Fuel Break

Sarah Jones and Allison Erny presented the details of the RFP for the Auburn Shaded Fuel Break, Phase II. Steve Jones moved to adopt the RFP. Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

d) Post Modern Marketing Proposal

Sarah Jones presented the proposal from Post Modern Marketing for the new Chipper Program database and website. The Board requested additional information. This item is postponed to the next Board meeting.

e) Grant Update

Sarah Jones reported that the District is waiting to hear results from the California Fire Safe Council Grant for \$100,000 and from the California Foundation grant for supplies for the Fire Safe Trailer for \$10,000. Maddison Easley announced the District was awarded the Covid-19 mini grant from CARCD for \$5,000.00. The mini grant is to provide starter plants to those in need of food and would like to start their own garden.

f) IT Security Update

Sarah Jones explained the recent IT security issue. Todd Jahangiri, the District's IT contractor, changed all passwords and added additional security protocols. Sarah will talk to Todd about increasing IT security.

g) Staff Anniversary

The Board recognized Maddison Easley for her two-year anniversary. Thank you Maddison for your dedication and hard work.

Old Business:

h) Staff Reports

Sarah Jones reported she interviewed 4 applicants for the Outreach position. Sarah made an offer to a candidate and they will start on August 24th. The Red Sesbania project has two contractors currently working. The spring biological survey at the Atwood Preserve is complete. The Residential Chipping program is still suspended. Maddison Easley and Allison Erny reported they have continued doing a lot of Landowner site visits. They are also flagging Applegate Shaded Fuel Break. Maddison and Allison are also working on putting together a committee for the Prescribe Burn on Private Land Pilot Program. Kate Espinola reported she is invoicing grants and is up to date with paying incoming invoices.

BOARD COMMITTEE/LIASON REPORTS

No report.

DIRECTORS REPORTS

Claudia Smith suggested for the District to schedule a meeting with Bonnie Gore to give her an update.

FUTURE AGENDA ITEMS

Future agenda items to include – IT update, Post Modern Marketing Proposal, and Draft Budget.

ADJOURNMENT

Tom Wehri moved to adjourn the regular meeting. Steve Jones seconded, and the motion carried unanimously. The regular meeting was adjourned at 5:45 pm.
(Roll Call: Claudia Smith, Steve Jones, Tom Wehri, and Mica Heilmann)

The next regular board meeting is scheduled for August 25, 2020 from 4:00 pm to 6:00 pm on a Zoom online meeting call, details to follow.