

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
REGULAR MEETING  
February 23, 2021**

**CALL TO ORDER**

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:02 p.m. on a Zoom online meeting.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Christine Johnson  
Thomas (Tom) Wehri  
Stephen (Steve) Jones

Absent Directors: Patricia (Patti) Beard

Others Present: Sarah Jones, RCD Executive Director  
Kate Espinola, RCD Employee  
Allison Erny, RCD Employee  
Cordi Craig, RCD Employee  
George Alves, RCD Employee  
Andrew Fritz, RCD Employee  
Tony Quatela, RCD Employee  
Brian Pimentel, Grizzly Corp Fellow  
Chris Robbins, District Conservationist, NRCS

**APPROVAL OF AGENDA**

Tom Wehri moved to approve the agenda, Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

**PUBLIC COMMENT**

No public comment made.

**APPROVAL OF PREVIOUS MINUTES**

Steve Jones moved to approve the meeting minutes from the regular Board meeting held on January 26, 2021. Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

Approval of the Special meeting held on February 11, 2021 was tabled until next Board meeting.

## **FINANCIAL REPORTS**

Sarah Jones presented the January 2021 financial reports. Sarah announced she met with the Financial consultant to discuss deliverables. Claudia Smith would like to call an Executive meeting with the Financial consultant and the new Bookkeeper. The Board accepted the financial reports as presented.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

## **AGENCY REPORTS**

### **NRCS REPORT**

Chris Robbins, District Conservationist for the NRCS Auburn Field Office reported the funding deadline is March 4<sup>th</sup> for all general funding applications. Chris also announced there is a new Soil Conservationist position posted, there were over 90 applicants. The Soil Conservationist will start sometime this spring.

## **BUSINESS**

### **New Business:**

**a) New Job Descriptions, Positions – Executive Assistant/ Chipper Crew Member (Lead)**

Sarah Jones presented the new job descriptions and titles for the Executive Assistant and Chipper Crew Member (Lead) to the Board. Tom Wehri moved to accept the presented job titles and job descriptions. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

**b) Placer County Resource Conservation District (PCRCDD) 2021 Organizational Chart**

Sarah Jones presented the 2021 organizational chart to the Board. Tom Wehri moved to approve the District organizational chart. Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

**c) Chipper Program Update**

Sarah Jones and Tony Quatela provided the Board with an update on the Chipper Program. Currently there are 300 people on the waiting list. Sarah is working with the County to get additional labor through a probation program. No action was taken.

**d) Bureau of Reclamation – revised Memorandum of Understanding (MOU)**

Sarah Jones explained the current MOU is the same MOU as approved previously, but it was reformatted for individual signatures. Steve Jones moved to approve the Bureau of Reclamation's MOU. Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Christine Johnson, Steve Jones, and Tom Wehri)

## **Old Business:**

### **STAFF REPORTS**

Allison Erny reported Bella Forestry completed their contract portion of the pile burning at the Auburn Shaded Fuel Break Project. Additional burning will be provided by CalFire and potentially the California Conservation Corp.

Andrew Fritz provided an update on the NACD Urban Ag grant application. We should hear back in mid-March.

### **BOARD COMMITTEE/LIASON REPORTS**

No report given.

### **DIRECTORS REPORTS**

Tom Wehri reported the NACD Conference was virtual this year and 1875 people participated. All items discussed at the Business Meeting passed unanimously.

### **FUTURE AGENDA ITEMS**

Future agenda items to include – February Special Board Meeting Minutes approval and review of Tier 1 requirements.

### **ADJOURNMENT**

The regular meeting was adjourned at 4:58pm. Tom Wehri moved to adjourn the regular meeting and enter into closed session. Christine Johnson seconded, and the motion passed unanimously.

### **CLOSED SESSION**

Present Board Members, Sarah Jones and Tony Quatela entered closed session to discuss personnel matters.

### **CLOSED SESSION ADJOURNMENT**

Closed session was adjourned at: 5:33pm.

The next regular board meeting is scheduled for March 23, 2021 from 4:00 pm to 6:00 pm on a Zoom online meeting call, details to follow.