

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
Special Meeting  
December 15, 2020**

**CALL TO ORDER**

The special meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:04 p.m. on a Zoom online meeting.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Thomas (Tom) Wehri  
Stephen (Steve) Jones

Absent Directors: Patricia (Patti) Beard  
Christine Johnson

Others Present: Sarah Jones, RCD Executive Director  
Allison Erny, RCD Employee  
Cordi Craig, RCD Employee  
Kate Espinola, RCD Employee  
George Alves, RCD Employee  
Brian Pimentel, Grizzly Corp Fellow  
Andrew Fritz, RCD Employee

**APPROVAL OF AGENDA**

No action taken.

**PUBLIC COMMENT**

No public comment.

**APPROVAL OF PREVIOUS MINUTES**

No action taken.

**FINANCIAL REPORTS**

Sarah Jones presented the October 2020 financial reports.

**AGENCY REPORTS**

**NRCS REPORT**

Chris Robbins, District Conservationist for the NRCS Auburn Field Office was absent and no report was given.

## **BUSINESS**

### **New Business:**

#### **a) FSTEP Workshops**

Sarah Jones presented the need for the FSTEP, fire safety classes. Sarah requested direction on how to proceed regarding the liability with COVID-19. Claudia Smith directed Sarah to contact County Counsel and SDRMA for information regarding the liability. This item will be readdressed at the next Board meeting.

#### **b) Election of Board Officers**

This item will be readdressed at the next Board meeting.

#### **c) District Bank Account**

Sarah Jones announced she submitted the first set of documents to open a new bank account for the Chipper Program. Claudia Smith directed Steve Jones and Sarah to finalize the process to open a new bank account. This item will be readdressed at the next Board meeting.

#### **d) Tracked Chipper Rental**

Claudia Smith reported the District has projects that need our tracked chippers and two additional projects that would like to rent the District's tracked chippers. Sarah Jones recommended hiring two part-time employees to operate the tracked chipper when it is rented. The Board directed Sarah to hire two part-time, on-call employees.

#### **e) Agency Logo**

Sarah Jones presented the updated logo designs.

#### **f) Local Hazard Mitigation Plan (LHMP)**

Sarah Jones presented the details of the local hazard mitigation plan which is the emergency plan for Placer County. The Placer County Office of Emergency Services asked the District to be an official agency to be involved in the plan. Sarah will accept the invitation.

### **Old Business:**

## **STAFF REPORTS**

Staff reports were provided in the Board packets.

## **BOARD COMMITTEE/LIASON REPORTS**

No report given.

### **DIRECTORS REPORTS**

Claudia Smith announced that Steve Garcia submitted a letter of resignation. Claudia and Sarah Jones will work on filling the vacant seats. Claudia recognized Staff for all of their hard work.

Tom Wehri reported the NACD Virtual conference will be in February and encourages everyone to attend.

### **FUTURE AGENDA ITEMS**

Future agenda items to include – Approval of Oct 27, 2020 Meeting Minutes, FSTEP Classes, Election of Board Officers, District Bank Account,

### **ADJOURNMENT**

The special meeting was adjourned at 5:05 pm.

The next regular board meeting is scheduled for January 26, 2021 from 4:00 pm to 6:00 pm on a Zoom online meeting call, details to follow.