

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
Regular Meeting
October 27, 2020**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:02 p.m. on a Zoom online meeting.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Thomas (Tom) Wehri
Patricia (Patti) Beard
Mica Heilmann

Absent Directors: Steven (Steve) Garcia
Stephen (Steve) Jones
Christine Johnson

Others Present: Sarah Jones, RCD Executive Director
Allison Erny, RCD Employee
Cordi Craig, RCD Employee
Kate Espinola, RCD Employee
George Alves, RCD Employee
Brian Pimentel, Grizzly Corp Fellow
Chris Robbins, District Conservationist, NRCS

APPROVAL OF AGENDA

Tom Wehri moved to approve the agenda, Patti Beard seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Tom Wehri, Patti Beard and Mica Heilmann)

PUBLIC COMMENT

No public comment.

APPROVAL OF PREVIOUS MINUTES

Patti Beard moved to approve the meeting minutes from the regular Board meeting held on September 22, 2020. Tom Wehri seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Tom Wehri, Patti Beard and Mica Heilmann)

FINANCIAL REPORTS

Sarah Jones presented the financial report. The Board accepted the financials as presented.

(Roll Call: Claudia Smith, Tom Wehri, Patti Beard and Mica Heilmann)

AGENCY REPORTS

NRCS REPORT

Chris Robbins, District Conservationist for NRCS Auburn Field office presented his agency report. Chris announced there are no new batching dates or funding details reported. The Local Working Group report has been submitted to the Area office for review. A joint office Engineer has been selected and will start in January 2021.

BUSINESS

New Business:

a) Board Director Vacancy

Claudia Smith reported, per the Board by laws, if a Director misses three meetings in a row, the seat is considered abandoned. Sarah Jones will create a resolution for the abandoned seat. Mica Heilmann announced that she decided not to renew Director position. Claudia asked Mica to be an Associate Director. This item will be reviewed at the next regular Board meeting. The District will advertise to open seats.

b) Project Update

Sarah Jones presented the current project log. The lead staff member responsible for those projects gave a detailed update. Sarah announced that staff is at capacity and proposed hiring a part time Outreach and Grants Specialist. The Board agreed for Sarah to hire a part time Outreach and Grants Specialist.

c) Local Working Group Survey

Sarah Jones presented the Local Working Group report and presentation to the Board.

d) Agency Logo

Sarah Jones presented three new logos for the District. The Board agreed for trees to be added to the logo. This item will be presented at the next Board meeting with the revisions.

e) Conflict of Interest Policy – Resolution

Sarah Jones presented the resolution for the Conflict-of-Interest policy, which is required by Placer County. Tom Wehri moved to approve the Conflict-of-Interest Policy Resolution. Mica Heilmann seconded, and the motion passed unanimously. (Roll Call: Claudia Smith, Tom Wehri, Patti Beard and Mica Heilmann)

Old Business:

f) Staff Reports

Staff provided updates during Item B of meeting.

BOARD COMMITTEE/LIASON REPORTS

Claudia Smith announced she will call an Executive Committee meeting in a couple of weeks.

DIRECTORS REPORTS

Tom Wehri reported the NACD April 2021 meeting will be virtual. Districts can participate in the workshop. Tom also announced the Annual NACD meeting in New Orleans was cancelled. Sarah Jones will sign all Directors and staff up for the CARCD Conference.

FUTURE AGENDA ITEMS

Future agenda items to include – Board Director seat vacancy and new logo.

ADJOURNMENT

Tom Wehri moved to adjourn the regular meeting. Patti Beard seconded, and the motion carried unanimously. The regular meeting was adjourned at 5:34 pm.
(Roll Call: Claudia Smith, Tom Wehri, Patti Beard and Mica Heilmann)

The next regular board meeting is scheduled for December 15, 2020 from 4:00 pm to 6:00 pm on a Zoom online meeting call, details to follow.