

**THE PLACER COUNTY RESOURCE CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
Regular Meeting
October 22, 2019**

CALL TO ORDER

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Chair Claudia Smith at 4:03 p.m. in the conference room at 11661 Blocker Drive, Suite 115, in Auburn, California.

MEMBERS AND OTHERS PRESENT

Directors Present: Claudia Smith
Stephen (Steve) Jones
Christine Johnson
Thomas (Tom) Wehri
Patricia (Patti) Beard

Absent Directors: Mica Heilmann
Steven (Steve) Garcia

Others Present: Walter Clevenger, Acting RCD Executive Director
Kate Espinola, Placer RCD Employee
Chris Robbins, NRCS District Conservationist
George Alves, RCD Contractors

APPROVAL OF AGENDA

Patti Beard moved to approve the agenda, Steve Jones seconded, and the motion passed unanimously.

PUBLIC COMMENT

No public comment was given.

APPROVAL OF PREVIOUS MINUTES

Steve Jones moved to approve the previous minutes. Claudia Smith seconded, and the motion passed.

APPROVAL OF EMERGENCY MEETING MINUTES

Tom Wehri moved to approve the Emergency meeting minutes dated October 11, 2019. Christine Johnson seconded, and the motion passed.

FINANCIAL REPORTS

No financial report was given. Claudia Smith announced that Susan Werner is no longer with Placer RCD. Maddison Easley will contact Nevada County RCD's accountant to potentially assist us with just bookkeeping. Claudia Smith suggested waiting to make a decision until the new District Manager starts.

BUSINESS

New Business:

a) Civil Rights and EEO Compliance Presentation

Chris Robbins, District Conservationist for NRCS, presented to the Board the Civil Rights and EEO compliance presentation. The present Board members signed the Civil Rights Responsibilities for Partners policy.

b) Advance Funding for Grant Projects

Steve Jones reported that Susan Werner submitted the advance payment request for the Auburn Shaded Fuel Break and Placer County Coordinated Fuel Break to CALFIRE. Claudia Smith suggested to talk as a Board to include the advance funding be our policy moving forward. Tom Wehri move to take advantage of advance payment wherever possible as a policy. Steve Jones seconded, and the motion passed.

c) Audit Report and Approval

Claudia Smith read the letter from the Auditor. Each Board member in attendance received a copy of the audit to review. This item was postponed to the next meeting.

Old Business:

d) Residential Chipper Program Cost Share Increase

The Board discussed the possibility of increasing the cost share rate. Claudia Smith, Patti Beard and Susan Werner previously did a cost share analysis. Tom Wehri moved for George Alves to review and develop a current cost share analysis. Christine Johnson seconded, and the motion passed.

e) Chipper Program Purchase of 2nd Tow Vehicle

Claudia Smith suggested postponing this item until after the cost share analysis is reviewed. This item was postponed to the next meeting.

f) Credit Card Action

Steve Jones reported that US Bank flaked on the credit card application. Steve suggested to wait until the new District Manager starts to get her input. Mechanics Bank may be the next option.

g) Contractor Rate Adjustments

Claudia Smith reported that she met with Susan Werner before she left to review the contractor's rates. They found a website to use to accurately calculate rates. Tom Wehri moved to raise Mike Gallagher's rate to \$40.00 an hour and Jerry Reioux's rate to \$60.00 an hour, retroactive to July 1st. Christine Johnson seconded the motion and the motion passed unanimously. Claudia Smith directed Walter Clevenger to extend both contracts to 2021.

h) Staff Reports

Walter Clevenger reported the Placer County Coordinated Shaded Fuel Break contract is fully executed. The Auburn Shaded Fuel Break has 40-60 acres completed. Kate Espinola reported the seedling make and take at the Auburn Home Show was very successful.

AGENCY REPORTS

NRCS REPORT

Chris Robbins, NRCS District Conservationist for the Auburn field office, announced that he will be attending the CARCD Conference. The next batching period for NRCS will not be until February 2020.

BOARD COMMITTEE/LIASON REPORTS

No report was given.

DIRECTORS REPORTS

Claudia Smith reported she is working with Michael Profant regarding conflict of interest issues.

FUTURE AGENDA ITEMS

Future agenda items to include: Audit review and approval, Credit Card Action, Additional Chipper Program Equipment Purchase, Placer High Forestry Challenge report, No-Till Drill Update, Fire Safe Alliance Trailer, CARCD Conference update, and Staff Reports.

ADJOURNMENT

Tom Wehri moved to adjourn the regular meeting. Christine Johnson seconded, and the motion carried unanimously. The regular meeting was adjourned at 6:06 pm.

The next regular board meeting is scheduled for December 10, 2019, from 4:00 pm to 6:00 pm at the RCD Conference room.