

**PLACER COUNTY RESOURCE CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
REGULAR MEETING  
March 22, 2022**

**CALL TO ORDER**

The regular meeting of the Placer County Resource Conservation District (District /RCD) Board was called to order by RCD Board Chair Claudia Smith 4:00 p.m. on a Zoom online meeting.

**MEMBERS AND OTHERS PRESENT**

Directors Present: Claudia Smith  
Stephen (Steve) Jones  
Kristin Lantz  
Cathy Johnson  
Patricia (Patti) Beard  
Thomas (Tom) Wehri  
Christine Johnson

Directors Absent:

Others Present: Sarah Jones, RCD Executive Director  
Kate Espinola, RCD Employee  
Chris Robbins, NRCS, District Conservationist  
Tony Quatela, RCD Employee  
Clayton Cook, Placer County Council

**APPROVAL OF AGENDA**

Tom Wehri moved to approve the agenda. Cathy Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Cathy Johnson, and Patti Beard)

**PUBLIC COMMENT**

No public comment given.

**CLOSED SESSION**

The Board entered closed session at 4:02pm.

After closed session, Clayton Cook provided a report regarding the Board action on a personnel matter.

The regular portion of the Board meeting resumed at 4:50pm.

**APPROVAL OF PREVIOUS MINUTES**

Patti Beard moved to approve the meeting minutes from the Regular Board meeting held on February 22, 2022. Steve Jones seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Cathy Johnson, Christine Johnson, and Patti Beard)

## **FINANCIAL REPORTS**

Sarah Jones presented the January 2022 financial report. The Board accepted the January 2022 financial reports as presented.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Cathy Johnson, Christine Johnson, and Patti Beard)

## **AGENCY REPORTS**

### **NRCS REPORT**

Chris Robbins, District Conservationist for the NRCS Auburn Field Office gave a brief report for NRCS. Chris announced his office submitted 20 applications during the last batching period. The next deadline will be in May 2022. The new rangeland employee will start on March 29<sup>th</sup>. The District met with NRCS' Assistant State Conservationist to discuss current and future projects.

## **BUSINESS**

### **New Business:**

#### **a) Resolution 22-08, Reauthorizing Remote Meetings**

Claudia Smith presented the information for Resolution 22-08 to allow virtual board meetings according to AB361.

Cathy Johnson moved to approve Resolution 22-08 as presented. Tom Wehri seconded, and the motion passed unanimously with 7 ayes.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Cathy Johnson, Christine Johnson, and Patti Beard)

#### **b) Agriculture & Community Programs Manager position and job description**

Sarah Jones explained the need for this position and presented the job description. The job description represents essential responsibilities and supervision of 2 or more employees. Tom Wehri moved to approve the Ag & Community Programs Manager job description as presented. Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Christine Johnson, and Patti Beard)

#### **c) Administration and Finance Manager position and job description**

Sarah Jones presented the job description and need for this position. Tom Wehri moved to approve the Administration and Finance Manager position and job description as presented. Kristin Lantz seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Christine Johnson, and Patti Beard)

**d) Emergency Contract Status – Placer County Emergency Fuels Reduction – Storm Impact Project**

Sarah Jones presented the details of the Placer County Emergency Fuels Reduction Project. Sarah requested this project be considered an emergency contract status under provision 4-c. "Emergency Contracts" of the District's Public Contracting Policies and Procedures. Steve Jones moved to approve emergency contract status on the Storm Impact Project. Kristin Lantz seconded, and the motion passes unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Christine Johnson, and Patti Beard)

**Old Business:**

**STAFF REPORTS**

District staff provided a written update of recent activities and project updates in the board packet.

**DIRECTORS COMMENTS**

Kristin Lantz reported meeting with PARS and gave a brief report.

Claudia Smith met with Amy Stork about Board details. Claudia would like to present that information at the next regular meeting.

Steve Jones reported he was on the interview panel for the Forestry Coordinator position.

Tom Wehri mentioned the Congressional Delegation for NACD, will be virtual.

**FUTURE AGENDA ITEMS**

Future agenda items to include – Chipper Manager Status, Spring BBQ Dates, Financials, and Maintenance needs for fuel work.

**ADJOURNMENT**

The regular meeting was adjourned at 5:56 p.m. Tom Wehri moved to adjourn the regular meeting. Christine Johnson seconded, and the motion passed unanimously.

(Roll Call: Claudia Smith, Steve Jones, Kristin Lantz, Tom Wehri, Christine Johnson, and Patti Beard)